



CITY OF
MARICOPA[®]
PROUD HISTORY • PROSPEROUS FUTURE



Preparing for Opportunities

2018-2019 Annual Budget Book





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Introduction

Connecting the Budget to the City Council Priorities

STRATEGIC PLAN

As one of the primary guiding documents for the City, the Strategic Plan sets broad City Council priorities, provides specific direction for the immediate future of Maricopa and establishes a strong foundation upon which to build strategies that will guide future activities and the development of Maricopa. There are five key priority areas: Economic Sustainability, Quality of Life, Transportation, Public Safety and Quality Municipal Services. These areas address key City Council goals, objectives and activities. In the long term, investment in the strategic vision of the City requires resources. The Operating Budget provides some of those resources. With the Strategic Plan operating in conjunction with sound fiscal planning, the City is ensuring a prosperous future for Maricopa.

- **Well Planned Quality Growth and Development:** Maricopa will offer a carefully planned and well-designed community utilizing Smart Cities initiatives. The City will be amenity driven, with balanced development, well planned transportation and will foster environmental stewardship.
- **Economic Development:** Maricopa will continue to be an economically prosperous, dynamic and sustainable community offering government structure that is welcoming and supportive of business and employment growth.
- **Community Resource and Quality of Life Amenities:** Maricopa will maintain a community where its residents can gain a true hometown feel; where citizens can work and play together and share experiences unique to the City.
- **Safe and Livable Community:** Maricopa will provide a safe and livable community in which citizen involvement supports and upholds the value of being safe and secure in one's own community.
- **Community Pride, Spirit, and Relationship:** Maricopa will work to highlight and enhance its amenities as a City to promote a positive and professional image, and foster regional relationships.
- **Fiscal Policies and Management:** Maricopa will maintain carefully designed fiscal policies that maintain integrity, ensure fiscal stability, provide long-term sustainability, and guide the development and the administration of operating and capital budgets and debt administration.

Mayor and City Council



Mayor Christian Price

Mayor Christian Price has been a resident of Maricopa since early 2005. After moving from Chandler with his wife, they purchased their first home and started a family. Mayor Price immediately got involved with his community by running for his HOA Board of Directors and was president for six years. He is very active in the community and volunteers his time whenever possible to non-profits, churches, the food bank and other service organizations. He was also selected for Maricopa's first Board of Adjustments commission and served as the Vice Chair, before resigning to run for Mayor.

Mayor Price is an advocate of networking – meeting new people and establishing relationships with citizens, stakeholders, regional partners, members of neighboring cities, and other government officials. He strongly believes that good working relationships with these groups and individuals will help Maricopa become a strong well-rounded regional player and directly influence the quality of life of the citizens through an enhanced economic development climate.

For more than 13 years, Mayor Price has been an entrepreneur and small business owner. He is the managing partner of Pantheon Investments, LLC/NPC, a financial advisory firm. A graduate of Northern Arizona University, he holds a Bachelor of Arts degree in English literature.

Mayor Price has also had the privilege of working as a legislative analyst for the Arizona State House of Representatives and has first-hand knowledge of legislative processes and procedures. His family hails from northwest Tucson and he is an Eagle Scout who is fluent in Spanish. As a member of the Maricopa City Council, Mayor Price has a strong desire to work closely with fellow Council members and City staff to find the most economic and efficient solutions to help Maricopa grow and prosper.

Council Term: 2016-2020



Vice Mayor Peggy J. (Peg) Chapados

Vice Mayor Peggy J. (Peg) Chapados was born in Rochester, Minnesota and grew up in the western New York rural town of Scottsville. Prior to coming to Maricopa in May 2006, she lived in Denton, Texas, Buffalo and Grand Island, New York and Gilbert, Arizona.

Councilmember Chapados' career path afforded her countless opportunities to make a positive difference and serve the public. She began in law enforcement, working as a Public Safety Officer at two university campuses in the greater Buffalo area before becoming one of the first female instructors at the Erie County Central Police Services Law Enforcement Training Academy. After that, she became a Special Event Planner, eventually starting an event consulting business. Councilmember Chapados was an original faculty member of a Special Events

Management course at a college in Ontario, Canada where she created and taught four of the program's core courses. Her love of teaching led her to write and publish a textbook for the course, which is still being used. She also continued to produce special events for a variety of private, corporate, non-profit and community clients.

Councilmember Chapados' leadership roles include past and present service as both director and officer on the inaugural boards for The Villages at Rancho El Dorado HOA, Maricopa Seniors, and the Maricopa Police Foundation. She has also served on the City of Maricopa's former Public Safety Advisory Committee and 2010 U.S. Census Complete Count Committee. Most recently, she served as Chair of the Parks, Recreation and Libraries Advisory Committee. Councilmember Chapados' volunteer activities fuel her desire to be involved, make a positive difference and meet new people. She is a graduate of the first Maricopa Citizens Leadership Academy and was a volunteer with Code Enforcement. Her participation in the Maricopa Historical Society non-profit incorporation committee and the Animal Control and Graffiti Task Forces are just a few examples of her service. She strongly advocates expanding and sharing knowledge to achieve the best results possible. Embracing the words of Sir Francis Bacon and J.K. Rowling, two of her favorite mottos are "Knowledge is power" and "It is not our abilities that show who we truly are, it is our choices."

Council Term: 2014-2018



Councilmember Marvin L. Brown

Marvin L. Brown and his wife Helen joined the Maricopa community in June 2006. Councilmember Brown was selected as one of the original members of the City's Merit Board, a position he stepped down from when elected to the City Council in May 2008. As the council representative to the Industrial Development Authority Board, and Pinal County Augmentation Authority, and the liaison to the Gila River and Ak-Chin Indian Communities, Brown demonstrates his strong commitment to regional relationships and economic development.

Councilmember Brown most recently lived in Detroit, Michigan, where he held many leadership positions: Chairman of the Board for the Detroit Non-Profit Housing Corporation, Michigan Unemployment Agency and Lafayette Park Kiwanis Club; President of the board for the Travelers Aide Society of Detroit; Executive Director of Urban Investments for Coman Corporation; and a board member for the Bank of Lansing.

In addition to his education in advanced urban studies at the University of Wisconsin, Councilmember Brown has his Building Certificate through the Michigan State Housing Development Authority and was a special housing consultant for the Anchorage Housing Authority in Alaska.

Council Term: 2016-2020



Councilmember Vincent Manfredi

Councilmember Vincent Manfredi and his family moved from Phoenix and made Maricopa their home in 2010. Upon arriving in Maricopa he saw a community that had such promise and decided to get involved. He started with youth sports, helping the Babe Ruth League with Softball, and is still helping to this day, coaching Maricopa Little League.

He has volunteered his time for many causes in the community like helping many non-profits and collecting food donations for our food bank. He has served on the Maricopa Board of Adjustment and the Zoning Re-Write Task Force which gave us a new zoning code in 2014. Councilmember Manfredi and his family can always be found pitching in to help our city.

Councilmember Manfredi is an advocate for continuing education and works in the Learning and Development field. He understands the need to continually grow and learn new skills to keep pace with an ever-changing workplace. He holds a Bachelor's Degree with a dual major in Business Administration and Social Sciences with an emphasis on Education.

Councilmember Manfredi has faced many challenges in life, but the one constant was his respect and admiration for his parents. Councilmember Manfredi's parents played a huge role in his desire to be self-sufficient and give back to his community when possible. They instilled in him a belief that in order to be successful one has to keep trying - even when less would be acceptable. He strives to instill this same belief in his daughters. Frank and Katherine Manfredi taught him the need to do more than others expected and surpass artificial limitations.

Council Term: 2014-2018



Councilmember Nancy Smith

Councilmember Nancy Smith graduated at the top of her class with a degree in Electronic Technology and was immediately hired by Motorola. While working for Motorola, she advanced her education by earning a degree in Business Management, and extended her work experience by specializing in finance and budgeting. She has spent majority of her career in military technology and project management for major government programs. The success and talents she acquired at Motorola are transferable to the duties and responsibilities of the

Maricopa City Council.

Councilmember Smith moved to Maricopa prior to the city's incorporation. She has continuously served the community since she moved to the City. She is one of the co-founders and a previous board member of the Food, Opportunity and Resources (F.O.R.) Maricopa food bank. She served as Co-Chair of the American Cancer Society – Maricopa Relay for Life. She has a passion for non-profits and enjoys serving at church, in various school committees and many city-wide events. Councilmember Smith participated and graduated from the first Maricopa Citizen Leadership Academy and is currently a member of the Maricopa Advocate Program.

She is the proud mother of two children and a trusted mentor to a large extended family. Her husband and family spend their free time playing sports and watching their favorite sports teams compete.

Although Arizona is not her birth state, she thoroughly loves living in Arizona and feels like a native.

As one of the Councilmembers for the City of Maricopa, Councilmember Nancy Smith is focused on an agenda that builds a strong and sustainable economy that moves Maricopa from a bedroom community to a place we live, play and work.

Council Term: 2016-2020



Councilmember Julia R. Gusse

Since first taking office in 2010, Councilmember Gusse has worked tirelessly to build a Maricopa that works for every community member – young and old. Transforming a bedroom community into a home town that people want to settle into, play and live a good life is her priority as a councilmember. Supporting local businesses, making sensible decisions that affect the people, investing in a sustainable community and boosting economic development is her leadership model to create an economy built to last.

Councilwoman Julia Gusse is a first generation American, Air Force Veteran and military veteran advocate. Councilwoman Gusse is also a former city employee who served the Planning Department prior to running for office. While serving on the City Council she served as a board member of the National League of Cities, Women in Municipal Government and the Hispanic Elected Local Officials Board. She established the Maricopa Let's Move program, Operation Welcome Home and the Maricopa Veterans Town Hall. She holds a BA, an MA and is pursuing a PhD. She and her husband of 27 years are proud parents of an ASU graduate, an ASU student and a Maricopa High Schooler. She is currently a program coordinator at Arizona State University and a licensed Realtor with The Maricopa Real Estate Company.

"I was taught to remember and honor our elders/past generations while working to help build our next generation for what the future holds" - Proud History, Prosperous Future

Council Term: 2016-2020



Councilmember Henry M. Wade Jr.

Councilmember Henry M. Wade Jr. is the co-founder and Past-President of the Arizona Association of Real Estate Brokers and former board member of the National Association of Real Estate Brokers (NAREB). He served as Chair of NAREB National Political Action Committee. Councilmember Wade is the previous chair of the Pinal County Democratic Party and has served on the Pinal County and Arizona Democratic Party Executive Committees. Councilmember Wade is a graduate of the first Maricopa Citizen Leadership Academy and spent four years on the Maricopa City Planning and Zoning Commission with one year as Vice-Chair.

Until his election, he served as a member of the Maricopa Police Chief's Citizen's Advisory Committee. Councilmember Wade has also been called upon to participate in numerous community studies, task force and stakeholder review opportunities.

With 30 years of real estate experience in the Valley of the Sun, Councilmember Wade brings a wealth of hands on experience to the Council. He began his real estate career selling homes part-time while stationed at Luke AFB. Upon his retirement from the Air Force in 1993, he opened Sabry, Inc. Real Estate Appraisals and then added Northstar Homes as part of his bundle of services. He is also a Certified Housing Counselor, specializing in loss mitigation and foreclosure prevention. He is currently the Director of Commercial and Single Family Residential Property Management for Tiempo, Inc., a subsidiary of Chicanos Por La Causa. One only has to spend five minutes with him to feel his passion for the community he serves. Community service has been a part of Councilmember Wade's life since he was 9 years old.

As part of his military career, Councilmember Wade has lived in numerous communities throughout the world where he has been actively involved in community development and support. Locally, he was awarded the "Unsung Hero of the Year Award" from former Arizona State Senator Leah Landrum. He is the father of three sons and two grandsons. Councilmember Wade enjoys working with children and traveling.

Councilmember Wade's personal motto is, "if you want to be taken seriously, you must be serious".

Council Term: 2014-2018



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Maricopa
Arizona**

For the Fiscal Year Beginning

July 1, 2017

Christopher P. Morill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to City of Maricopa, Arizona for its annual budget for the fiscal year beginning July 1, 2017. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

COUNCIL STRATEGIC PLAN

Mission

The City of Maricopa will be open, responsive and accountable while serving the public with integrity.

WELL PLANNED QUALITY GROWTH AND DEVELOPMENT

Objectives and Activities

1. Land Use
 - a. Create, adopt, and implement a General Plan update that, where possible, aligns with the Maricopa 2040 Vision and Strategic Plan
 - b. Encourage mixed-use development
 - c. Promote and encourage development of large destination commercial centers, as well as small scale shopping centers and convenience shopping/services in close proximity to neighborhoods
 - d. Evaluate annexation of land to accommodate the City's projected growth
 - e. Encourage development of industrial and business parks to enhance employment opportunities
 - f. Identify and develop multiple mixed-use village core areas with commercial and employment centers served by restaurants, retail shopping and cultural opportunities such as art districts and galleries
 - g. Ensure land uses are compatible with transportation corridors within the General and Master Plans.
2. Housing Availability and Diversity
 - a. Adopt policies to provide desired and attractive amenities to drive quality growth and development
 - b. Partner with developers to identify innovative strategies for providing housing diversity for all ages and income levels.
3. Transportation
 - a. Provide greater, more efficient mobility through multimodal transportation to and from Maricopa
 - b. Create an adequate intra-city road network
 - c. Create transportation connectivity with other cities and regions
 - d. Create safe and functional pedestrian ways and bicycle routes throughout the City of Maricopa.
4. Water, Wastewater and Utilities
 - a. Improve the quality of water and utilities while controlling costs
 - b. Ensure the City will be well served by regional utility providers that offer alternative, sustainable energies such as solar and wind energy for residential and commercial use
 - c. Establish a municipal solid waste (garbage) and recycling program

- d. Establish greater Right-Of-Way (ROW) control over other utilities within the City
- e. Environmental Stewardship and Flood Mitigation
- f. Improve air quality
- g. Encourage renewable energy use and long-term environmental stewardship
- h. Expedite removal of Maricopa from the FEMA 100-Year flood plain.
- 5. Technology Infrastructure and Regional Connectivity
 - a. Establish Maricopa as a “Top Tier” Smart City.

ECONOMIC DEVELOPMENT

Objectives and Activities

- 1. Achieve a diverse and sustainable Maricopa economy
- 2. Cultivate a climate of rich educational opportunities at all levels which support economic growth
- 3. Provide responsive and high-quality services and process support for businesses at all stages of growth.

COMMUNITY RESOURCE AND QUALITY OF LIFE AMENITIES

Objectives and Activities

- 1. Parks, Recreation and Leisure
 - a. Create and maintain a responsibly connected system of open spaces and recreational opportunities throughout the City
 - b. Expand the availability of leisure opportunities
- 2. Cultural, Historical Worship and Community-Oriented Facilities and Programs.
 - a. Encourage the creation and expansion of a wide array of community-oriented services, and the ability of residents to share such services.
- 3. Libraries
 - a. Encourage the creation and expansion of a wide array of community-oriented services, and the ability of residents to share such services.
- 4. Quality Healthcare Services and Facilities.
 - a. Encourage the development of an array of healthcare facilities
 - b. Stimulate the expansion of a variety of healthcare services.
- 5. Cemeteries
 - a. Support the availability of burial facilities
 - b. Encourage the establishment of mortuary services.

SAFE AND LIVABLE COMMUNITY

Objectives and Activities

- 1. Maintain a community in which all residents, businesses and visitors are safe
- 2. Increase meaningful citizen participation in community policing efforts, especially within neighborhoods.

COMMUNITY PRIDE, SPIRIT AND RELATIONSHIPS

Objectives and Activities

1. Community Image and Brand
 - a. Foster and sustain community events that maintain our heritage while engaging the citizens of Maricopa.
 - b. Develop and maintain programs to preserve the overall aesthetics of Maricopa.
2. Engagement, Volunteerism and Involvement.
 - a. Encourage community involvement by developing and maintaining a wide range of opportunities that benefit the citizens of Maricopa.
3. Vital Regional Relationships
 - a. Strengthen the City's unique position in proactively establishing mutually beneficial regional relationships.

FISCAL POLICIES AND MANAGEMENT

Objectives and Activities

1. Adopt a long-term fiscal management plan and accompanying policies to ensure financial resources are available to achieve the City of Maricopa 2040 Vision and Strategic Plan
2. Achieve a more equitable distribution and diversification of tax revenues to the City
3. Aggressively pursue all available funding from grants and other sources
4. Explore options that recapture or reduce the costs of providing municipal services throughout the City.

BUDGET MESSAGE

Honorable Mayor, members of the City Council and the community of Maricopa,

We respectfully present to you the Fiscal Year 2019 (FY18-19) Annual Budget. This budget includes all funds of the City of Maricopa and represents months of hard work and difficult decisions by the Mayor and City Council, our employees, and City management.

This budget continues the City's effort to create and maintain a family friendly, vibrant community with diverse opportunities. The City's objective is to achieve financial sustainability through the balance of meeting today's needs while preparing for the growth and opportunities of tomorrow.

Maricopa is continuing to feel the effects of a slowly recovering economy, and this budget reflects our efforts to maintain high service levels. Solid financial planning has resulted in matching planned expenditures to planned revenues and available financial resources. Sales tax revenue has increased over the past several years, and the sales tax base has increased the City's ability to provide quality services to citizens. Continued stronger economic conditions, coupled with anticipated expenditure increases, are the primary drivers behind the FY18-19 budget. While most aspects of the local economy seem to be increasing steadily, as compared to prior budget years, the City continues to estimate conservatively, as the growth and stability of the economy is unpredictable.

The City anticipates the effect of budget decisions at the state level and made accommodations in this budget to address them. Prior to this fiscal year, the State of Arizona swept the highway user revenue funds (HURFs) to fund the department of public safety, therefore limiting the State's allocation to municipalities. For FY18-19, the state added highway safety fees to vehicle registrations to fund the department of public safety. This action will result in an estimated \$150 million in annual revenue to the state and an estimated increase of over \$250,000 to the City from the highway user revenue funds. This estimated increase is calculated using the actual revenue, \$3.2 million, received in FY17-18.

To balance the budget, the City adopted a "zero-based" budget approach developed around the Council-adopted five-year Capital Improvement Plan. The construction, maintenance, and future operating costs of proposed capital improvement projects (CIP) were key factors in the development of the Capital Improvement Plan and Budget.

Budget development occurred within the framework of the Council Strategic Plan focus areas:

- **Quality Growth and Development:** Maricopa will offer a carefully planned and well-designed community utilizing Smart-Cities initiatives. The City will be amenity driven, with balanced development, well planned transportation and will foster environmental stewardship.
- **Economic Development:** Maricopa will continue to be an economically prosperous, dynamic and sustainable community offering government structure that is welcoming and supportive of business and employment growth.
- **Community Resource and Quality of Life Amenities:** Maricopa will maintain a community where its residents can gain a true hometown feel; where citizens can work and play together and share experiences unique to the City.

- **Safe and Livable Community:** Maricopa will provide a safe and livable community in which citizen involvement supports and upholds the value of being safe and secure in one's own community.
- **Community Pride, Spirit, and Relationship:** Maricopa will work to highlight and enhance its amenities as a City to promote a positive and professional image, and foster regional relationships.
- **Fiscal Policies and Management:** Maricopa will maintain fiscal policies that are carefully designed to maintain integrity, ensure fiscal stability, provide long-term sustainability, and guide the development and the administration of operating and capital budgets and debt administration.

BUDGET OVERVIEW

- The Citywide total budget for all funds as adopted, June 19, 2018, is \$106.6 million, which is \$20.2 million (23%) more than last year's budget.
- The General Fund budget includes an overall increase from FY17-18 budget of \$38.4 million to the currently adopted FY18-19 budget of \$42.0 million. This represents an increase of \$3.6 million
- Citywide carry forward fund balances from FY17-18 to FY18-19 are estimated at \$75.5 million for all funds in the budget, including General Fund (\$35.2 million), Special Revenue Funds (\$10 million), Debt Service Fund (\$0.6 million), and Capital Projects Funds (\$29.7 million). Total resources available for FY18-19 are estimated to be \$154.8 million. This includes \$75.6 million in carry forward fund balance and \$79.2 million in budgeted revenue. It is notable that the \$79.2 million in projected revenue includes \$21.1 million in projected grant revenue which includes \$6.1 million in capital projects. Although budgeted, grant projects can only proceed if funds are successfully awarded.

REVENUES

This operating budget projects revenues higher than FY 17-18. Overall, operating revenues are expected to increase in FY 18-19 from \$64 million to \$66.7 million due primarily to anticipated increase in local sales tax collections.

Primary property tax assessments are projected slightly higher in FY18-19 with an increase of \$840,974 in total assessments while maintaining primary property tax rate at \$4.7845 per \$100 in assessed valuation. The moderate assessment increase is due in part to the impact of new construction and the rise in property values.

Grants revenue, which accounts for a major portion of operating revenues, is projected at \$15 million.

Local sales tax revenue has increased over the past fiscal year and is budgeted at \$12.3 million in FY18-19 compared to FY17-18 estimate of \$10.5 million.

Revenues passed through the State of Arizona to Arizona municipalities, otherwise known as state shared revenues, have been increasing significantly starting in FY11-12. The FY18-19 state shared revenues are projected to increase in the General Fund by 4%.

The revenue budget for the Capital Projects Fund totals \$12.5 million in FY18-19 compared to \$6.4 million in FY17-18.

REVENUES BY FUND TYPE

FUND TYPE	FY17-18 BUDGET	FY18-19 BUDGET
General Fund	\$38,786,156	\$42,033,103
Special Revenue Funds	\$21,480,141	\$21,501,900
Debt Service Funds	\$3,693,503	\$3,195,880
Total Operating Revenue Budget	\$63,959,800	\$66,730,883
Capital Projects Funds	\$6,420,823	\$12,477,211
Total Revenue Budget	\$70,380,623	\$79,208,094

EXPENDITURES

Estimated expenditures are comprised of the same funds as revenues. The total budget for General Fund expenditures is \$42 million, which is composed of the following categories:

- \$29.7 million in personal services (salaries and related benefits)
- \$4.4 million in professional & technical services (contracted professional services and other contracted services)
- \$5 million in contracted and other purchased services
- \$1.3 in supplies
- \$1.6 million in contingency reserve, or 3% of the General Fund budget

Expenditures were based on City Council Strategic Plan goals and objectives and current levels of personnel and program costs. General fund allocations reflect these costs by department with the four highest costs as follows:

- Police with the majority of allocations with \$12 million or 28%
- Fire with \$11.2 million or 26%
- Community Services with \$4.5 million or 10%
- Public Works and Development Services each with \$2 million of the general fund budget.

Major highlights of the General Fund budget are as follows:

- Overall, the FY18-19 adopted budget represents an increase of \$20.2 million over the FY17-18 revised adopted budget. Further, the City had to budget conservatively to accommodate a projected reduction in state shared income tax for FY18-19, which accounts for a lean 4% increase in total projected state shared revenues.

- Non-Departmental expenditures decreased in the FY18-19 budget since in FY17-18 the City made accommodations to meet its obligation to refund employees' public safety personnel retirement system (PSPRS) contributions related to the Hall and Parker lawsuit. In FY18-19 the City increased its contingency level by \$500,000 to accommodate any unforeseen need that may arise.
- There are no planned "across-the board" salary increases, cuts, furloughs, or layoffs. However, this budget includes salary merit increases that are based on employee performance.

The adopted budget for Special Revenue Funds increased by approximately \$900,000 over FY18-19. This is the net effect of a reduction in the operating budget of the Copper Sky Recreation Complex and an increase in the projected intergovernmental revenues for operating grants.

For FY18-19, the Debt Service Fund appropriation of principal and interest remained relatively unchanged for the debt service requirement for Copper Sky Recreation Complex.

The FY18-19 Capital Projects Funds budget increased from the FY17-18 budget by \$15.7 million. This is due in part to an increase in the grants CIP budget of \$2.8 million, along with funding for the construction of a fire administration building.

EXPENDITURES BY FUND TYPE

FUND TYPE	FY17-18 BUDGET	FY18-19 BUDGET
General Fund	\$38,391,889	\$42,004,885
Special Revenue Funds	\$24,955,757	\$25,906,066
Debt Service Funds	\$3,693,503	\$3,671,947
Total Operating Expenditures Budget	\$67,041,149	\$71,582,898
Capital Projects Funds	\$19,348,308	\$35,006,523
Total Budget	\$86,389,457	\$106,589,421

BONDED INDEBTEDNESS

In November 2008, City of Maricopa voters authorized \$65.5 million in general obligation (G.O.) bonds be issued for Parks, Recreation and Library projects. In FY09-10, the City issued its first G.O. bonds in the amount of \$20.0 million. These bonds were issued via the Greater Arizona Development Authority Infrastructure Revenue Bonds, Series 2010A. In FY12-13, the City issued G.O. bonds in the amount of \$31.6 million for completion of the recreational aquatic center and regional park/sports complex projects, thus leaving the remaining bond authorization at \$13.9 million.

ACKNOWLEDGMENTS

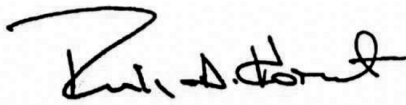
This budget reflects the hard work and cooperative efforts of City Council and Management staff to produce a budget that reflects the balance between the current economic realities and the desire to provide the best government services possible for the citizens of Maricopa. Through this process we believe that the departments have strengthened their understanding and relationships as to the needs and contributions that each provide to the City.

A special note of thanks and appreciation should go to the Financial Services Department for its performance in gathering, analyzing and presenting information clearly and accurately.


We are confident that the programs included in this budget reflect the policies and direction of the City Council and provide the financial plan for a successful year.

It is with great pleasure and purpose that we serve the citizens of Maricopa.

Respectfully submitted,



Ricky A. Horst
City Manager

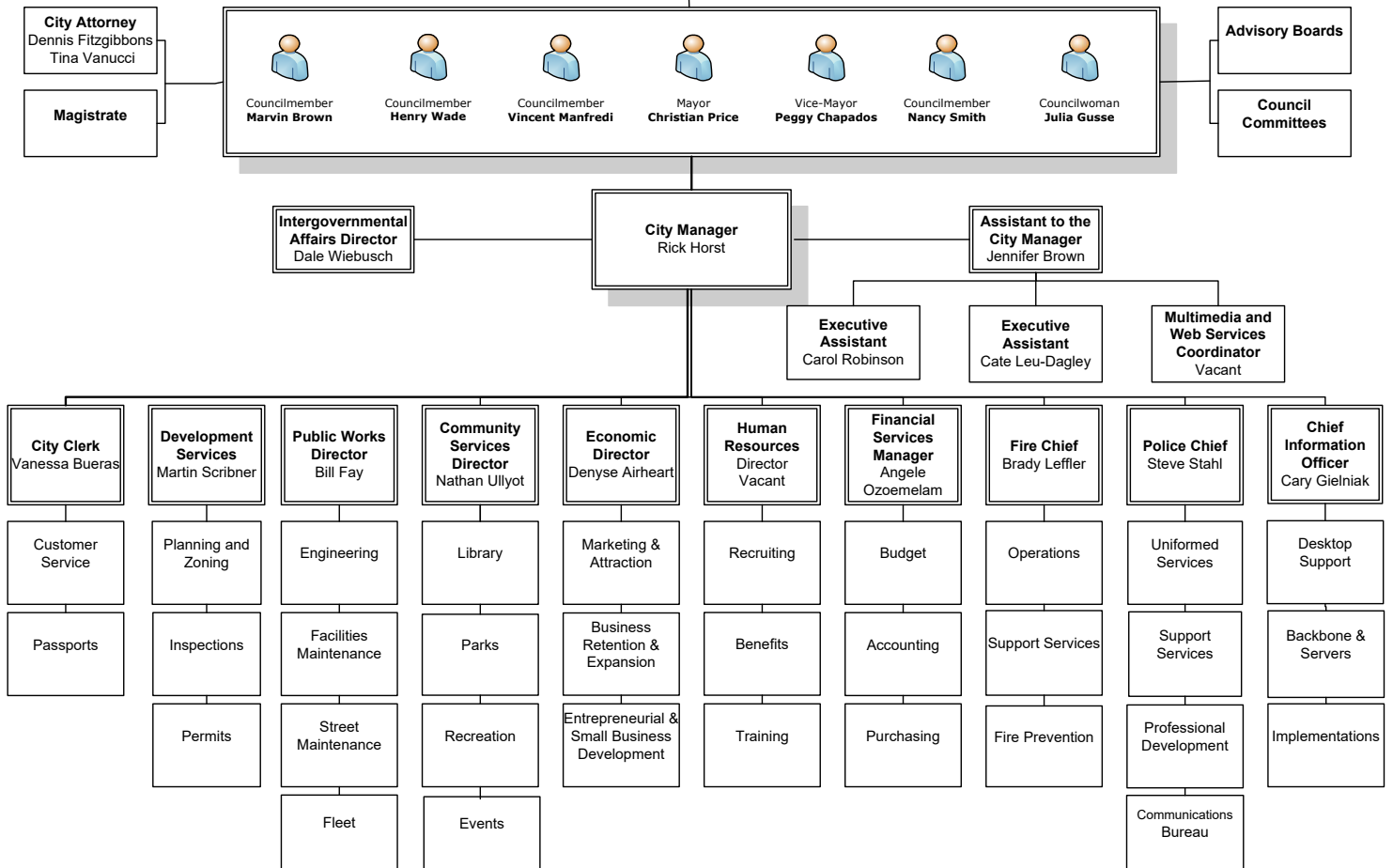


Angele A. Ozoemelum, MBA, CPA, CGMA
Financial Services Manager

City Organization Chart

2018
City of Maricopa Organization Chart

CITIZENS OF MARICOPA



City of Maricopa
39700 W. Civic Center Plaza | Maricopa, AZ 85138
(602) 558-0000 | www.maricopa.gov

BUDGET CALENDAR

Legend:

Capital Improvement Projects (CIP) Budget Process; Operating Budget Process

START DATE	ACTIVITY
December 14	City Council Mid-year budget review – Council Retreat
January 11	Departments/Finance Budget kick-off/Software training for departments
January 22	Departments CIP Plan Detail Project Sheets due
February 9	Departments Operating Budget Modifications Input into Munis Service Enhancement Request Forms due to Finance
February 15	City Manager, Finance and Departments CIP budget review meetings with Departments (Executive Team Meeting)
March 5th	Budget, Finance and Operations Subcommittee, City Manager, Finance Review and refine proposed City Manager CIP budget (Due to Council 1 week before meeting)
March 14th-March 22nd	City Manager and Finance, Departments Budget review meetings with Departments
April 9th - April 12th	Budget, Finance and Operations Subcommittee, City Manager, Finance Review and refine proposed City Manager operating budget (Due to Council 1 week before meeting)
May 15	City Council Adopt Tentative Budget
June 5	Finance Post Tentative Budget on City web site Publish Tentative Budget in newspaper - first notice Publish Truth-in-Taxation in newspaper - first notice
June 12	Finance Publish Tentative Budget in newspaper-second notice Publish Truth-in-Taxation second notice

June 19	City Council Hearing for Truth-in-Taxation Hearing for final budget adoption Property tax ordinance introduced *Final Budget adoption* - Special meeting required
1st Council Meeting in July – July 18th	City Council Final adoption of property tax levies ordinances – roll call vote required if it is an increase in the levy amounts

City Profile

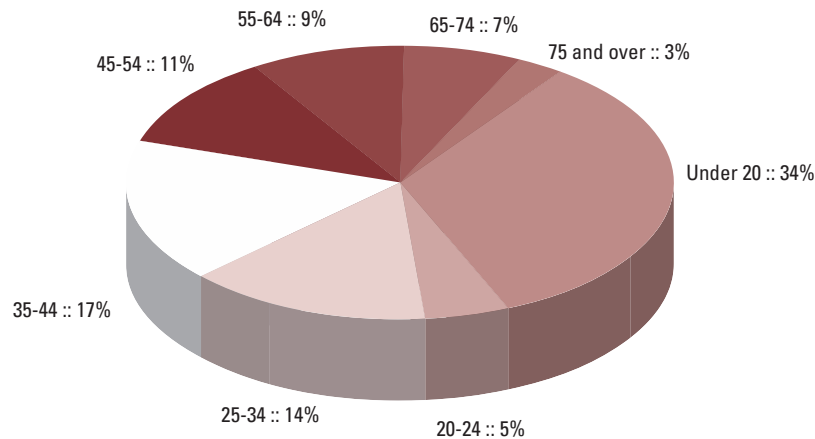


MARICOPA POPULATION GROWTH SINCE INCEPTION

YEAR	POPULATION	ANNUAL GROWTH	GROWTH SINCE INCEPTION
Year	Population	Annual Growth	Growth Since Inception
FY2005	5,814		
FY2006	10,087	73.5%	73%
FY2007	26,661	164.3%	359%
FY2008	33,336	25.0%	473%
FY2009	38,794	16.4%	567%
FY2010	41,309	6.5%	611%
FY2011	43,482	5.3%	648%
FY2012	44,450	2.2%	665%
FY2013	44,946	1.1%	673%
FY2014	45,821	1.9%	688%
FY2015	46,708	1.9%	703%
FY2016	47,600	1.9%	719%
FY2017	48,374	1.6%	732%
FY2018	50,174	3.7%	763%
FY 2019	51,272	2.20%	782%

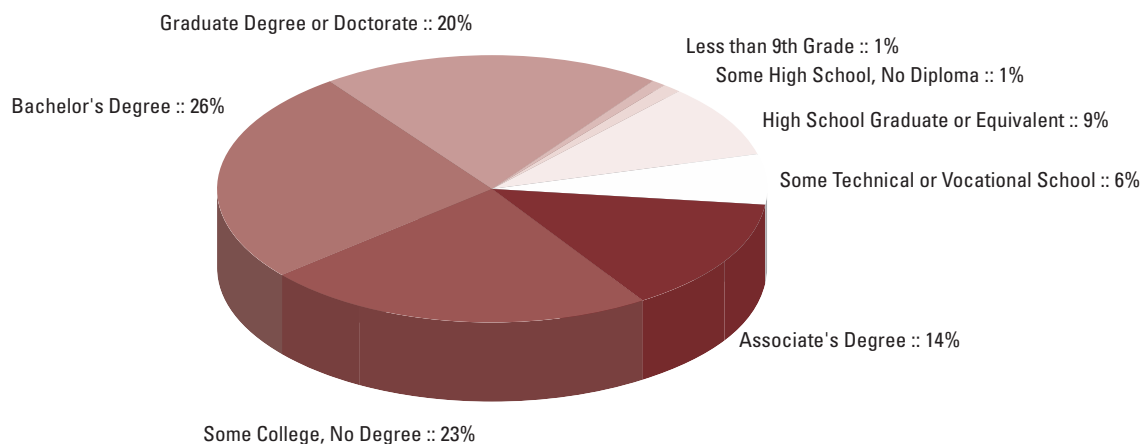
POPULATION AGE

Maricopa has a larger than average workforce-aged population. According to the 2018 Esri Community Analyst Report Community Survey, 42% of Maricopa residents are between the ages of 25 and 54, compared to only 38% for Pinal County. As of 2018, the median age in Maricopa is 33.



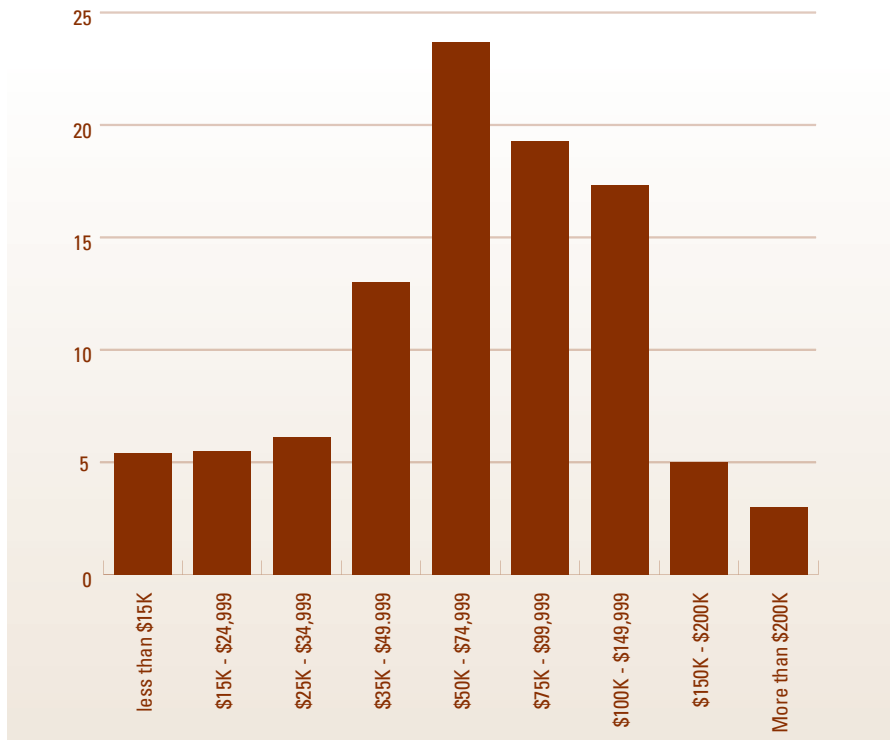
EDUCATION LEVELS

A large majority of Maricopa adults have had at least some college education. Nearly 89% of respondents in the City's 2013 Labor Study Survey reported having at least some college education, with 46% of heads of households having bachelors or graduate degrees. These results are comparable to the survey performed in 2009, lending credibility to the data.



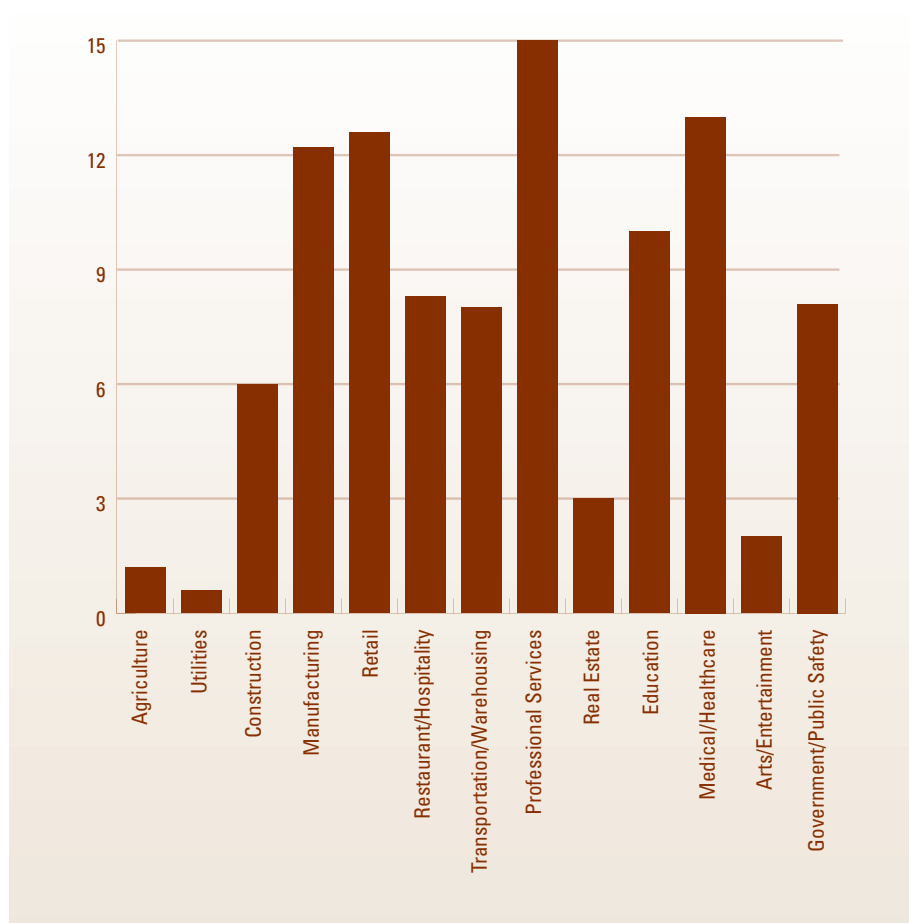
HOUSEHOLD INCOME

Income and years of education are prime proxies to gauge skill level. Maricopa has a relatively large percentage of residents in high wage jobs (earning between \$50,000 and \$100,000) compared to the greater Phoenix area. As of 2018, the median household income is \$69,501.



OCCUPATIONS

There is a wide distribution of industries represented with manufacturing, retail, finance/professional services, education, and medical/healthcare each representing at least 10% of employed residents. Most of these industries equate to higher wages for employees. Conversely, there is very little reported employment within categories such as restaurant/hospitality which has relatively low wages. Compared to the metro Phoenix as a whole, Maricopa has a higher percentage of manufacturing employment but a lower percentage of professional services.







Comprehensive Financial Plan

Comprehensive Financial Plan Overview

Introduction

The Comprehensive Financial Plan provides a five-year perspective on the financial condition of the City's General Fund and any other appropriated funds deemed necessary. For the FY2019 budget process, a Comprehensive Financial Plan was prepared for the General Fund, the Copper Sky Fund, and the Highway User Revenue Fund (HURF). This plan provides a long-range context for staff and the City Council to make budgetary decisions for the upcoming fiscal year.

The FY2018 financial forecast was utilized to examine the revenue and expenditure structures for the period, FY2019 through FY2023. These forecast models include forecasted fund balance information.

It is important to note that the forecast models presented herein were presented to the City Council in December 2017 and provided five-year perspectives that were representative of the City's projected financial position at that time. The FY2019 operating budgets for the General Fund, Copper Sky Fund, and HURF Fund were formulated using this forecast as a starting point. As such, the forecast provides the long-term context used as the foundation for budget development and do not serve to provide a prospective look at the future impacts of current year budget choices.

Forecast Methodology

Forecasting used in this report refers to estimating future levels of revenue and expenditures. It provides an estimate of how much revenue will be available and the resources required to meet current service levels and programs over the forecast period, along with an understanding of how the total financial program will be affected by economic factors. The value of forecasting lies in estimating whether or not, given assumptions about local financial policies and economic trends, the City will have sufficient resources to meet the requirements of ongoing, planned, or mandated programs. Forecasting provides an estimate of the financial flexibility of the City, as well as insight into tax, revenue and service options the Council must address.

The forecasting methodology reflects a combination of internal analysis covering such factors as development activity, retail sales and inflation. Specifically, for revenue forecasts, past collections are analyzed and used to model future revenue based on the prior year patterns. External sources such as the State Finance Advisory Committee (FAC), which provides a forecast of major state revenue sources

on a quarterly basis, were also utilized. Typically, these forecasts cover the state as a whole. Therefore, adjustments, to reflect unique conditions in Maricopa, are sometimes necessary.

Expenditure growth is most closely linked to three major factors in the models: 1) growth in the components of personnel costs, 2) inflation in non-personnel costs (including general inflation, fuel and utility inflation) and 3) City financial policies related to new programs and/or the expansion of existing programs as well as including new operational and debt service funding associated with Capital Improvements Program projects.

Major Revenue Assumptions

The general approach to Maricopa forecasting is to apply a conservative philosophy that does not overstate revenue nor understate expenditures. However, economic forecasting is not an exact science and at times relies on professional judgment to adjust the accuracy of revenues or expenditures. The City's revenues are affected by many unique elements that respond to a variety of external factors such as population growth, development, inflation and interest rates. The following provides the assumptions relating to major revenues and expenditures:

LOCAL SALES TAX

Maricopa was incorporated in 2003 and grew from a population of 5,088 in FY2004 to 51,272 in FY2018. Likewise, construction sales tax revenue increased tremendously for a portion of that time period. The recession also resulted in a sharp fall in construction sales tax revenues for a portion of that time period from which the City is slowly recovering.

Despite the decrease in construction sales tax revenues, non-construction sales tax revenues have increased slightly over the past five years. Overall taxable sales are expected to increase modestly throughout the forecast period; therefore, sales tax revenues are expected to increase 7.6% per year anticipating a slow but stable economic recovery.

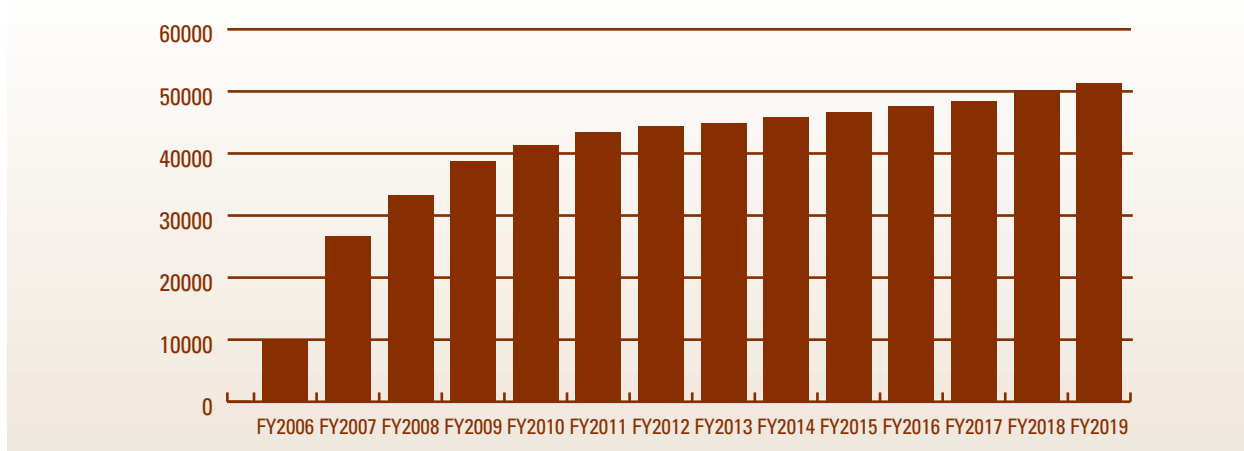
PRIMARY PROPERTY TAX

Arizona public finance statutes provide for two different property tax bases, distinguished by both their allowable use as well as the extent to which they can grow in successive years. The first is the primary property tax base, which is the base used for financing current government operating expenditures in the General Fund. This portion of the property tax is limited in the extent to which the levy can grow each year to a level of 2% plus new construction.

The other property tax base is the secondary property tax, which is used to generate revenue to pay annual debt service for the City's general governmental bonded debt through the City's Debt Service Fund. This tax base is statutorily unlimited in terms of annual growth. The overall amount of money a City can bond for is limited by State Statutes. The Debt Service Fund is not presented in this Comprehensive Financial Plan Overview section.

POPULATION

As referenced earlier, Maricopa experienced some of the strongest population growth in the United States. Since incorporation in October 2003 through the 2010 population census, the City had grown from 5,088 to 41,309 (712%) in that time period. The most current population estimate is 51,272. This represents a one year increase of 2.2%.



Population is typically used to forecast growth in revenues such as parks and recreation fees, public safety fees, licenses and permits. Additionally, population is the basis of distribution of state shared revenues. Despite the significant population growth experienced in the past, Maricopa's population is forecasted to grow only modestly through the forecast period. Because of the modest growth forecasted, revenues linked to population growth were held constant.

The disparity between growth in local and state populations is significant since several major revenue categories are dependent upon Maricopa's population as a percentage of the state. For example, if the populations of other municipalities in the state continue to grow at a slower rate than Maricopa's population, Maricopa's relative share of state shared revenue increases. Every five years the sharing formula is recalculated and the differences in growth rates inevitably impacts Maricopa's share of the total revenue pool.

STATE SHARED REVENUES

State shared revenues in the City's General Fund include state-shared sales tax, state-shared income tax and vehicle license tax. These "intergovernmental revenues" increased sharply in 2011 due to the 2010 population census despite sharply negative revenues received statewide.

The City anticipates the effect of budget decisions at the state level and made accommodations in this budget to address them. Prior to this fiscal year, the State of Arizona swept the highway user revenue funds (HURFs) to fund the department of public safety, therefore limiting the State's allocation to municipalities. For FY18-19, the state added highway safety fees to vehicle registrations to fund the department of public safety. This action will result in an estimated \$150 million in annual revenue to the state and an estimated increase of over \$250,000 to the City from the highway user revenue funds. This estimated increase is calculated using the actual revenue, \$3.2 million, received in FY17-18.

The City's Highway User Revenue Fund (HURF) also received state-shared gasoline tax revenue. The distribution formula for this revenue is slightly different from state shared sales and income tax and is expected to grow by 2.0% throughout the forecast period.

Also of importance are State laws related to revenue, including future rate cuts and changes to the revenue sharing formula. It is impossible to predict the actions of future Legislatures; therefore, the forecast assumes status quo with regard to future state shared revenue formulae.

INVESTMENT EARNINGS

Investment earnings are expected to be minimal over the forecast period. This is primarily the result of continued historically low short term interest rates.

ECONOMIC OUTLOOK

Following a mild recession in 2001 to 2002, the State economies enjoyed a period of strong economic growth. However, that trend reversed sharply beginning in FY 2009 as the economic recession gripped the national, state and local economies. Adverse impacts on revenues were substantial. Recent economic forecasts anticipate a slow but stable economic recovery. Therefore, this forecast generally anticipates slow revenue growth.

Major Expenditure Assumptions

The following major expenditure assumptions drive the expenditure forecasts.

PERSONNEL COSTS

The largest component of General Fund expenditures is personnel costs. These costs primarily include salaries and wages, health insurance and retirement contributions.

SALARIES AND WAGES

The salaries and wage costs assume annual merit increases each year over the forecast period. The City's normal salary structure allows for a 2.5% to 5.0% merit increase, depending upon employee performance. The forecast assumes increases occur annually on each employee's anniversary date at a rate of 4%.

GROUP INSURANCE

Group health insurance costs are forecasted to increase in excess of inflation estimates over the next five years. The significant cost of group health insurance to the total operating budget, the unknown impact of recent federal legislation and the significant cost increases require the City to monitor this item closely. This forecast assumes a moderate increase in group health insurance in FY2019.

RETIREMENT CONTRIBUTIONS

City of Maricopa employees contribute to two public retirement plans: the Arizona State Retirement System (ASRS) and the Public Safety Personnel Retirement System (PSPRS) for the City's sworn police and fire personnel. The annual employer's portion of the contribution rates differ by retirement system. With the recent reduction in the value of plan assets in both retirement systems, it is anticipated the contributions to the plans will increase through the forecast period. The rates, as a percentage of earnings, used in the forecast for FY2016-2017 through FY2018-2019 were estimated as follows.

	FY16-17	FY17-18	FY18-19
Arizona State Retirement	11.77%	11.48%	11.64%
Public Safety Personnel Retirement - Police	12.60%	12.33%	15.54%
Public Safety Personnel Retirement - Fire	12.94%	13.08%	20.19%

INFLATION

General inflation is expected to fluctuate from 2.5% to 3.0% in the later years of the forecast.

LIMITS ON DISCRETIONARY BUDGET INCREASES

For this forecast and also for the adopted FY2019 budget, no new programs were authorized, as the focus was to maintain basic services and plan for the operational impact of upcoming capital projects. The City Council approved moderate increases to the Fire and Police Departments' budgets to maintain adequate levels of service relative to the City's population growth.

CAPITAL IMPROVEMENTS PROGRAM OPERATING BUDGET IMPACTS

An important aspect of the City's Capital Improvements Program is the identification of operating budget impacts associated with capital projects. Operating impact of FY2019 Capital Budgets are accounted for in the budget, based on anticipated completion dates or final execution of purchase. The City's Police Substation at the Copper Sky Recreation Complex and the Public Works and Fire Fleet Maintenance Facilities are fully operational and their impact is being felt in FY2019.

General Fund Forecast Discussion

In the mid-2000's, Maricopa experienced significant growth in population, construction and resulting sales taxes primarily related to construction. This resulted in significant fund balances in the General Fund. During FY2012, the City established the General Governmental CIP Fund and transferred a significant portion of the fund balances for pay-as-you-go financing of capital projects. In the forecast, the unreserved fund balance is estimated to be \$32 million at June 30, 2019 or 76% of estimated operating expenditures for FY2019. This total projected fund balance exceeds the policy of 30% of operating expenditures.

The largest component of General Fund revenues are local taxes (which include City sales, property and franchise taxes) which represent 59% of estimated operating revenue for FY2019. The City's objective is to achieve financial sustainability through the balance of meeting today's needs while preparing for the growth and opportunities of tomorrow. Several new businesses came online between calendar year 2017 and 2018. The City's Economic Development department is working with investors and developers providing incentives to doing business within the City limits. The City anticipates a modest economic upturn resulting in a projected increase of \$1.2m in local sales tax in FY2019.

The next largest source of General Fund revenues is **intergovernmental revenue**, which is comprised of state sales, income, and vehicle license taxes (commonly referred to as "State Shared Revenues"). This category represents 31.7% of estimated operating revenue for FY2019. Similar to local sales taxes, each of these categories experienced decline in the most recent economic recession. However, beginning in FY2012, the City experienced a significant increase in these revenues due to the significant population increase captured in the 2010 census. The forecast anticipates moderate increase in intergovernmental revenues in FY2019 due to the increase in Maricopa's population relative to the state's population.

From an expenditure perspective, **personnel costs** (primarily salaries, wages, group insurance and retirement contributions) have traditionally been the largest operating cost and are estimated to be 71% of projected FY2019 General Fund operating expenditures. In prior years, as a result of the economic downturn, annual salary adjustments were suspended, however the City has contracted with an independent firm to conduct a compensation study. This forecast assumes continuation of "merit-based"

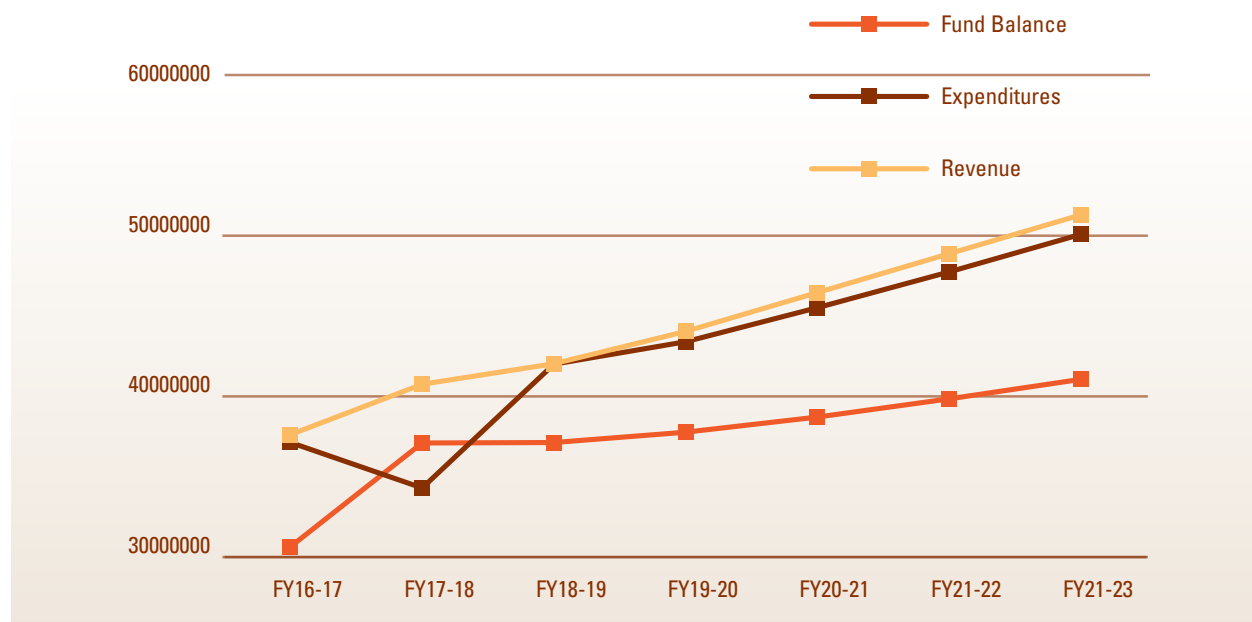
increases. The City does not anticipate increases in health care costs for employees in FY19 since the City is now a member of the Arizona employee benefits consortium – Arizona Metropolitan Trust.

One additional cost component projected in the General Fund forecast is **contingency**. Contingency amounts are appropriated for unplanned or emergency expenditures. The City has set aside \$1.56 million in contingency funding for FY2019; this amount makes up approximately 3.7% of the total General Fund projected expenditures.

In FY18 operating costs for the Copper Sky Recreation Complex were offset, in part, by program revenues, and funding from the Ak Chin Indian Community. The Council, along with the City Manager and the Director of Community Services, implemented cost cutting measures within the operations of the Complex to lessen the impact of the revenue shortfall. This budget makes provisions for a transfer of \$1.03 million from the General Fund to cover program revenue shortfall in FY19, since the Copper Sky Recreation Complex will no longer receive funds from the AK Chin Indian Community.

The General Fund **unreserved fund balance** was estimated at \$35.2 million at June 30, 2018. Unlike FY18 when the City made provisions to spend down approximately \$8.6 million from the FY16 fund balance to cover anticipated cost of the SR347 Grade Separation Capital Project and \$2.6 million for the Maricopa Unified School District, the City only projects to spend down \$4.7 million of its unreserved fund balance in FY19 to fund capital improvement projects of \$2.9 million and \$1 million to fund the operations of the Copper Sky Recreation Complex.

A five-year revenue, expenditure and fund balance forecast was developed to ensure that the City continues to operate with a balanced budget. As reflected below the City projects general fund revenues in FY19 to meet its projected operating costs through FY22-23.



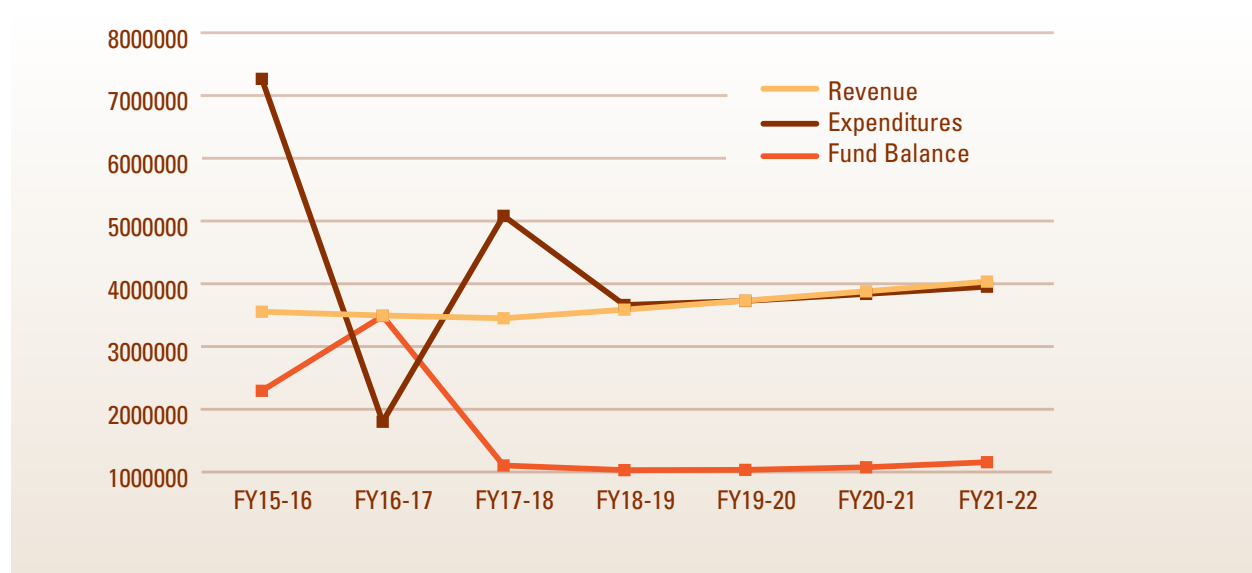
General Fund Five Year Forecasted Revenue, Expenditures and Fund Balance

	ACTUAL	REVISED EST.	FORECAST				
	FY16-17	FY17-18	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23
Revenue							
Local Taxes (includes Franchise Taxes)	\$21,002,422	\$25,267,818	\$24,849,856	\$26,131,647	\$28,064,636	\$29,997,625	\$31,930,615
Intergovernmental Revenue	13,058,909	13,053,570	13,303,950	13,775,300	14,177,632	14,579,965	14,982,297
Licenses & Permits	1,590,827	2,959,059	2,232,097	2,637,770	2,809,416	2,981,063	3,152,709
Fees, Fines & Charges	1,515,220	1,036,732	1,253,600	992,330	887,291	782,252	677,214
Investment Earnings	259,040	223,761	216,300	222,789	229,473	236,357	243,448
Miscellaneous	194,006	517,903	177,300	283,904	292,421	301,194	310,230
Total Operating Revenue	37,620,424	43,058,843	42,033,103	44,043,740	46,460,869	48,878,456	51,296,513
Operating Expenditures							
Personnel	23,064,916	25,125,221	29,713,728	31,195,499	32,755,274	34,393,037	36,112,689
Professional & Technical	9,596,894	4,171,228	4,507,419	4,991,354	5,240,921	5,502,967	5,778,116
Contracted and Other Services	3,539,204	4,014,808	5,320,644	5,191,230	5,450,792	5,723,332	6,009,498
Fuel, Oil & Supplies	930,773	980,119	903,094	1,021,685	1,072,769	1,126,407	1,182,728
Capital Outlay & Equipment	673	17,530	-	-	-	-	-
Contingency	-	-	1,560,000	1,000,000	1,000,000	1,000,000	1,000,000
Total Operating Expenditures	37,132,460	34,308,906	42,004,885	43,399,768	45,519,756	47,745,743	50,083,031
Proceeds from Sale of Assets	1,713,798						
Transfers In	-	500,000	750,000	500,000	500,000	500,000	500,000
Transfers Out	(1,400,000)	(4,722,700)	(3,960,473)	(2,900,000)	(2,900,000)	(2,900,000)	(2,900,000)
Excess/ (Deficiency)	\$801,762	\$4,527,237	\$(3,182,255)	\$(1,756,028)	\$(1,458,887)	\$(1,267,287)	\$(1,186,518)
Fund Balance Unrestricted	\$30,645,758	\$35,172,995	\$29,695,489	\$27,939,461	\$26,480,574	\$25,213,287	\$24,026,769

Highway User Revenue Fund Forecast Discussion

The Highway User Revenue Fund (HURF) revenue source is commonly referred to as the gasoline tax despite the fact that there are a number of additional fees included in this state shared revenue distribution. The City saw a substantial increase in HURF revenue distributions beginning in FY2012 due to the 2010 population census. Consistent with the General Fund state shared revenues, the forecast anticipates a slight increase in HURF revenues from the FY2019 projected actual revenues due to the modest anticipated statewide economic recovery.

Personnel costs, contracted street maintenance, right of way acquisition and related equipment acquisition for street maintenance make up the majority of costs in the HURF fund. Details of the HURF Fund forecast follows.



HURF Five-Year Forecasted Revenue, Expenditures and Fund Balance

	ACTUAL	REVISED EST.	FORECAST				
	FY16-17	FY17-18	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23
Revenue							
Intergovernmental Revenue	\$3,516,709	\$3,432,773	\$3,442,764	\$3,580,475	\$3,723,694	\$3,872,642	\$4,027,547
Investment Earnings	37,307	61,141	7,500	7,000	7,000	7,000	7,000
Other Revenue	-	-	-	-	-	-	-
Total Operating Revenue	3,554,016	3,493,914	3,450,264	3,587,475	3,730,694	3,879,642	4,034,547
Operating Expenditures							
Personnel	898,404	933,296	1,099,129	1,143,094	1,177,387	1,212,709	1,249,090
Professional & Technical	1,952	88,035	253,343	260,943	268,772	276,835	285,140
Contracted and Other Services	464,246	556,948	599,360	617,341	635,861	654,937	674,585
Fuel, Oil & Supplies	62,859	69,815	136,210	140,296	144,505	148,840	153,306
Capital Outlay & Equipment	5,838,070	153,345	2,994,458	1,500,000	1,500,000	1,545,000	1,591,350
Total Operating Expenditures	7,265,531	1,801,439	5,082,500	3,661,675	3,726,525	3,838,321	3,953,470
Excess/ (Deficiency)	\$(3,711,515)	\$1,692,475	\$(1,632,236)	\$(74,200)	\$4,169	\$41,321	\$81,077
Transfers Out	\$-	\$(500,000)	\$(750,000)	\$-	\$-	\$-	\$-
Fund Balance Restricted for Streets & Highway	\$2,294,182	\$3,486,657	\$1,104,421	\$1,030,221	\$1,034,391	\$1,075,712	\$1,156,789

Note 1: As HURF revenues are restricted to only street and highway purposes, the capital outlay is included in the expenditures and any remaining funds are available for both capital and non-capital purposes.





Budget Summary

The Maricopa City Council adopted the City's FY18-19 budget of \$106,589,421 on June 19, 2018. The adopted budget includes an operating budget of \$65,265,681 and a capital expenditure projects budget of \$41,323,740. Overall, the FY18-19 budget is a balanced budget. Annual expenditures for FY18-19 total less than the City's total available resources (revenues and the prior year fund balance).

The following pages contain additional summary information including comparisons to previous fiscal years.

Fund Descriptions

The financial operations of the City are organized into funds, each of which is a separate fiscal and accounting entity. Every dollar received or expenditure made by the City is accounted for through one of the funds listed below. Funds are classified as being governmental, fiduciary or proprietary. Different fund types are also found within each classification. The City does not have any fiduciary or proprietary funds. The City's annual budgets for the funds listed below were adopted on a modified accrual basis of accounting consistent with generally accepted accounting principles for all the governmental funds.

GOVERNMENTAL FUNDS

Most City functions are financed through what are called governmental funds. The City has four types of governmental funds: The General Fund, Capital Projects Funds, the Debt Service Fund and Special Revenue Funds.

General Fund: The General Fund is used to account for all financial resources of the City except those required to be reported in other funds. The General Fund is the major operating fund of the City government and it accounts for the majority of City operations. The General Fund pays for police and fire protection, parks and recreation, community development and general City administration among other City functions. All other City funds are used to account for revenues which are restricted under federal, state, or local laws or generally accepted accounting principles.

Capital Projects Funds: These funds are used to account for and report financial resources that are restricted, committed or assigned to expenditures for capital outlays including the acquisition or replacement for capital assets including land, buildings, equipment and other improvements such as streets and roads.

Development Impact Fee Funds (DIF): Development Impact Fees are fees assessed to new construction to fund infrastructure improvements required due to new growth. These fees are accumulated to construct specific improvements or portions of specific improvements of the municipality.

Parks Bond Fund: This fund is used to account for the acquisition of land and equipment, development, construction and improvement of community parks and projects approved by voters.

General Governmental CIP Fund: This fund is used to account for Capital Improvement Projects (CIP) expenditures supported by construction sales tax and other dedicated one-time funding resources.

General Government Bond Fund: This fund is used to account for the construction of the City Complex project funded with anticipated annual appropriation of debt.

Capital Grants: This fund is used to account for the receipt and expenditure of miscellaneous federal, state, and local grants awarded to the City for capital purposes.

Debt Service Fund: The Debt Service Fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Special Revenue Funds: Special Revenue Funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects.

Grants Fund (Federal and State): Most grants that are awarded to the City require separate accounting from all other City activities and in separate funds. The grants budgeted are a combination of grants which have already been awarded to the City and grants which have been applied for and are pending notification of award.

Highway User Revenue Fund (HURF): The major revenues of this fund are the City's share of state motel fuel tax revenues. These revenues are restricted by the state Constitution to be used solely for street and highway purposes.

Copper Sky Recreation Fund: This fund accounts for the operating activities of the Copper Sky Recreational Complex. Revenues are from contributions and program revenues restricted for use in fund operations. Other financing sources are from budgeted General Fund transfers into the fund.

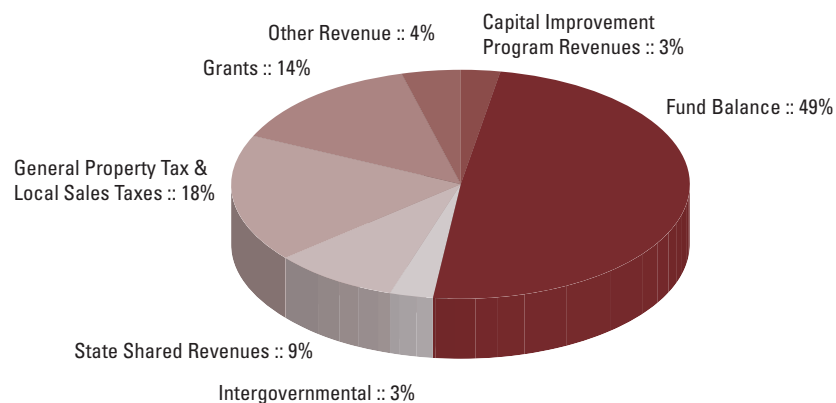
Local Road Maintenance Fund: This fund accounts for revenue from developers to perform maintenance of roads associated with their developments.

County Road Tax Fund: This fund accounts for the City's share of the County's 1/2 cent tax on fuel. These revenues are used to fund street and road maintenance projects.

Budget Summary

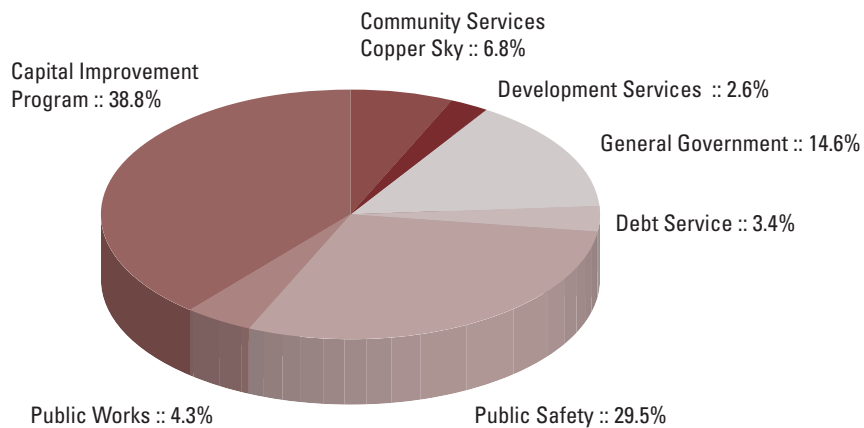
WHERE THE MONEY COMES FROM

Capital Improvement Program Revenues	\$5,184,014
General Property Tax	15,486,894
Local Sales Tax	12,295,082
Licenses, Permits & Franchise Fees	3,345,197
State Shared Revenues	13,855,697
Grants	21,091,830
Intergovernmental	4,453,617
Charges for Services	2,150,700
Fines & Forfeitures	530,500
Investment Earnings	383,303
Other Miscellaneous	431,260
Other Financing Source	-
Total Revenues	\$79,208,094
Fund Balance	75,549,899
Total Financial Resources	\$154,757,993



WHERE THE MONEY GOES

Community Services/Copper Sky	\$7,272,196
Development Services	2,788,198
General Government	15,558,290
Debt Service	3,671,947
Public Safety	31,420,151
Public Works	4,554,899
Capital Improvement Program	41,323,740
Total Expenditures	\$106,589,421



TOTAL FINANCIAL PROGRAM

FY18-19 Total Budget \$106,589,421

OPERATING BUDGET GOVERNMENTAL FUNDS	65,265,681
General Fund	42,004,885
Highway User Revenue Fund (HURF)	2,088,042
Grants	15,039,436
Copper Sky Recreation	2,461,371
Debt Service	3,671,947

TOTAL FINANCIAL PROGRAM

FY18-19 Total Budget \$106,589,421

CAPITAL BUDGET GOVERNMENTAL FUNDS	41,323,740
Grants CIP	6,336,677
General Governmental CIP	11,121,055
Highway User Revenue Fund (HURF)	2,994,458
Local Road Maintenance	47,186
County Road Tax	3,242,422
Transportation DIF	17,028,717
Copper Sky Recreation	33,151
Public Safety DIF	74,835
Parks DIF	445,239

FY18-19 BUDGET SUMMARY

Total Financial Resources

FUND	FY17-18 BUDGET	ESTIMATED FUND BALANCES 7/1/2018	FY18-19 ESTIMATED REVENUES/SOURCES	FY18-19 TOTAL FUNDS AVAILABLE	FY18-19 ADOPTED BUDGET/USES
General Fund	\$38,391,889	\$35,211,813	\$42,033,103	\$77,244,916	\$42,004,885
Highway User Revenue Fund (HURF)	4,209,262	3,474,591	3,450,264	6,924,855	5,082,500
Copper Sky Recreation	4,915,191	2,119,404	1,427,600	3,547,004	2,494,522
Local Road Maintenance	147,460	60,271	6,000	66,271	47,186
Grants	13,538,497	396,156	15,039,436	15,435,592	15,039,436
County Road Tax	2,207,685	3,923,664	1,578,600	5,502,264	3,242,422
Debt Service Fund	3,693,503	640,394	3,195,880	3,836,274	3,671,947
Parks DIF Funds	254,620	3,003,245	644,000	3,647,245	445,239
Library DIF Funds	13,000	775,812	17	775,829	-
Public Safety Funds	40,000	553,591	767,000	1,320,591	74,835
Transportation DIF Funds	8,388,853	20,887,278	3,910,500	24,797,778	17,028,717
Parks Bond Fund	-	334,482	-	334,482	-
General Governmental CIP	6,944,890	3,884,915	1,103,300	4,988,215	11,121,055

Grants CIP	3,644,607	284,283	6,052,394	6,336,677	6,336,677
Total	\$86,389,457	\$75,549,899	\$79,208,094	\$154,757,993	\$106,589,421

* Includes budgeted transfers in/out

FY18-19 BUDGET SUMMARY

Summary by Revenue Source/Fund

REVENUE SOURCE	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 PROJECTED ACTUAL	FY18-19 ADOPTED
General Property Tax	\$9,555,732	\$10,256,423	11,704,000	11,837,052	\$12,544,974
Local Sales Tax	8,584,686	9,445,692	10,000,000	11,125,610	11,191,782
Franchise Taxes	911,356	1,300,307	1,250,000	1,062,955	1,113,100
Business Licenses	65,282	123,168	50,000	62,613	94,700
Permits	1,058,252	1,467,659	1,600,199	2,970,267	2,137,397
Intergovernmental Revenues	11,886,158	13,058,909	12,828,858	11,522,331	13,303,950
Public Safety Fees	52,867	71,440	31,800	82,829	79,000
Passport Fees	27,441	31,485	30,490	40,694	31,800
Recreational & Library Fees	808,235	887,749	437,834	535,587	612,300
Fines & Forfeitures	563,453	524,546	380,000	561,148	530,500
Investment Earnings	754,656	259,040	210,000	179,116	216,300
Other Miscellaneous	161,000	194,006	262,975	747,607	177,300
Total - General Fund	\$34,429,118	\$37,620,424	\$38,786,156	\$40,727,809	\$42,033,103
Highway User Revenue Fund (HURF)	3,287,130	3,554,016	3,647,173	3,228,763	3,450,264
Copper Sky Recreation	2,753,265	2,866,770	3,072,471	2,900,824	1,427,600
Local Road Maintenance	1,273	5,033	6,000	6,000	6,000
Grants	1,317,254	2,562,180	13,538,497	461,158	15,039,436
County Road Tax	1,783,468	1,824,034	1,216,000	1,865,105	1,578,600
Debt Service Fund	3,857,921	4,360,943	3,693,503	3,564,768	3,195,880
Parks DIF Funds	388,596	538,310	476,552	1,028,140	644,000
Library DIF Funds	2,513	5,588	729	37	17
Public Safety DIF	303,197	399,369	358,749	914,144	767,000
Transportation DIF Funds	1,690,502	1,704,418	1,442,686	3,828,998	3,910,500
Parks Bond Fund	42	1,648	-	-	-

FY18-19 BUDGET SUMMARY

Summary by Revenue Source/Fund

REVENUE SOURCE	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 PROJECTED ACTUAL	FY18-19 ADOPTED
General Governmental CIP	911,959	1,003,017	497,500	1,582,857	1,103,300
Grants CIP	922,619	2,704	3,644,607	141,681	6,052,394
Total - Other Funds	\$17,219,739	\$18,828,030	\$31,594,467	\$19,522,475	\$37,174,991
Total - All Revenue Sources	\$51,648,857	\$56,448,454	\$70,380,623	\$60,250,284	\$79,208,094

FY18-19 BUDGET SUMMARY

Fund, Revenue, Expenditure and Transfer Summary

	GENERAL FUND	SPECIAL REVENUE FUNDS	CAPITAL PROJECTS FUNDS	DEBT SERVICE FUNDS	TOTAL
FUND BALANCE - July 1, 2018	\$35,211,813	\$9,974,086	\$29,723,606	\$640,394	\$75,549,899
REVENUES/TRANSFERS					
General Property Tax	12,544,974	-	-	2,941,920	15,486,894
Local Sales Tax	11,191,782	-	1,103,300	-	12,295,082
Franchise Taxes	1,113,100	-	-	-	1,113,100
Business Licenses	94,700	-	-	-	94,700
Development Permits	2,137,397	-	-	-	2,137,397
Intergovernmental	13,303,950	20,044,800	6,052,394	-	39,401,144
Public Safety Fees	79,000	-	-	-	79,000
Passport Fees	31,800	-	-	-	31,800
Recreational Fees	597,500	1,427,600	-	-	2,025,100
Library Fees	14,800	-	-	-	14,800
Fines & Forfeitures	530,500	-	-	-	530,500
Impact Fees	-	-	5,184,014	-	5,184,014
Investment Earnings	216,300	29,500	137,503	-	383,303
Other Entities' Participation	-	-	-	-	-
Other Miscellaneous	177,300	-	-	253,960	431,260
Transfers In	750,000	-	3,960,473	-	4,710,473
TOTAL - Revenues/Transfers In	42,783,103	21,501,900	16,437,684	3,195,880	83,918,567

FY18-19 BUDGET SUMMARY

Fund, Revenue, Expenditure and Transfer Summary

	GENERAL FUND	SPECIAL REVENUE FUNDS	CAPITAL PROJECTS FUNDS	DEBT SERVICE FUNDS	TOTAL
TOTAL - Financial Resources Available	\$77,994,916	\$31,475,986	\$46,161,290	\$3,836,274	\$159,468,466
Expenditures					
Personnel Services	\$29,713,728	\$4,719,358	\$-	\$-	\$34,433,086
Professional and Technical	4,449,419	10,489,696	2,009,058	-	16,948,173
Purch. Property Services	2,986,121	1,136,882	-	-	4,123,003
Other Purchased Services	1,982,088	565,710	-	-	2,547,798
Fuel, Oil & Supplies	1,313,529	2,473,187	88,785	-	3,875,501
Capital Outlay	-	6,521,233	32,908,681	-	39,429,914
Contingency	1,560,000	-	-	-	1,560,000
Debt Service	-	-	-	3,671,947	3,671,947
Transfers Out	3,960,473	750,000	-	-	4,710,473
TOTAL - Expenditures/Transfers Out	\$45,965,358	\$26,656,066	\$35,006,524	\$3,671,947	\$111,299,895
Fund Balance, June 30, 2019	\$32,029,558	\$4,819,920	\$11,154,766	\$164,327	\$48,168,571
Net Increase (Decrease) in Fund Balance	\$(3,182,255)	\$(5,154,166)	\$(18,568,840)	\$(476,067)	\$(27,381,328)
% Change	-9.0%	-51.7%	-62.5%	-74.3%	-36.2%
Fund Balance - % of FY19 Expenditures & Transfers Out	69.7%	18.1%	31.9%	4.5%	43.3%

FY18-19 BUDGET SUMMARY

Expenditure Summary by Fund/Category

EXPENDITURE CATEGORY	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 PROJECTED ACTUAL	FY18-19 ADOPTED
General Fund Expenditures					
Personal Services	\$21,936,569	\$23,064,916	\$26,517,056	\$24,627,209	\$29,713,728
Professional and Technical	3,828,832	9,596,894	4,050,409	4,072,971	4,449,419
Purch. Property Services	2,044,823	1,920,524	2,792,758	51,565	2,986,121
Other Purchased Services	1,426,593	1,618,680	1,822,253	3,637,919	1,982,088
Fuel, Oil & Supplies	607,536	930,773	909,413	859,367	1,313,529

FY18-19 BUDGET SUMMARY

Expenditure Summary by Fund/Category

EXPENDITURE CATEGORY	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 PROJECTED ACTUAL	FY18-19 ADOPTED
Capital Outlay	158,206.00	673.00	-	2,869	-
Contingency	-	-	2,300,000	1,690,512	1,560,000
Debt Service	-	-	-	-	-
Transfers Out	1,250,000	1,400,000	4,722,700	4,722,700	3,960,473
Total - General Fund	\$31,252,559	\$38,532,460	\$43,114,589	\$39,665,112	\$45,965,358
Other Funds Expenditures					
Personal Services	\$3,746,400	\$3,798,362	\$4,645,597	\$3,843,371	\$4,719,358
Professional and Technical	1,940,090	1,047,613	7,210,617	823,000	12,498,754
Purch. Property Services	-	908,409	-	33,833	1,136,882
Other Purchased Services	1,482,194	369,606	7,291,695	1,883,407	565,710
Fuel, Oil & Supplies	166,346	389,209	496,794	251,590	2,561,972
Capital Outlay	16,181,702	20,011,487	24,659,362	\$4,078,468	39,429,914
Contingency	-	-	-	-	-
Debt Service	3,732,755	3,714,060	3,693,503	3,692,735	3,671,947
Transfers Out	-	-	670,000	670,000	750,000
Total - Other Funds	\$27,249,487	\$30,238,746	\$48,667,568	\$11,433,033	\$65,334,537
Total Expenditures					
Personal Services	\$25,682,969	\$26,863,278	\$31,162,653	\$28,705,677	\$34,433,086
Professional and Technical	5,768,922	10,644,507	11,261,026	4,895,971	16,948,173
Purch. Property Services	2,044,823	2,828,933	2,792,758	85,398	4,123,003
Other Purchased Services	2,908,787	1,988,286	9,113,948	5,521,326	2,547,798
Fuel, Oil & Supplies	773,882	1,319,982	1,406,207	1,110,957	3,875,501
Capital Outlay	16,339,908	20,012,160	24,659,362	4,081,337	39,429,914
Contingency	-	-	2,300,000	1,690,512	1,560,000
Debt Service	3,732,755	3,714,060	3,693,503	3,692,735	3,671,947
Transfers Out	1,250,000	1,400,000	5,392,700	5,392,700	4,710,473
Total City Expenditures	\$58,502,046	\$68,771,206	\$91,782,157	\$55,176,613	\$111,299,895

FY18-19 BUDGET SUMMARY

Expenditure Summary by Department

DEPARTMENT / FUND	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 ADOPTED	FY17-18 REVISED	FY18-19 ADOPTED
General Fund					
Mayor & Council	\$448,278	\$505,610	\$578,803	\$579,311	\$583,879
City Attorney	584,732	526,167	575,000	575,000	625,000
City Clerk	343,450	419,413	383,738	394,236	475,309
City Magistrate	336,866	385,317	522,488	522,488	523,532
City Manager	910,066	944,808	1,071,690	1,208,465	1,129,760
Human Resources	423,929	492,266	496,753	569,266	531,060
Economic Development	384,291	495,448	647,844	647,844	881,341
Finance	824,102	898,765	1,047,204	1,147,516	1,193,219
Information Technology	889,296	896,211	1,030,414	1,036,318	1,413,029
Subtotal General Government:	\$5,145,010	\$5,564,005	\$6,353,934	\$6,680,444	\$7,356,129
Community Services					
Community Services Administration	\$295,390	\$317,618	\$353,527	\$356,537	\$419,038
Events	\$379,016	\$385,256	476,365	476,365	579,622
Library	514,143	562,933	649,081	652,154	686,866
Park Maintenance	566,755	489,529	698,889	620,889	2,357,631
Recreation	381,746	382,909	419,135	423,273	420,898
Subtotal Community Services:	\$2,137,050	\$2,138,245	\$2,596,997	\$2,529,218	\$4,464,055
Development Services					
Development Services Administration	\$202,376	\$203,993	\$222,459	\$223,238	\$225,485
Building Safety	624,813	661,327	904,027	906,745	1,013,063
Code Compliance	70,260	72,443	97,443	97,443	102,970
Planning & Zoning	302,065	313,303	335,890	342,104	338,222
Transportation	166,068	178,962	247,590	247,590	268,919
Subtotal Development Services:	\$1,365,582	\$1,430,028	\$1,807,409	\$1,817,120	\$1,948,659
Public Works					
Public Works Administration	\$105,055	\$111,339	\$121,093	\$122,514	\$127,378

FY18-19 BUDGET SUMMARY

Expenditure Summary by Department

DEPARTMENT / FUND	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 ADOPTED	FY17-18 REVISED	FY18-19 ADOPTED
CIP Project Management	70,922	70,922	114,197	114,197	114,332
Engineering	198,182	198,182	355,220	355,220	422,754
Facilities Management	917,043	866,877	967,867	969,058	1,042,675
Fleet Management	99,757	114,512	155,860	220,429	259,718
Subtotal Public Works:	\$1,390,959	\$1,361,832	\$1,714,237	\$1,781,418	\$1,966,857
Fire Department					
Fire Administration	\$300,864	\$407,636	\$311,048	\$310,748	\$346,802
Prevention	311,266	337,988	345,450	398,136	325,690
Fire Operations	7,476,724	7,637,668	8,356,527	8,394,506	8,774,756
Fire Support Services	1,352,735	1,392,823	1,843,346	1,856,654	1,734,842
Subtotal Public Safety - Fire:	\$9,441,589	\$9,776,115	\$10,856,371	\$10,960,044	\$11,182,090
Police Department					
Office of the Chief	\$917,526	\$905,218	\$953,248	\$958,452	\$970,112
Police Operations	6,434,907	6,648,191	7,877,101	7,908,060	8,597,781
Police Support Services	2,076,243	2,103,640	2,460,217	2,466,899	2,476,903
Subtotal Public Safety - Police:	\$9,428,676	\$9,657,049	\$11,290,566	\$11,333,411	\$12,044,796
Non-Departmental	\$1,093,693	\$7,205,186	\$3,772,375	\$3,240,517	\$3,042,299
Transfers out - General Fund	1,250,000	1,400,000	4,722,700	4,722,700	3,960,473
Total - General Fund:	\$31,252,559	\$38,532,460	\$43,114,589	\$43,064,872	\$45,965,358
ALL OTHER FUNDS					
Highway User Revenue Fund (HURF)	\$4,119,587	\$7,265,530	\$4,209,262	\$4,217,176	\$5,082,500
Copper Sky Recreation	4,287,088	3,878,704	4,915,191	4,857,126	2,494,522
Local Road Maintenance	97,272	1,081,948	147,460	147,460	47,186
Grants	1,824,975	2,225,506	13,538,497	13,538,497	15,039,436
County Road Tax	1,822,379	3,257,719	2,207,685	2,307,553	3,242,422
Debt Service	3,732,755	3,714,060	3,693,503	3,693,503	3,671,947
Parks DIF	30,968	60,000	254,620	254,620	445,239
Library DIF	-	-	13,000	13,000	-

FY18-19 BUDGET SUMMARY

Expenditure Summary by Department

DEPARTMENT / FUND	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 ADOPTED	FY17-18 REVISED	FY18-19 ADOPTED
Public Safety DIF	1,493,119	38,189	40,000	40,000	74,835
Transportation DIF	983,378	4,631,337	8,388,853	8,388,853	17,028,717
Parks Bond	-	-	-	-	-
General Governmental CIP	7,673,651	4,081,816	6,944,890	6,944,890	11,121,055
Grants CIP	1,184,315	3,937	3,644,607	3,644,607	6,336,677
Subtotal:	\$27,249,487	\$30,238,746	\$47,997,568	\$48,047,285	\$64,584,536
Transfers out - Highway Users Revenue Fund	-	-	500,000	500,000	750,000
Transfers out - Copper Sky	-	-	170,000	170,000	-
TOTAL - EXPENDITURES / TRANSFERS	\$58,502,046	\$68,771,206	\$91,782,157	\$91,782,157	\$111,299,894

FY18-19 BUDGET SUMMARY

Authorized Positions by Department

DEPARTMENT	FY15-16	FY16-17	FY17-18	FY18-19
Mayor & Council	8.0	8.0	8.0	8.0
City Manager				
City Manager's Office	4.0	4.0	4.0	4.0
Communications & Marketing	1.0	1.0	1.0	1.0
Department Total	5.0	5.0	5.0	5.0
City Attorney	-	-	-	-
City Clerk	4.0	4.0	5.0	4.5
City Magistrate	1.0	1.0	1.0	1.0
Human Resources	4.5	4.5	3.5	8.0
Economic Development	3.0	3.0	3.0	4.0
Financial Services	9.0	9.5	10.0	11.0
Information Technology	4.0	4.5	5.0	7.0
Community Services				
Administration-Community Services	3.0	4.0	4.0	3.0
Library	8.5	-	9.5	13.0

FY18-19 BUDGET SUMMARY

Authorized Positions by Department

DEPARTMENT	FY15-16	FY16-17	FY17-18	FY18-19
Park Maintenance	3.0	-	19.0	17.2
Recreation	8.5	-	10.0	9.5
Events	1.0	2.0	2.0	2.0
Department Total	24.0	6.0	44.5	44.7
Development Services				
Administration - Development Services	1.5	1.5	1.5	1.5
Building Safety	7.0	7.0	10.0	11.0
Code Enforcement	1.0	1.0	1.0	1.0
Planning & Zoning	3.0	3.0	3.0	3.0
Transportation	0.6	0.8	1.0	0.8
Department Total	13.10	13.30	16.50	17.30
Public Works				
Administration	1.00	2.00	2.00	1.00
CIP Project Management	1.00	1.00	1.00	1.00
Engineering	2.00	3.00	2.00	2.00
Facilities Management	2.00	2.00	2.00	2.00
Fleet Management	1.00	1.00	1.50	1.50
Department Total	7.00	9.00	8.50	7.50
Fire Department				
Administration - Fire	2.00	2.00	3.00	2.00
Operations - Fire	57.00	57.00	58.00	63.60
Prevention	2.00	2.00	2.00	2.00
Support	3.00	3.00	4.00	4.00
Department Total	64.00	64.00	67.00	71.60
Police Department				
Office of the Chief	5.00	5.00	5.00	5.00
Support Services	20.50	29.50	9.00	21.00
Operations - Police	58.30	58.30	55.00	70.40
Department Total	83.80	92.80	69.00	96.40
GENERAL FUND TOTAL	230.40	224.60	246.00	286.00

FY18-19 BUDGET SUMMARY

Authorized Positions by Department

DEPARTMENT	FY15-16	FY16-17	FY17-18	FY18-19
ALL OTHER FUNDS				
Development Services	-	0.50	0.50	0.50
Public Works	12.50	10.00	10.00	11.00
Highway User Revenue Fund	12.50	10.50	10.50	11.50
Development Services	0.40	0.20	0.20	0.20
Fire Department	-	-	2.40	2.40
Police Department	2.70	12.00	3.00	8.60
Grants Fund	3.10	12.20	5.60	11.20
Copper Sky Fund	58.00	60.00	60.00	43.80
TOTAL OTHER FUNDS	73.60	82.70	76.10	66.50
ALL FUNDS TOTAL	304.00	307.30	322.10	352.50

FY18-19 BUDGET SUMMARY

Capital Improvement Plan Summary

FUND	FY18-19
Local Road Maintenance	
Street Maintenance #34005	47,186
Total - Local Road Maintenance	\$47,186
County Road Tax	
MCG Highway Maintenance & Improvements #35022	332,335
Regional Transportation #35036	83,576
Paving Unpaved Roads #17406	230,000
Street Maintenance #34005	2,116,511
San Capistrano Road Construction #40014	480,000
Total - County Road Tax	\$3,242,422
General Governmental CIP	
Safe Routes to Schools: Porter Road Study #16402	4,560
Bus Shelters #18402	14,779
Santa Cruz Wash #31005	713,720
Drive-Thru Book Return #31014	37,000
Phone System #31015	4,687

FY18-19 BUDGET SUMMARY

Capital Improvement Plan Summary

FUND	FY18-19
Fire Engine Replacement #32004	101,798
Maricopa PD Substation #32016	206,911
Emergency Vehicle Preemption #32031	60,000
Fire Department Cars & Light Trucks Replacement #32033	230,322
Identification Technology #32035	170,294
Communications & Data Line #33024	12,500
Regional Transportation #35036	10,130
SR347 Grade Separation #35041	1,127,805
Housing Needs Assessment #35050	84,888
2006 Subdivision Ordinance Update #35051	48,123
City Data Center #35055	75,000
Exercise Equipment #38000	88,425
Atrium Window Shades #38004	15,000
Library Carpeting #38005	75,000
Building Safety Replacement Vehicles #38008	73,826
IT - Data Network Equipment Refresh #38010	70,000
Police Replacement Vehicles #38012	350,000
Ballistic Protection of Existing Patrol Units #38013	50,642
Crime Prevention Technology #38014	22,785
Spillman Upgrade #38015	80,000
BWC Upgrades #38017	152,435
Fire Administration #38022	5,558,470
Timekeeping and Scheduling Software	80,035
FD Pump Test Kit #40003	295,000
FD HVAC/Exhaust System for Bays #40004	100,000
FD Type 6 Brush Truck	215,000
Security Camera Upgrade #40015	135,000
Council Chambers AV Upgrade #40005	60,000
RFID for Library Collection #40001	40,000
Duty Lockers at Main Police Facility #40006	16,000
Animal Control Vehicle Replacement #40007	55,000

FY18-19 BUDGET SUMMARY

Capital Improvement Plan Summary

FUND	FY18-19
Audio Visual Upgrade to Both Police Facilities #40008	40,000
Mobile Command Vehicle #40009	100,000
Intelligent Transportation Systems Phase I	215,920
Facilities Replacement Vehicle #40013	45,000
Zephyr Relocation	250,000
Public Works Administration Vehicle #40010	35,000
Total - General Governmental CIP	\$11,121,055
Grants CIP Fund	
Tortosa Flood Control Solution Assistance	250,000
UPRR Grade Separation #11408	937,187
SR347 Overpass Project: Amtrak Relocation #13402	237,103
CDBG - Regional Account Heritage Dist Project #15504	290,534
Safe Routes to Schools: Porter Road Study #16402	80,000
Paving Unpaved Roads #17406	700,000
Bus Shelters (10) #18402	121,012
Bus Shelters #35052	48,000
Highway Safety Improvement Program Sign Mgmt System #35060	66,000
CMAQ Farrell & Porter Road #35062	2,067,558
Fire Department Type 6 Brush Truck	215,000
Additional Police Motorcycle	40,000
Street Projects	284,283
Intelligent Transportation Systems Phase I	400,000
CDBG - Regional Allocation 2018	300,000
CDBG - State Special Project 2018	300,000
Total - Grants CIP Fund	\$6,336,677
Parks Development Fund	
Copper Sky Pickleball Courts #40002	425,000
DIF Study	20,239
Total - Parks Development Fund	\$445,239
Public Safety/Police/Fire DIF	
End-User Radios #32006	60,000

FY18-19 BUDGET SUMMARY

Capital Improvement Plan Summary

FUND	FY18-19
DIF Study	14,835
Total - Public Safety/Police/Fire DIF	\$74,835
Copper Sky Recreation	
Indoor Security Camera Expansion	33,151
Total - Copper Sky Recreation	\$33,151
Transportation Development Fund	
Smith Enke & Porter Rd Improvement #34014	1,086,645
Edison Road Extension #35029	245,998
Bowlin Road - Hartman to Murphy Half-Street #35047	2,717,078
CMAQ - Farrell Phase I #35062	499,270
Hartman Road - Honeycutt to Bowling (Tortosa) Half-Street Improvements #35048	2,750,000
Hartman Road Interim Improvements - MCG Hwy to Bowling Road Pavement #35049	2,500,000
Honeycutt Road Bridge #38018	3,750,000
Honeycutt Road - White and Parker to Santa Cruz Widening #38019	3,350,000
Bowlin Road Improvement - Hogenes to Santa Rosa Wash #40011	64,800
DIF Study	64,926
Total - Transportation Development Fund	\$17,028,717
Highway User Revenue Fund (HURF)	
Street Maintenance #34005	376,444
Public Works & Fire Admin Building #35023	891,703
Signal @ White & Parker Rd and Honeycutt Rd #35043	322,273
Signal @ Hartman Road & Honeycutt Road #35044	400,000
Study to Establish Truck Routes #35045	20,488
Signal @ Desert Greens & Smith Enke Rd. #38020	400,000
Bowlin Road Crossing #40012	498,550
Sign Truck	85,000
Total - Highway User Revenue Fund (HURF)	\$2,994,458
Grand Total - Capital Improvement Plan	\$41,323,740

FY18-19 BUDGET SUMMARY

Debt Limitations

	6% ⁽¹⁾	20% ⁽²⁾
TAX YEAR 2018 SECONDARY ASSESSED VALUE *	\$262,200,309	\$262,200,309
Projected General Obligation (G.O.) Bond Limit	15,732,019	52,440,062
Bonds Outstanding at June 30, 2018 **	(7,118,422)	(32,556,578)
Legal Debt Limit Remaining	\$8,613,597	\$19,883,484

*Estimate

**Reflects reduction of July 1, 2018 principal payments

(1) The Arizona Constitution states that, for general municipal purposes, a municipality cannot incur a debt exceeding 6% of the assessed valuation of taxable property.

(2) Additional bonds amounting to 20% of the assessed valuation of taxable property can be issued for supplying such services as water, artificial light, sewers and for the acquisition and development of land for open space preserves, parks, playground and recreational facilities.

FY18-19 BUDGET SUMMARY

Debt Service Schedule - General Obligation Bonds

	2010 SERIES A		2013 SERIES B		
FISCAL YEAR	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	TOTAL
FY18-19	915,000	806,222	875,000	1,075,725	3,671,947
FY19-20	945,000	760,436	900,000	1,040,725	3,646,161
FY20-21	980,000	711,258	925,000	1,004,725	3,620,983
FY21-22	1,015,000	654,379	1,000,000	967,725	3,637,104
FY22-23	1,055,000	595,468	1,010,000	927,725	3,588,193
FY23-24	1,095,000	534,236	1,050,000	887,325	3,566,561
FY24-25	1,135,000	470,682	1,095,000	845,325	3,546,007
FY25-26	1,175,000	404,807	1,145,000	801,525	3,526,332
FY26-27	1,225,000	330,370	1,190,000	755,725	3,501,095
FY27-28	1,275,000	252,767	1,240,000	708,125	3,475,892
FY28-29	1,330,000	171,995	1,290,000	658,525	3,450,520
FY29-30	1,385,000	87,740	1,360,000	606,925	3,439,665
FY30-31	-	-	2,825,000	552,525	3,377,525
FY31-32	-	-	2,965,000	436,700	3,401,700
FY32-33	-	-	3,110,000	314,394	3,424,394
FY33-34	-	-	3,165,000	182,219	3,347,219
FY34-35	-	-	1,000,000	43,750	1,043,750
Totals	\$13,530,000	\$5,780,360	\$26,145,000	\$11,809,688	\$57,265,048



Revenue Summary

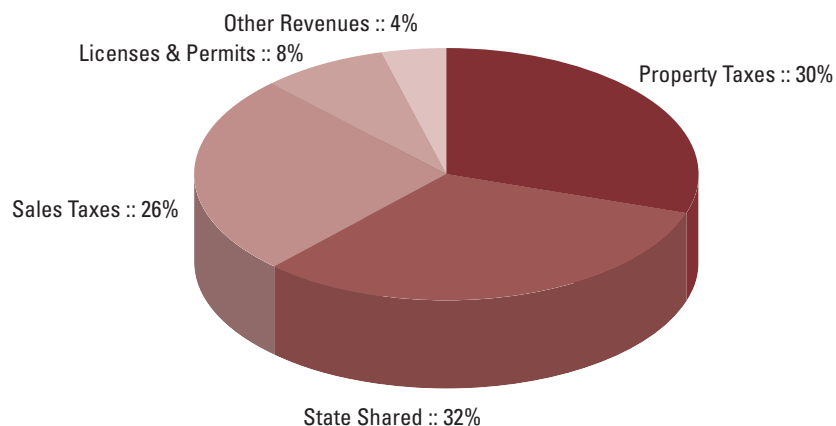
There are a variety of funding sources available for local governments within the state of Arizona. Therefore, in the following pages is an explanation of these revenue sources available from the Federal and State governments as well as the revenues, which can be raised by the local government itself.

REVENUE SUMMARY GENERAL FUND

The General Fund is the largest funding source in the City's operating budget and is comprised of revenue generated from taxes, fines, licenses and fees. Total General Fund revenues for FY18-19 are projected at \$42,033,103. The main components of the fund are displayed in the table and graph below.

GENERAL FUND REVENUES

Property Taxes	\$12,544,974
State Shared	13,303,950
Sales Taxes	11,191,782
Licenses & Permits	3,345,197
Other Revenues	1,647,200
Total	\$42,033,103



PROPERTY TAXES

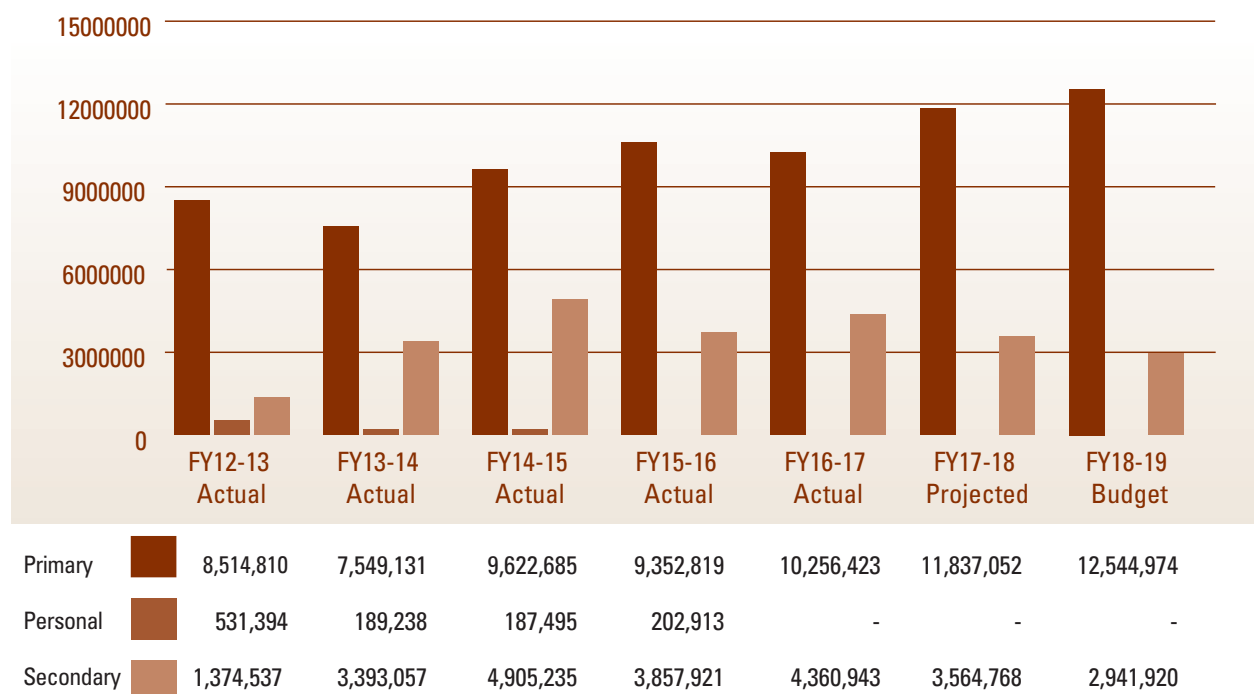
Property taxes have been a traditional means of financing city and town services. While the importance of the property tax has been decreasing in recent years due to increased revenue generated from sales taxes, it is still an important source of local revenue for many Arizona cities and towns. The property tax has also been one of the most stable sources of revenue, because it is not subject to the same fluctuations occasionally experienced with sales taxes.

Beginning with the 1980 tax year, property tax levies were divided into a primary property tax levy and a secondary tax levy. A secondary property tax may only be levied to pay the principal and interest charges on bonds issued by the City. The primary property tax levy is utilized for all other public purposes. There are no limits on the amount of a city's secondary property tax, but there are strict limits placed on the level of a city's primary property tax.

In November 2006, voters in the City of Maricopa approved a primary property tax to be used to enhance public safety funding. In November 2008, city voters approved a secondary property tax authorizing the City to sell bonds for parks and recreation projects. The primary levy is deposited in the General Fund and the secondary levy is deposited in the Debt Service Fund.

The City's property tax is based on the assessed value of the property as determined by the Pinal County Assessor. Pinal County also bills, collects and distributes, to the City of Maricopa, all property taxes. Historical changes in total revenue collected have primarily been the result of new development. FY18-19 assessed valuations, used to determine the primary property tax, were provided by the Pinal County Assessor's Office.

PROPERTY TAXES



STATE SHARED REVENUES

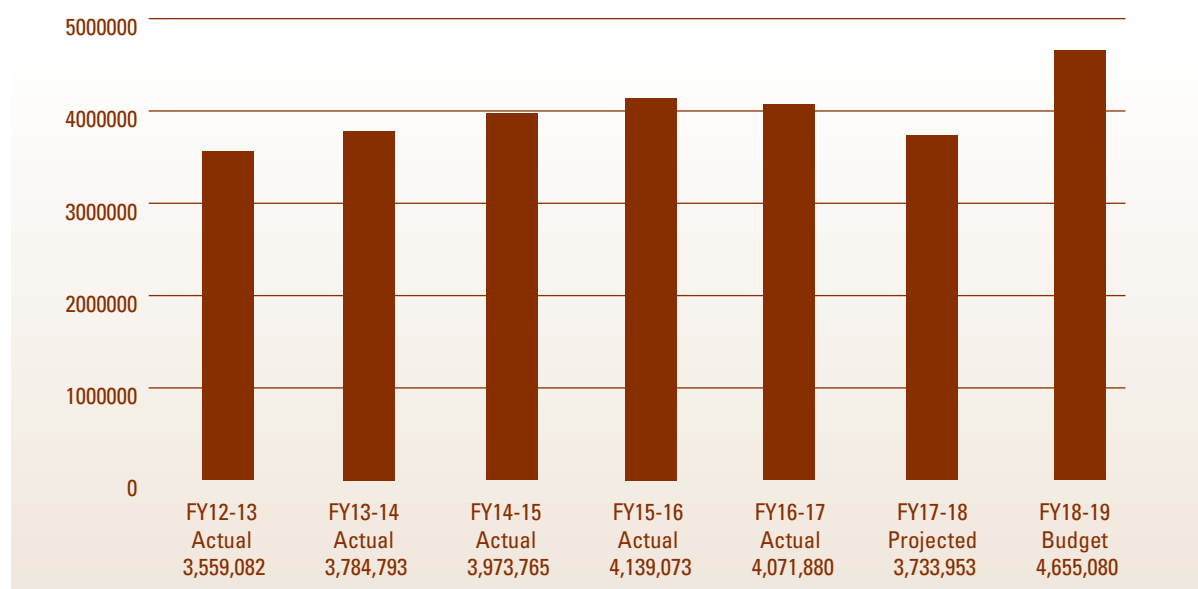
Cities and towns in Arizona are fortunate to be involved in a fairly progressive state shared revenue program which passes funding through to Arizona municipalities from four state revenue sources. Since the shared revenues are based on population, the FY18-19 estimates provided to the City were based on the official 2010 Census data. The City has grown rapidly since its incorporation, and population figures were estimated before the 2010 Census. The City's share of these revenues is projected to increase, starting in FY18-19, due to the increase in Maricopa's population relative to the State population. The following are sources of state shared revenues that are deposited in the General Fund.

STATE TRANSACTION PRIVILEGE TAX (SALES TAX)

The current rate of the state sales tax is 5.6% with a portion of the collection total distributed to cities and towns. The distribution calculation for the 5.6% is based on the relation of the municipality's population to the total population of all incorporated cities and towns in the state, according to the decennial census. This revenue may be expended for any municipal public purpose and is distributed on a monthly basis. The significant increase beginning in FY11-12 is due to the 2010 Census adjustment for Maricopa's population relative to the state population.

FY18-19 estimates were provided by the State of Arizona.

STATE TRANSACTION PRIVILEGE TAX (SALES TAX)

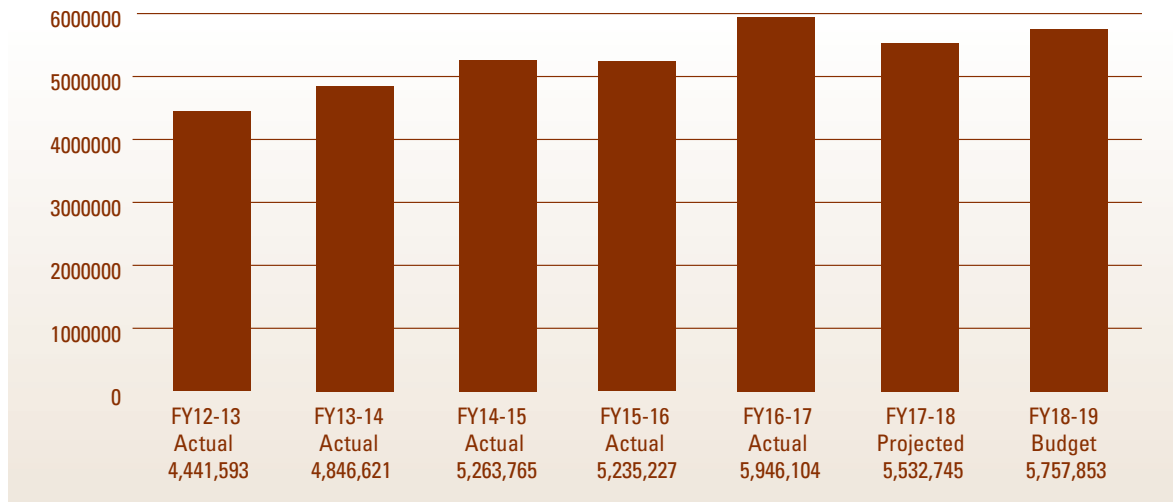


STATE INCOME TAX

A 1972 citizen's initiative provided for giving the cities and towns a 15% share of the state income tax in return for the cities and towns not charging a local income tax in their jurisdictions. This source of money is commonly referred to as Urban Revenue Sharing, and is distributed with the same formula used for the state sales tax. Urban revenue sharing monies are distributed based on income tax collections from two years prior to the fiscal year in which the city actually receives the funding. Beginning in FY11-12, even though income tax collections statewide were down from previous years, the City's portion shows an increase from prior years' collections due to the increase in the City's population relative to the State population. This revenue is distributed to the cities monthly and must be expended for a municipal public purpose.

FY18-19 estimates were provided by the State of Arizona.

STATE INCOME TAX

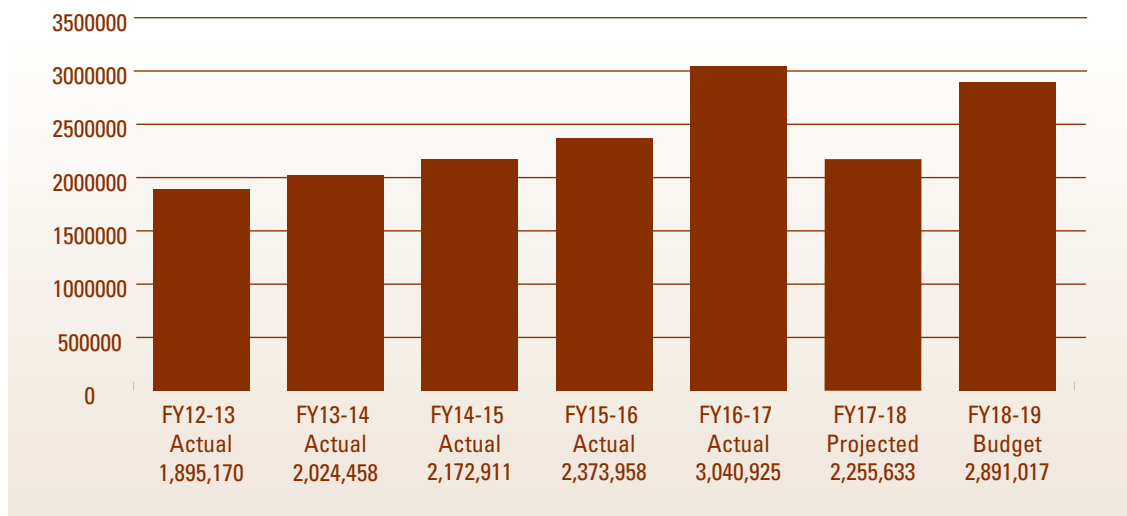


VEHICLE LICENSE TAX

Approximately 25% of the revenues collected for the licensing of motor vehicles are distributed to incorporated cities and towns. (Thirty-eight percent of the total revenues from this source are distributed to the highway user revenue fund (HURF)). A city or town receives its share of the vehicle license tax collections based on its population in relation to the total incorporated population of the county. The only stipulation on the use of this revenue is that it must be expended on a public purpose.

FY18-19 estimates are based on trends from prior years with adjustments for current economic conditions.

VEHICLE LICENSE TAX



LOCAL REVENUES

TRANSACTION PRIVILEGE (SALES) TAX

The Transaction Privilege Tax (Sales) is obtained on the sale of goods and various business activities. Economic activity, especially in the area of construction and retail sales, has a direct effect on collections and collections have increased in the last few years due to the economic upturn and increased construction activity. This revenue may be expended for any municipal public purpose.

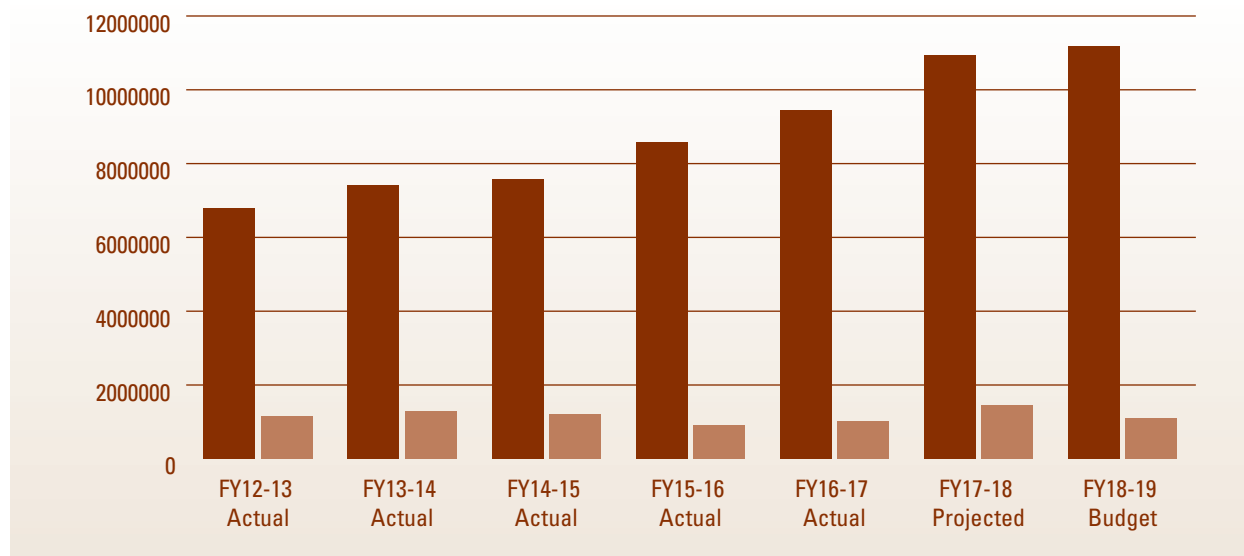
USE TAX

Another revenue source which is being used more in recent years is the use tax. Essentially, a use tax is an excise tax on the use or consumption of tangible personal property that is purchased without payment of a municipal tax to any city or town.

Consistent with City revenue policies, one-half of all construction related revenues, including sales taxes are dedicated to fund future capital projects. Starting in FY12-13, construction sales tax is budgeted directly in the General Governmental CIP Fund.

FY18-19 estimates are based on annual trend estimates for retail/other sales tax.

LOCAL TRANSACTION PRIVILEGE (SALES) TAX



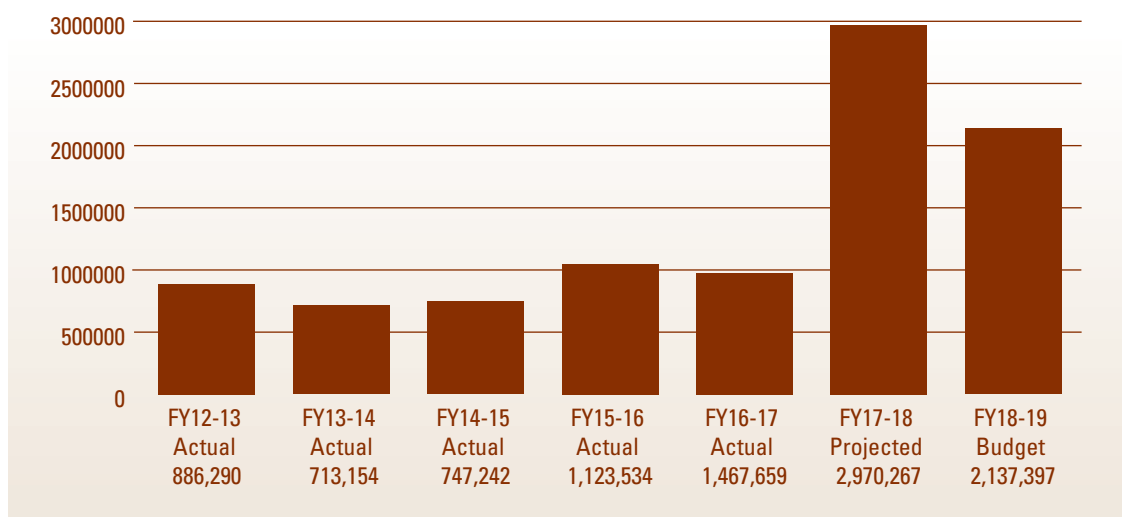
General Fund	6,792,246	7,410,637	7,580,110	8,584,686	9,445,692	11,125,610	11,191,782
General Governmental CIP Fund	1,150,323	1,274,173	1,211,169	911,959	1,003,017	1,582,857	1,103,300

PERMIT FEES

Revenues from this source include fees collected from building permits, zoning permits and a variety of other programs. Residential and commercial permitting fee revenues are expected to increase in light of the level of revenue from permit fees collected in FY18.

FY18-19 revenue estimates for permit activities are based on 10 homes per month level estimate.

PERMIT FEES



BUSINESS LICENSES

The general law authorizing a city or town to initiate a local sales tax, is the same authority which allows a municipality to place a license tax on professions, occupations or businesses within the community. State law stipulates that a business license tax can only be issued for the period of one year and may not be less than ten dollars or more than five thousand dollars.

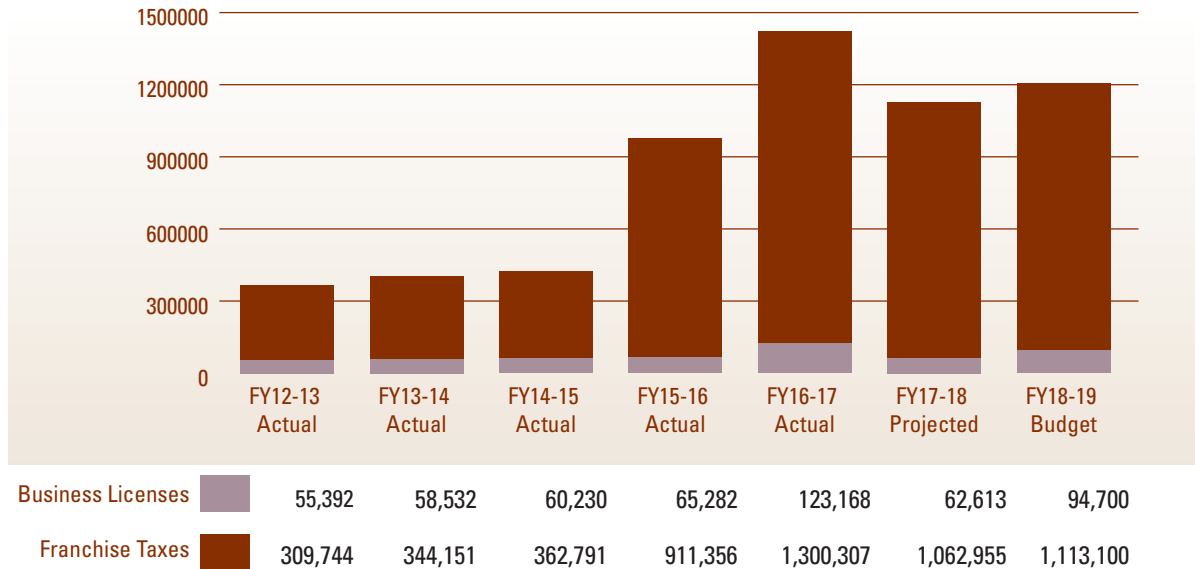
FY18-19 estimates are based on the current level of business licenses with adjustments for current economic conditions.

FRANCHISE TAXES

Cities and towns in Arizona are given exclusive control over all rights-of-way dedicated to the municipality. This exclusive control enables the municipality to grant franchise agreements to utilities using the city or town's streets in the distribution of utility services. The City of Maricopa has several franchise agreements with various communications providers in the area as well as some utilities serving Maricopa directly.

FY18-19 estimates are based on trends from previous year averages with adjustments for current economic conditions.

BUSINESS LICENSES AND FRANCHISE TAXES

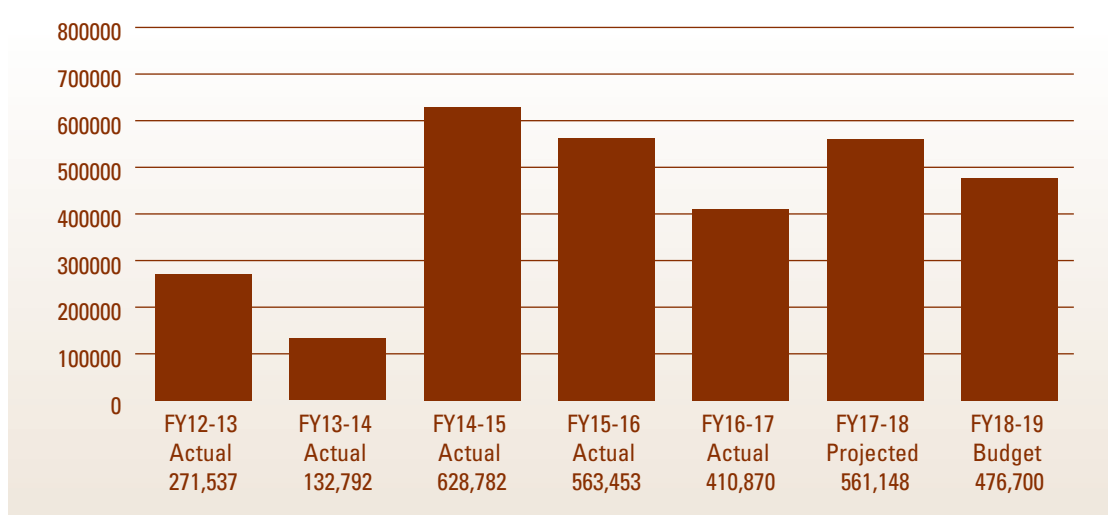


MAGISTRATE COURT FINES

This revenue source is derived from traffic violations and other fines paid for the violation of municipal ordinances. The courts, counties, cities and towns have the authority to contract with the Motor Vehicle Division to require payment of traffic fines, sanctions and penalties that total in excess of \$200 prior to the renewal of automobile registrations.

FY18-19 estimates are based on current levels of activities.

MAGISTRATE COURT FINES

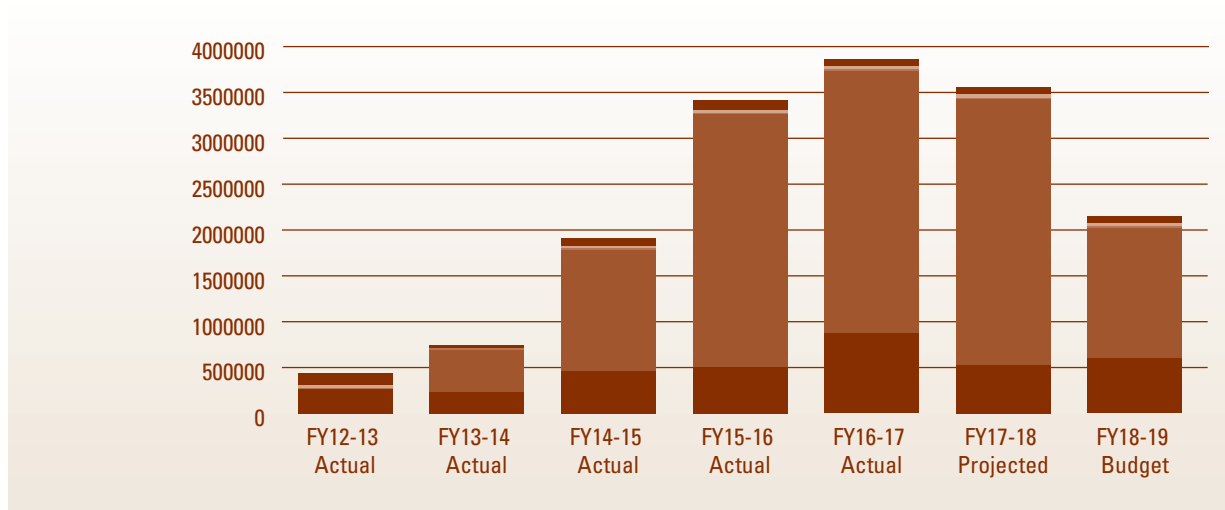


USER FEES

User fees are collected from residents for the use of certain city and town facilities or services. The City of Maricopa charges user fees for parks and recreation activities, passport processing, transit services, and public safety hearings. In FY13-14 the Copper Sky Special Revenue Fund was created to account for the operations of Copper Sky. These services will continue to grow with the City's growth in population and the expansion of programs offered to citizens.

FY18-19 estimates are based on current levels of activities.

USER FEES



Parks & Rec	262,750	236,401	466,111	505,444	871,783	524,445	597,500
Parks & Rec Copper Sky Special Fund	-	457,071	1,311,699	2,753,265	2,866,770	2,900,824	1,427,600
Library	16,170	19,816	21,916	16,044	15,966	11,142	14,800
Passport	30,073	-	26,358	27,487	31,485	40,694	31,800
Public Safety	128,685	30,932	85,470	118,772	71,440	82,829	79,000

REVENUE SUMMARY

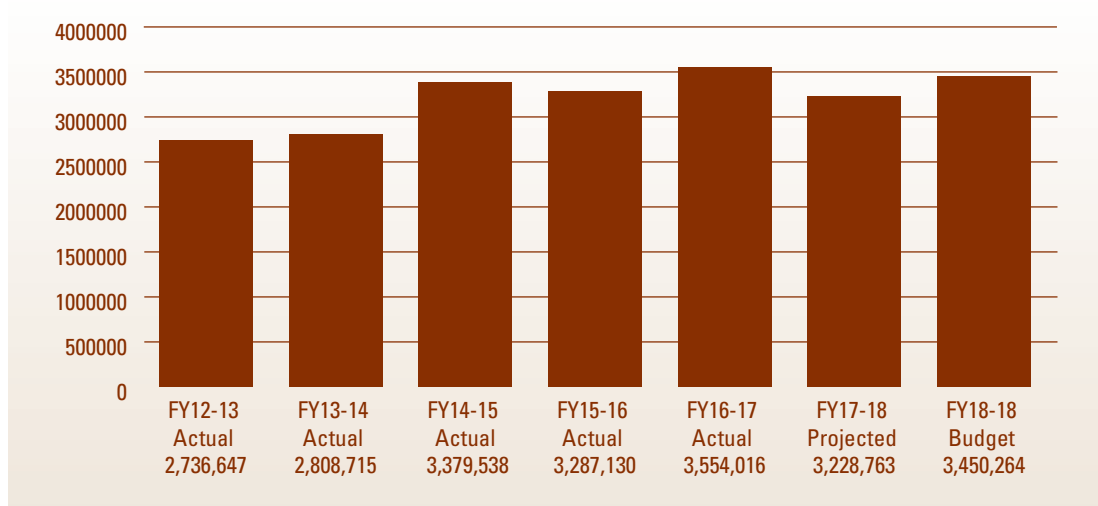
SPECIAL REVENUE FUNDS

HIGHWAY USER REVENUE FUND

This revenue source is commonly referred to as the gasoline tax; however, there are a number of additional transportation related fees including a portion of vehicle license taxes which are placed in the Highway User Revenue Fund. Cities and towns receive 27.5% of the highway user revenues. One-half of the monies which a city or town receives under this formula is distributed on the basis of the municipality's population in relation to all incorporated cities and towns in the State according to the decennial census. The remaining half of highway user monies is allocated on the basis of "county of origin" of gasoline sales and the relation of a municipality's population to all incorporated cities and towns in the county. The intent of the distribution formula is to spread a portion of HURF monies across the state solely on the basis of population while the remaining HURF monies flow to those areas in the state with the highest gasoline and other fuel sales. The City's share of these revenues has increased, beginning in FY11-12, due to the increase in Maricopa's population relative to the state and county population.

FY18-19 estimates were provided by the State of Arizona.

HIGHWAY USER REVENUE FUND



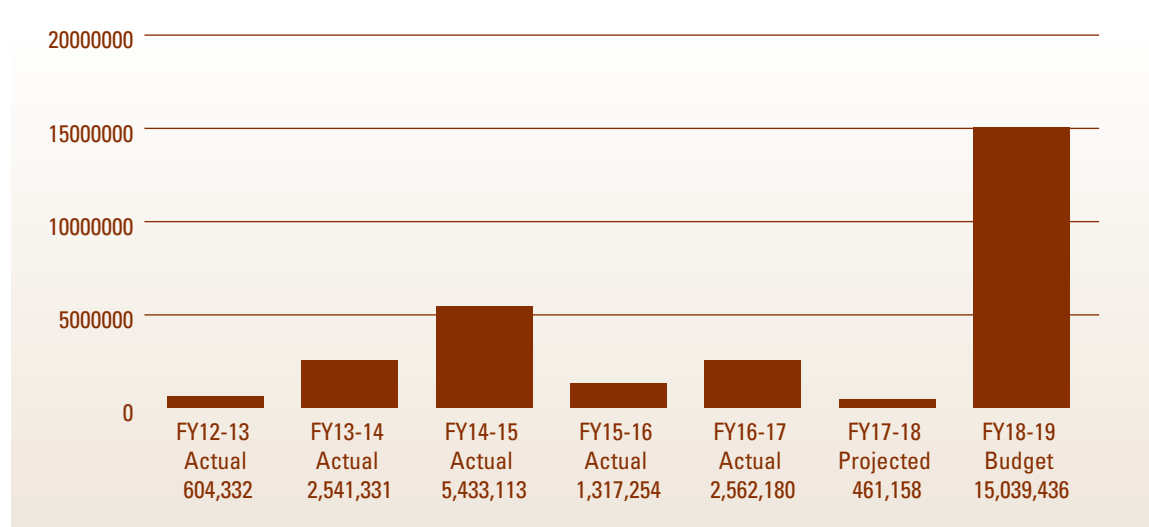
GRANTS

This revenue source consists of federal, state and local grants. Most grant assistance to the City comes from the federal level, along with some state grants when available. The amount of assistance and the type of programs and projects for which monies can be expended from other sources are constantly changing. Revenues from grants can vary widely from year to year depending on the funds available for distribution and the number of competing jurisdictions. Summarized below are the two general categories of federal grant revenue sources available to the City.

- **Block Grant Programs:** A block grant program, in theory, is designed to fund various Federal programs within a broadly defined area. An example of a block grant program is the Community Development Block Grant program (CDBG). This particular block grant program is designed to fund a variety of housing, public works and physical construction projects. A portion of the CDBG program is directed to smaller cities and towns whereby the State allocates community development monies to cities and towns with populations of less than 50,000 persons. This is not an entitlement program, cities and towns must apply to receive these grants. In most areas, the council of governments receives the applications and determines the allocation from this program.
- **Discretionary Grants:** Discretionary grants are special federal and state appropriations of money to fund specific projects of a definite limitation and scope. For example, a federal grant to fund the construction of a wastewater treatment facility would be a discretionary grant, since the construction of this facility would have the limited use and scope of "wastewater treatment." Discretionary grants are usually awarded within a strict framework of guidelines governing this single purpose program and cities and towns must meet these specific guideline requirements. Securing a discretionary grant also involves competition between various levels of government. At one point in time, discretionary grants were more prevalent; however, this source of funding has become very limited in recent years.

FY18-19 estimates are based on all possible grants for the fiscal year. The projected increase in FY18-19 revenues is primarily due to an increase in public safety grant opportunities.

GRANT REVENUE



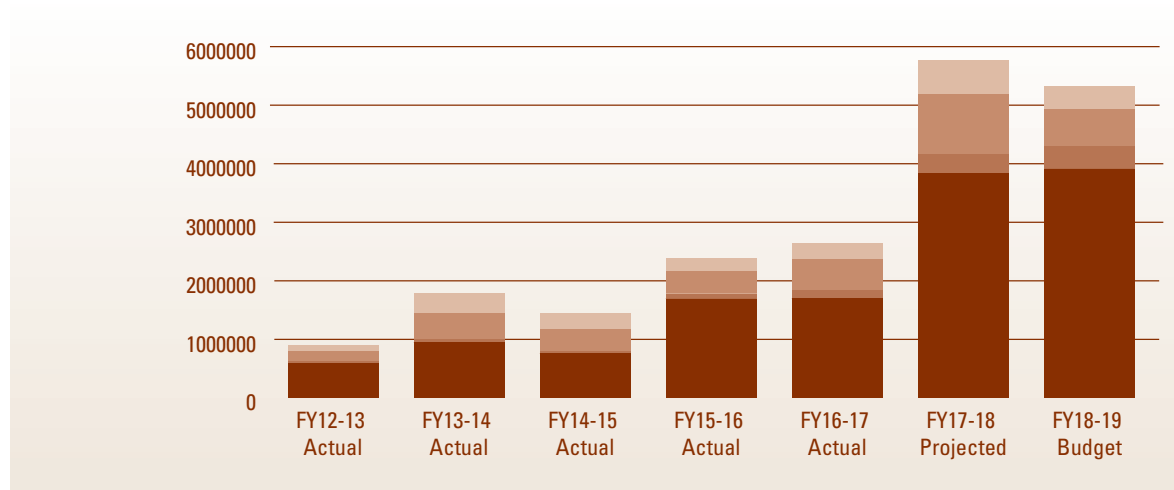
REVENUE SUMMARY CAPITAL PROJECTS FUNDS

DEVELOPMENT (IMPACT) FEES

Cities and towns have the authority to impose fees that provide a direct benefit to the newly developed area. City of Maricopa adopted Development Impact Fees September 2005 and started collections November 2005. Fees were revised in December 2010, and state legislation passed in 2011 that restricted the types of projects that could be funded with development fees. The most recent Development Impact Fee study was completed in April 2014, for fees effective August 1, 2014.

FY18-19 revenue projections are based on a projection of 110 single family homes permitted for the year.

DEVELOPMENT IMPACT FEE COLLECTIONS



Fire	104,500	340,961	274,422	219,581	271,200	582,595	382,000
Park Maintenance	178,208	448,497	361,189	388,596	538,310	1,028,140	644,000
Library	5,651	5,763	4,641	2,513	5,588	37	17
Public Safety/Police	21,108	35,752	28,352	83,616	128,169	331,185	385,000
General Government	12,361	-	-	-	-	-	-
Transportation	582,471	954,797	767,395	1,690,502	1,704,418	3,828,998	3,910,500

Summary of Tax Levy and Tax Rates

	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19
Property Tax Levy Amounts					
Primary property taxes	\$10,475,275	\$10,522,453	\$10,992,790	\$11,704,000	\$12,544,974
Personal	186,952	100,000	-	-	
Secondary property taxes	5,290,280	3,732,776	3,732,776	3,426,003	2,941,920
Total property tax levy amounts	\$15,952,507	\$14,355,229	\$14,725,566	\$15,130,003	\$15,486,894
Property Tax Rates Per \$100 Of Assessed Valuation					
Primary property taxes rate	4.9842	4.7845	4.7845	4.7845	4.7845
Secondary property taxes rate	2.3716	1.6973	1.6973	1.4005	1.1220
Total property tax levy amounts	7.3558	6.4818	6.4818	6.1850	5.9065



Departmental Summaries

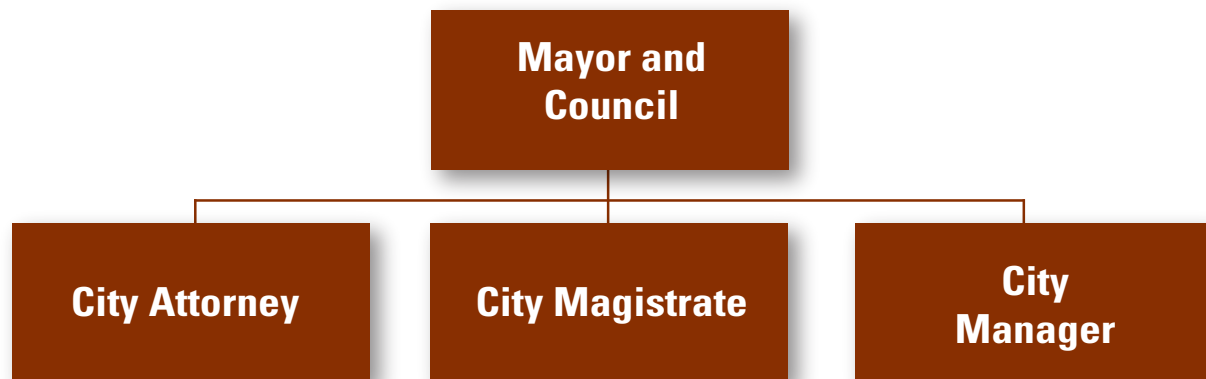
The following section contains the FY18-19 budget divided into department and divisional sections. Included are descriptions of each work unit, performance measurement with results, comparisons to previous fiscal years and authorized positions.



Back row left to right: Councilmember Nancy Smith, Councilmember Henry Wade, Councilwoman Julia Gusse, Councilmember Vincent Manfredi. Front row left to right: Councilmember Marvin Brown, Mayor Christian Price, Vice Mayor Peggy Chapados.

General Government

Mayor and Council



Mission Statement

The City of Maricopa provides high quality of life, a prosperous future, and a strong sense of community.

Department Description

The Mayor and six councilmembers are the only elected officials in the municipality. The Mayor and Councilmembers serve four-year terms, respectively. The Mayor and Councilmembers are elected at large on a nonpartisan ballot. The City Council is elected on a rotating basis, so three seats are up for election every two years. The Mayor is elected every four years. There are no term limits for the Mayor or City Councilmembers.

The primary election is held on the tenth Tuesday before the first Tuesday after the first Monday in November. The general election is held the first Tuesday after the first Monday in November of even numbered years.

The City Council is responsible for setting public policy, approving the City's annual budget, entering agreements, providing executive leadership, making planning and development decisions and adopting new codes and ordinances.

Strategic Plan Priorities

Well planned Quality Growth and Development, Economic Development, Community Resources and Quality of Life Amenities, Safe and Livable Community, Community Pride, Spirit, and Relationships, Fiscal Policies and Management.

Goals and Objectives

Quality Growth and Development

1. Land Use
 - a. Create, adopt, and implement a General Plan update that, where possible, aligns with the Maricopa 2040 Vision and Strategic Plan.
 - b. Encourage mixed-use development.
 - c. Promote and encourage development of large destination commercial centers, as well as small scale shopping centers and convenience shopping/services in close proximity to neighborhoods.
 - d. Evaluate annexation of land to accommodate the City's projected growth.
 - e. Encourage development of industrial and business parks to enhance employment opportunities.
 - f. Identify and develop multiple mixed-use village core areas with commercial and employment centers served by restaurants, retail shopping and cultural opportunities such as art districts and galleries.
 - g. Ensure land uses are compatible with transportation corridors within the General and Master Plans.
2. Housing Availability and Diversity
 - a. Adopt policies to provide desired and attractive amenities to drive quality growth and development.
 - b. Partner with developers to identify innovative strategies for providing housing diversity for all ages and income levels.
3. Transportation
 - a. Provide greater, more efficient mobility through multimodal transportation to and from Maricopa.
 - b. Create an adequate intra-city road network.
 - c. Create transportation connectivity with other cities and regions.
 - d. Create safe and functional pedestrian ways and bicycle routes throughout the City of Maricopa.
4. Water, Wastewater and Utilities
 - a. Improve the quality of water and utilities while controlling costs.
 - b. Ensure the City will be well served by regional utility providers that offer alternative, sustainable energies such as solar and wind energy for residential and commercial use.
 - c. Establish greater Right-Of-Way (ROW) control over other utilities within the City.
 - d. Environmental Stewardship and Flood Mitigation.
 - e. Improve air quality.
 - f. Encourage renewable energy use and long-term environmental stewardship.
 - g. Expedite removal of Maricopa from the FEMA 100-Year flood plain.
5. Technology Infrastructure and Regional Connectivity
 - a. Establish Maricopa as a "Top Tier" Smart City.

Economic Development

1. Achieve a diverse and sustainable Maricopa economy.
2. Cultivate a climate of rich educational opportunities at all levels which support economic growth.
3. Provide responsive and high-quality services and process support for businesses at all stages of growth.

Community Resource and Quality of Life

1. Parks, Recreation and Leisure
 - a. Create and maintain a responsibly connected system of open spaces and recreational opportunities throughout the City.
2. Cultural, Historical Worship and Community-Oriented Facilities and Programs
 - a. Encourage the creation and expansion of a wide array of community-oriented services, and ability of residents to share such services.
3. Libraries
 - a. Encourage the creation and expansion of a wide array of community-oriented services, and the ability of residents to share such services.
4. Quality Healthcare Services and Facilities
 - a. Encourage the development of an array of healthcare facilities.
 - b. Stimulate the expansion of a variety of healthcare services.
5. Cemeteries
 - a. Support the availability of burial facilities.
 - b. Encourage the establishment of mortuary services.

Safe and Livable Community

1. Maintain a community in which all residents, businesses and visitors are safe.
2. Increase meaningful citizen participation in community policing efforts, especially within neighborhoods.

Community Pride, Spirit and Relationships

1. Community Image and Brand
 - a. Foster and sustain events that maintain our heritage while engaging the citizens of Maricopa.
 - b. Develop and maintain programs to preserve the overall aesthetics of Maricopa.
2. Engagement, Volunteerism and Involvement
 - a. Encourage community involvement by developing and maintaining a wide range of opportunities that benefit the citizens of Maricopa.
3. Vital Regional Relationships
 - a. Strengthen the City's unique position in proactively establishing mutually beneficial regional relationships.

Fiscal Policies and Management

1. Adopt a long-term fiscal management plan and accompanying policies to ensure financial resources are available to achieve the City of Maricopa 2040 Vision and Strategic Plan
2. Achieve a more equitable distribution and diversification of tax revenues to the City
3. Aggressively pursue all available funding from grants and other sources
4. Explore options that recapture or reduce the costs of providing municipal services throughout the City.

FY 2019 BUDGET

Mayor & Council

Cost Center: #10011111

Summary by Category

EXPENDITURE CATEGORY	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Personnel	\$263,098	\$288,444	\$333,869	\$321,528	\$337,695
Professional and Technical	18,523	11,686	22,000	11,226	22,000
Purch. Property Services	-	-	-	-	-
Other Purchased Services	166,218	202,233	220,934	194,253	222,184
Supplies	438	347	2,000	1,633	2,000
Capital Outlay	-	-	-	-	-
Departmental Totals	\$448,276	\$502,709	\$578,803	\$528,640	\$583,879

AUTHORIZED POSITIONS

POSITION CLASSIFICATIONS	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Mayor	1	1	1	1	1
Vice Mayor	1	1	1	1	1
City Council	5	5	5	5	5
Executive Assistant	1	1	1	1	1
Departmental Totals	8	8	8	8	8

City Attorney

Department Description

The City Attorney's Office provides legal service, advice and representation to the Mayor, City Council, City Manager, City departments, and City boards and commissions. The City Attorney works closely with the City Manager and his staff to carry out the City Council's goals. Ongoing responsibilities of the City Attorney's office include:

- Serve as General Counsel for all agencies after being formed by the City.
- Advocate the City's interest in lawsuits filed against or on behalf of the City, its officers, employees, agencies in administrative venues, before boards and commissions, and in the state and federal court systems.
- Assist the City's insurers in the investigation and defense of claims for damages filed against the City.
- Provide legal advice in the areas of finance, land use, personnel, elections, conflicts of interest, open government laws, economic development, redevelopment, and code enforcement, among others.
- Provide legal services such as drafting and reviewing contracts, ordinances, resolutions and other documents.
- Provide counsel to, and attend meetings of, the City Council, Planning and Zoning Commission (as required), and subcommittees (as required).
- Train staff, the City Council and Planning Commission on compliance with critical laws.

The functions of the City Attorney's office are contracted out to a local law firm.

FY2019 BUDGET

City Attorney

Cost Center: #10011414

Summary by Category

EXPENDITURE CATEGORY	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Personnel	\$-	\$-	\$-	\$-	\$-
Professional and Technical	584,732	526,167	575,000	613,609	625,000
Purch. Property Services	-	-	-	-	-
Other Purchased Services	-	-	-	-	-
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Departmental Totals	\$584,732	\$526,167	\$575,000	\$613,609	\$625,000

City Magistrate

Department Description

The City Magistrate department is responsible for costs of operating the City-related judicial issues of the Maricopa Justice Court. It is a court of limited jurisdiction under the supervision and mandates of the Arizona Supreme Court and the Pinal County Superior Court. The purpose of the Justice Court is to provide due process, case resolution and records management services to the court users so they can receive equal access, timely resolution in all court matters and complete their court business. The City's portion of the Justice Court is operated by Pinal County through an intergovernmental agreement with the City.

FY2019 BUDGET

City Magistrate

Cost Center: #10011010

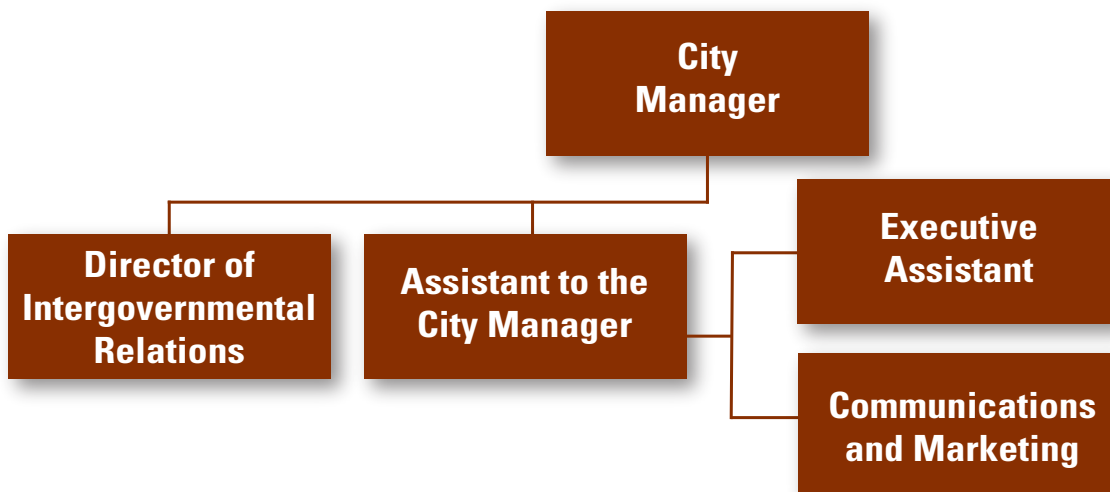
Summary by Category

EXPENDITURE CATEGORY	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Personnel	\$46,793	\$49,056	\$54,637	\$51,925	\$55,681
Professional and Technical	290,074	336,261	464,851	417,061	464,851
Purch. Property Services	-	-	-	-	-
Other Purchased Services	-	-	1,000	-	1,000
Supplies	-	-	2,000	3,203	2,000
Capital Outlay	-	-	-	-	-
Departmental Totals	\$336,866	\$385,317	\$522,488	\$472,189	\$523,532

AUTHORIZED POSITIONS

POSITION CLASSIFICATIONS	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
City Magistrate	1	1	1	1	1
Court Clerk	0	0	0	0	0
Departmental Totals	1	1	1	1	1

City Manager



Mission Statement

To provide clear centralized direction and leadership for the effective administration and operation of all municipal services for the City of Maricopa as directed by the Mayor & City Council; serve as the focal point for administrative direction, communication and coordination of the City's departmental operations; and to direct the City's operations and activities effectively and efficiently and guide it with the use of City's policies and principles.

Department Description

The City Manager is responsible for executing the policies of the City Council. The City Manager is the chief administrative officer of the City and has responsibility for overseeing the City's operations and service delivery by providing management direction and leadership for the organization, aligning service delivery with community needs, Council priorities and organizational goals and advancing community relations and civic engagement. The City Manager's Office also provides the functions of intergovernmental relations, marketing and communications, and website management for the City.

Strategic Plan Priorities

Well planned Quality Growth and Development, Economic Development, Community Resources and Quality of Life Amenities, Safe and Livable Community, Community Pride, Spirit, and Relationships, Fiscal Policies and Management.

Goals and Objectives

1. To maintain a strong Council-Manager partnership to accomplish focused, consensual Council priorities.

- a. Create and implement City Council Work Plan for FY19-20.
 - b. Structure a municipal environment in which businesses flourish and economic activity increases.
2. Develop a strong City management team capable of cooperatively and creatively working together to address changing local government service needs.
 - a. Hold weekly team meetings.
 - b. Encourage the enhancement of executive team leadership and creative management skills through various forms of training and group exercises.
 - c. Provide the management direction and focus to continuously improve internal and external customer service.
 - d. Enhance current tools and continue to implement new ones that will allow for the delivery of City services and information to citizens 24 hours a day, seven days a week.
3. Assist the City Council with increasing the City's influence and visibility in shaping local, regional and state governance priorities.
 - a. Protecting the concept of local control under legislative activities.
4. Keep Council and the community informed of the City's financial position.
 - a. Provide financial reports to Council and the citizens.
 - b. Provide timely information on changing financial conditions that affect the City of Maricopa.
5. Promote the City locally and regionally, ensuring it is recognized as a key player poised for the next wave of growth.
 - a. Reach out proactively to representatives capable of acting as ambassadors for Maricopa, such as media representatives, real estate executives, and business executives.
 - b. Represent the community at regional and state organizations and events to gain greater community credibility outside the local area.
 - c. Advance the achievement of City of Maricopa 2040 Vision.

PERFORMANCE MEASURES

MEASURES	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 ACTUAL	FY18-19 PROJECTED
# of Full-time employee equivalents	5	5	5	5
% of residents who are satisfied or very satisfied with the quality of life *	N/A	87%	N/A	90%
% of residents who feel the City provides services in an efficient and economical manner *	N/A	69%	N/A	90%
% of residents who feel the City keeps them informed about City business *	N/A	78%	N/A	90%
# of Leadership Academy participants	33	47	62	50
% of participants who graduated *	61%	65%	87%	90%

*City survey conducted every two years

FY2019 BUDGET

City Manager

Cost Center: #10011115/16

Summary by Category

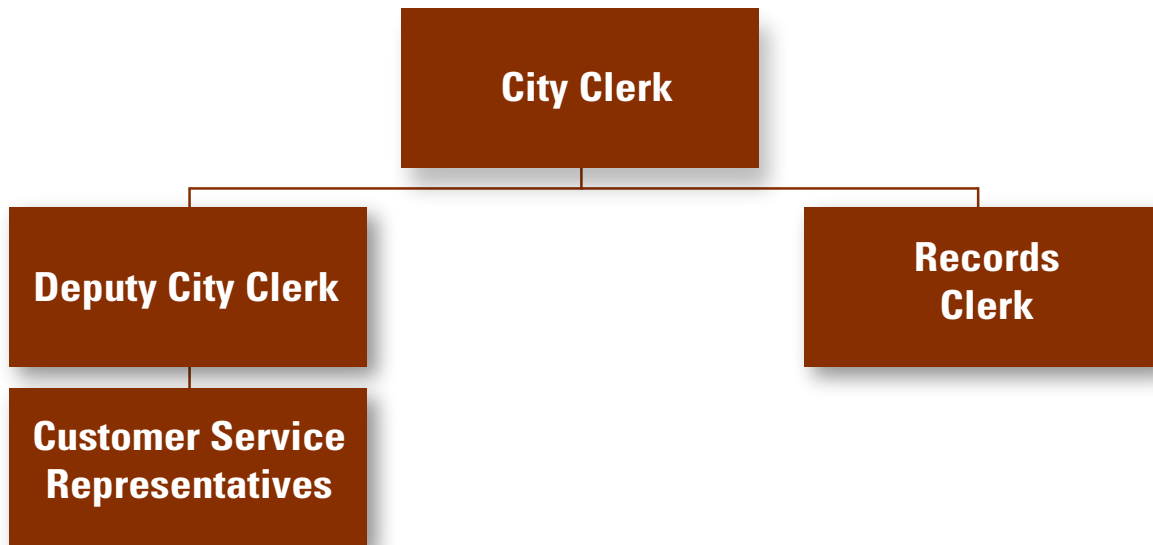
EXPENDITURE CATEGORY	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED*
Personnel	\$683,099	\$618,405	\$771,086	\$680,933	\$789,518
Professional and Technical	106,330	256,516	205,593	293,408	245,231
Purch. Property Services	-	-	-	-	-
Other Purchased Services	82,656	67,346	89,716	52,432	89,716
Supplies	2,978	1,868	5,295	5,046	5,295
Capital Outlay	35,004	673	-	-	-
Departmental Totals	\$910,066	\$944,808	\$1,071,690	\$1,031,819	\$1,129,760

*Cost Center: #10011116 Marketing & Communications only included in FY16-17, FY17-18 and FY18-19.

AUTHORIZED POSITIONS

POSITION CLASSIFICATIONS	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
City Manager	1	1	1	1	1
Assistant City Manager	0	0	0	0	0
Assistant to the City Manager	1	1	1	1	1
Public Information Officer	0	0	0	0	0
Web and Media Services Manager	1	1	1	0	1
Administrative Assistant	0	0	0	0	0
Executive Assistant	1	1	1	1	1
Intergovernmental Affairs Director	1	1	1	1	1
Departmental Totals	5	5	5	4	5

City Clerk



Mission Statement

Office of the City Clerk is dedicated to serving the City Council, staff and citizens of the community in an efficient, courteous and professional manner; accurately record and preserve the history of the City of Maricopa; ensure the preservation, management and maintenance of all City records from creation to disposition and diligently conduct the City's elections pursuant to state statute.

Department Description

The Office of the City Clerk is recognized as the hub of local government and provides contact between the citizens and government. The Office of the City Clerk is responsible for the maintenance of all official records in compliance with State statute. The City Clerk acts as the official custodian of the City seal and attests to all contracts, agreements, leases, resolutions, ordinances and other documents to which the City is a party. The office prepares agendas for all public meetings ensuring compliance with Open Meeting Law as well as transcribes minutes of all City Council proceedings. The City Clerk is also responsible for conducting all municipal elections in Maricopa. In addition, the department is responsible for processing all public records requests, issuing business licenses, solicitor licenses, as well as processing passport applications. Preparation of proclamations, ordinances, resolutions and maintaining the City Code for the City of Maricopa are also among the many duties performed by this department.

Strategic Plan Priorities

Well planned Quality Growth and Development, Economic Development, Community Resources and Quality of Life Amenities, Safe and Livable Community, Community Pride, Spirit, and Relationships, Fiscal Policies and Management.

Goals and Objectives

1. Administer municipal elections and serve as the filing officer for the City of Maricopa.
 - a. Effectively administer and coordinate municipal elections.
 - b. Serve as the filing officer by accepting the candidates' election forms and ensuring their name properly appears on the ballot.
 - c. Serve as the filing officer for all Campaign Finance Reports and Financial Disclosure Statements.
2. Effectively support the appointment process for all Board, Committee and Commission Members.
 - a. Conduct individual training as well as annual joint training for BCC members.
 - b. Effectively track terms for all BCC members.
3. Respond to the legislative needs of the City Council and their constituents.
 - a. Prepare, distribute and post all public meeting body notices.
 - b. Prepare, distribute and post on the website all City Council meeting packet materials in a timely manner.
4. Administer the City's records management program.
 - a. Effectively maintain custody of City records.
 - b. Process all public record requests in a timely manner.
 - c. Comply with all applicable state laws for legal advertisements and record retention requirements.
 - d. Train staff to scan, store and retrieve records in Tyler Forms.
5. Deliver excellent customer service.
 - a. Answer all incoming phone calls in an expeditious manner.
 - b. Provide accurate information to all of our walk-in customers.
 - c. Respond quickly and accurately to customer requests.
 - d. Provide current and accurate information to meet customers' needs.
 - e. Continue to provide U.S. passport services.
 - f. Work with Pinal County to bring County services to the City of Maricopa.

PERFORMANCE MEASURES

MEASURES	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 ACTUAL	FY18-19 PROJECTED
# of Full-time employee equivalents	4	4	3	4.5
# of public records requests received	183	210	255	300
% of public records requests processed within three days	48%	53%	54%	55%
# of meeting notices processed (includes Council, boards, commissions, committees, possible quorum, etc.)	158	135	165	160

PERFORMANCE MEASURES

MEASURES	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 ACTUAL	FY18-19 PROJECTED
% of notices processed that were Council related	41%	40%	40%	40%
# of Council meetings for which minutes were prepared and presented for approval	50	40	57	50
% of City Council meeting minutes presented for approval by the next regular City Council meeting	100%	100%	98%	100%
# of City Council agenda items processed	391	333	342	340
# of passports processed	1018	1,241	1,443	1,500
Passport funds generated	\$27,487	\$31,490	\$40,325	\$52,500
# of community events coordinated or attended to promote departmental services	1	1	0	0
# of documents scanned per records management	180	214	240	250

FY2019 BUDGET

City Clerk

Cost Center: # 10011212

Summary by Category

EXPENDITURE CATEGORY	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Personnel	\$327,683	\$349,842	\$362,017	\$360,024	\$407,788
Professional and Technical	-	-	-	1,000	50,000
Purch. Property Services	-	-	-	-	-
Other Purchased Services	8,098	66,125	15,021	13,620	12,821
Supplies	7,669	3,446	6,700	5,890	4,700
Capital Outlay	-	-	-	-	-
Departmental Totals	\$343,449	\$419,413	\$383,738	\$380,534	\$475,309

AUTHORIZED POSITIONS

POSITION CLASSIFICATIONS	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
City Clerk	1	1	1	1	1
Deputy City Clerk	1	1	1	1	1
Records Coordinator	1	1	1	1	1
Customer Service Representative	2	2	2	2	1.5
Departmental Totals	5	5	5	5	4.5

Human Resources



Mission Statement

The Human Resources Department's mission is to provide excellence in human resources leadership and services in support of the City's mission and our customers, the City of Maricopa community. We succeed by fostering a positive work environment, and earning the trust and satisfaction of our employees and those who govern us, support us and do business with us.

Department Description

As a strategic partner with the City of Maricopa leadership team, the Human Resources Department (HR) is responsible for providing comprehensive HR programs, including: 1) recruitment of qualified applicants into a diverse workforce, 2) administration of employee benefits, and employee orientation services, 3) all employee transactions such as promotion, merit increase, and retirement, 4) policy development and administration, 5) job classification, compensation, and labor market comparisons, 6) employee relations, 7) maintenance of personnel records, maintenance, and support of the personnel database, 8) employee development and training, 9) administration of the performance evaluation program and 10) staffing support for the Merit Board, and Public Safe Personnel Retirement System Boards (PSPRS). The HR Department champions change and works closely with managers and employees to align legally compliant policies and training with the City's ethical principles, and values. The HR Department is committed to providing high-quality service to prospective, and current employees and to treating individuals with respect, good care, and professionalism from their first inquiries about position vacancies, services, and programs, through retirement. Through this commitment to the City of Maricopa, the HR Department will maintain its high level of mutual trust and respect.

Strategic Plan Priorities

Well planned Quality Growth and Development, Economic Development, Community Resources and Quality of Life Amenities, Safe and Livable Community, Community Pride, Spirit, and Relationships, Fiscal Policies and Management.

Goals and Objectives

1. Support departments in their efforts to recruit, select and retain highly competent and diverse employees who embrace the City's vision and values.
 - a. Collaborate with department leaders to differentiate among potential candidates to ensure we are making strong hiring decisions using best HR practices and objective criteria.
 - b. Evaluate hiring and benefit participation metrics, analyze data to support management decision-making.
2. Link rewards, recognition, job competency, and the City's strategic plan to compensation through performance management.
 - a. Manage the reward programs designed to recognize and incentivize superior performance, including the Excellence Awards and Values Heroes.
 - b. Reinforce workplace equity and equality of opportunity principles through consistent application of City policies and procedures.
3. Design and administer innovative and cost-effective benefits programs that meet the needs of today's diverse workforce and enhance the City of Maricopa's ability to attract, retain and reward employees.
 - a. Implement efforts to strengthen employees' understanding of the City's benefit programs, including a variety of communication tools: Lunch and Learn opportunities, online Frequently Asked Questions (FAQ's), one-on-one sessions with the City's benefits provider staff, and Employee Self-Service.
 - b. Strengthen the City Wellness Program by adding wellness requirements and employee accountability to increase employee participation, and encourage good habits thereby reducing health care costs or minimizing increases.
4. Help managers manage. Improve the City's effectiveness through internal consulting, training, and development of managers.
 - a. Deliver core supervisory courses such as EO, sexual harassment prevention, and other critical supervisory subjects.
 - b. Offer safety training and safety committee support through updated policies and engagement.
 - c. Revise the City's Personnel Policies and Procedures to align with regulatory changes and the City's vision and values.
5. Engage in continuous improvement efforts to streamline human resource data processes and offer management tools such as metrics, and management reports.
 - a. Implement a revised leave request and approval process, along with a new leave policy to communicate a consistent standard and expectations to employees.
 - b. Partner with the Finance and IT departments to implement employee self-service time and attendance, leave requests, and annual evaluations in MUNIS.
 - c. Collaborate with the Business Systems Analyst to establish a seamless working product in Munis.
6. To be an effective and innovative department.

- a. Cross-train to maintain our services without gaps.
- b. Continue to improve customer service.
- c. Implement innovative ways to streamline processes and procedures.
- d. Implement regularly scheduled and required employee training.

PERFORMANCE MEASURES

MEASURES	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 ACTUAL	FY18-19 PROJECTED
# of full-Time employee equivalents	3.5	3.5	3.5	8.0
Hours of volunteer service received	22,683	21,883	19,635	20,000
Average Citywide employee turnover rate	7.25%	4.20%	3.50%	3.50%
# of City full-time equivalent employees supported	312	347	390	350
# of Citywide volunteers supported	330	161	160	160
# of interns employed by the City	16	16	35	22
# of recruitments conducted	46	32	50	43
"Average time for recruitment in days (from request to job offer)"	68 45	58 45	46 40	52 43
# of grievances	0	0	0	0
% of grievances resolved	100%	100%	100%	100%
# of Merit Board appeals	0	0	0	0
% of Merit Board appeals upheld	100%	100%	100%	100%
Total cost of workers' compensation claims	\$315,641	\$240,453	\$390,722	\$315,500
# of workers' compensation claims	41	31	56	42
% of claims with no lost time *	92.68%	84.00%	96.00%	91.00%
# of training programs coordinated	15	16	8	13
% of staff participating in training programs offered	27%	50%	35%	37%

FY2019 BUDGET

Human Resources

Cost Center: #10011555

Summary by Category

EXPENDITURE CATEGORY	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Personal Services	\$378,919	\$407,137	\$423,325	\$409,619	\$459,710
Professional and Technical	9,093	56,230	15,050	36,657	28,550
Purch. Property Services	-	-	-	-	-
Other Purchased Services	27,360	18,394	48,177	32,047	34,599
Supplies	8,556	9,637	10,201	8,322	8,201
Capital Outlay	-	-	-	-	-
Departmental Totals	\$423,928	\$491,398	\$496,753	\$486,645	\$531,060

AUTHORIZED POSITIONS

POSITION CLASSIFICATIONS	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Director of Human Resources	1	1	1	1	1
Human Resources Manager	0	0	0	0	0
Senior HR Analyst	1	1	1	1	1
HR Analyst	1	1	1	1	1
Customer Service Representative	1	1	1	1	0
Administrative Assistant	0	0	0	0	1
Departmental Totals	3.5	3.5	3.5	3.5	8.0

Economic Development



Mission Statement

Maricopa will be a leading regional partner, providing growth opportunities for new companies, entrepreneurs and expanding companies by delivering high quality services, sites and talent to local, regional, national and international businesses.

Department Description

Maricopa's economic development strategy is centered on building a sustainable city; one that features an economy characterized by diversity, competitiveness and success in the global economy. All efforts are designed to assist a job creation, retention, tax base enhancement and overall quality of life improvement for the community. Services include City and economic development marketing, business advocacy and technical assistance, incentive and toolkit development, business attraction and prospect generation, small business development and relationship-building. The Economic Development Office also coordinates with regional economic development partners and offers staff support to groups such as the City of Maricopa Industrial Development Authority and the Heritage District Citizen Advisory Committee, and provides a City staff liaison to the Maricopa Chamber of Commerce, the Maricopa Economic Development Alliance and regional and state level economic development partners.

Strategic Plan Priorities

Well planned Quality Growth and Development, Economic Development, Community Resources and Quality of Life Amenities, Safe and Livable Community, Community Pride, Spirit, and Relationships, Fiscal Policies and Management.

Goals and Objectives

To be a regional leader in economic development with properly aligned resources and tools.

1. Effectively address and resolve the issues that impede Maricopa's ability to achieve economic development.

2. Invest in infrastructure, quality of life and other improvements that will assure Maricopa's ability to successfully compete for and retain, recruit and grow firms and quality jobs in the targeted economic sectors.
3. Transform Maricopa's business climate and competitiveness to ensure that the negative perceptions and experiences are converted to positives.
4. Elevate and expand Maricopa's deal generating pipeline.
5. Recruit, retain and nurture the growth of a wide range of sustainable and competitive businesses with particular emphasis on firms in the targeted economic sectors.
 - Professional & Business Services
 - Healthcare Services
 - Small Business & Entrepreneurship
 - Higher Education and Education Technology
 - Agribusiness/Agrisciences
 - Visitor/Hospitality Commerce & Trade
6. Cultivate a climate of rich educational opportunities at all levels which support economic growth.
7. Create the Maricopa Economic Development Scorecard to infuse economic development accountability and measurement throughout the Maricopa City Government to objectively assess progress.

PERFORMANCE MEASURES

MEASURES	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 ACTUAL	FY18-19 PROJECTED
# of Full-time employee equivalents	3	3	3	4
Hours of volunteer service received	0	20	21	25
% of citizens satisfied with City's efforts to encourage economic growth	N/A	N/A	N/A	N/A
Estimated # of jobs attracted, created, or retained with City assistance	93	127	75	100
Average hourly wage of job attracted, created, or retained with City assistance	\$17.50	\$14.47	\$14.49	\$15.00
Estimated new commercial capital investment created with City assistance	\$0	\$5.5M	\$6.7M	\$5M
New commercial square footage constructed	4,000	46,081	150,000	100,000
Average end of year commercial occupancy rate (all types)	96%	95.8%	99%	100%
End year commercial occupancy rate, retail *	96%	96.7%	97.2%	100%
End year commercial occupancy rate, industrial *	97.1%	93.8%	100%	100%
End year commercial occupancy rate, office *	94.1%	93.4%	99.8%	100%
# of small businesses training program participants	135	232	245	200
# of business retention and expansion visits conducted	45	62	92	105

PERFORMANCE MEASURES

MEASURES	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 ACTUAL	FY18-19 PROJECTED
# of meetings held with existing or prospective businesses	120	122	132	150
"Total sales tax (retail, construction and bed tax) collections"	\$9,496,645	\$10,452,865	\$12,742,615	\$11,775,182
% increase/decrease in sales tax collections over prior year *	8.0%	10.1%	22.0%	16.0%
# of total calls for assistance responded to via Ombudsman Line	470	428	449	484
# of special events, focus groups, tours, or other programs coordinated and executed	14	19	13	20
# of attendees *	500	1040	530	800
Economic Development grant funding awarded	\$0	\$0	\$276K	\$10K

FY2019 BUDGET

Economic Development

Cost Center: #10011616

Summary by Category

EXPENDITURE CAT- EGORY	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Personnel	\$184,813	\$265,514	\$301,045	\$260,901	\$416,542
Professional and Technical	98,277	127,499	151,051	158,281	271,701
Purch. Property Services	-	-	-	-	500
Other Purchased Services	98,903	100,993	194,873	134,403	191,723
Supplies	2,297	642	875	886	875
Capital Outlay	-	-	-	-	-
Departmental Totals	\$384,290	\$494,648	\$647,844	\$554,471	\$881,341

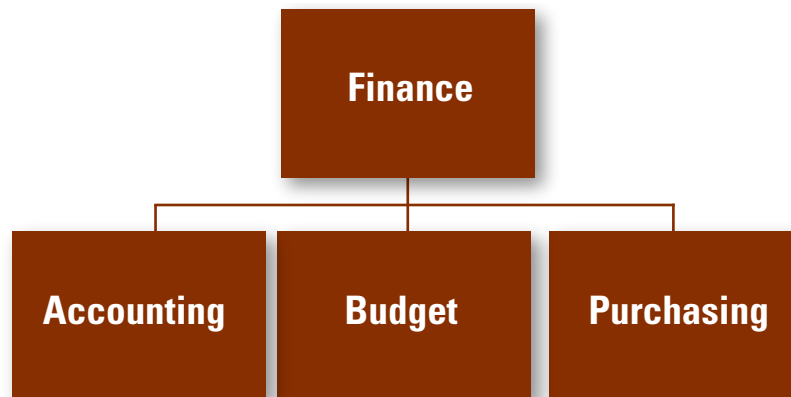
AUTHORIZED POSITIONS

POSITION CLASSIFICATIONS	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Director of Economic Development	1	1	1	1	1
Economic Development Specialist	1	1	1	1	1
Economic Development Marketing Specialist	0	0	0	0	1

AUTHORIZED POSITIONS

POSITION CLASSIFICATIONS	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Economic Development Analyst	1	1	1	1	1
Public Information Officer	0	0	0	0	0
Media Production Specialist	0	0	0	0	0
Departmental Totals	3	3	3	3	4

Financial Services



Mission Statement

The Financial Services Department provides high quality financial information; monitors the fiscal condition of the City and is committed to providing exceptional support to policymakers, City departments and staff in accomplishing their goals. This is achieved through professionalism, teamwork, transparent and ethical practices, superior customer service and attention to every detail.

Department Description

The Financial Services Department ensures that the City is fiscally responsible in the management and safeguarding of the City's assets by maintaining reasonable internal controls, policies and systems that ensure legal compliance and fiscal stability. Finance provides support for the operations of City departments. Finance also provides timely advice to the City's elected officials, senior management, and City staff on items affecting the current and future financial affairs of the City. Finance is made up of several work units and includes:

- Accounting: maintains the general ledger, prepares Citywide payroll, handles Citywide payments of accounts payable, manages the City's cash and investments, tracks capital asset activity and depreciation, manages debt service, prepares financial analysis, reports financial activity, coordinates the annual audit, and prepares the annual financial statements.
- Budget: coordinates and prepares the annual budget.
- Purchasing: supports City staff through the use of solicitations in procuring goods and/or services that are required to ensure the departmental needs are met and procurement policy is followed.

Strategic Plan Priorities

Well planned Quality Growth and Development, Economic Development, Community Resources and Quality of Life Amenities, Safe and Livable Community, Community Pride, Spirit, and Relationships, Fiscal Policies and Management.

Goals and Objectives

1. Provide timely and accurate financial information to the public, auditors, grantors, City Council and City Management.
 - a. Provide informative quarterly financial reports.
 - b. Receive an unqualified audit opinion for the fiscal year.
 - c. Fully utilize the City Enterprise Resource Planning (ERP) application.
2. Facilitate the City budget process and prepare the annual budget.
 - a. Coordinate with departments to develop the Capital Improvement Program budget.
 - b. Coordinate with the departments to develop and prepare the annual operating budget.

PERFORMANCE MEASURES

MEASURES	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 ACTUAL	FY18-19 PROJECTED
# of Full-time employee equivalents	9	10	10	11
Unqualified audit opinion received	Yes	Yes	Yes	Yes
GFOAs Distinguished Budget Presentation award	Yes	Yes	Yes	Yes
GFOAs certification of Excellence in Financial Reporting	Yes	Yes	Yes	Yes
General Fund unreserved fund balance coverage (% of expenditures)	81%	78%	79%	80%
# of CIP projects being tracked and maintained	57	87	77	89
Total cash invested	\$74,416,193	\$64,657,478	\$76,984,877	\$84,683,365
Return on cash invested	0.85%	0.80%	0.80%	0.80%
License and franchise fee revenues	\$350,000	\$976,638	\$987,016	\$1,207,800
Grant dollars awarded	\$22,827,597	\$1,518,235	\$1,724,838	\$2,000,000
# of grant applications submitted	37	33	40	50
# of business licenses issued	1,169	1,177	1,394	1,600
% of business licenses issued that were new *	36%	33%	34%	36%
# of purchase orders processed	2,162	1,806	1,686	1,885
Average turnaround time for purchase order processing (business days) *	2	2	2	1
# of bids and requests for proposals issued	31	19	38	50

FY2019 BUDGET

Financial Services

Cost Center: #10011313

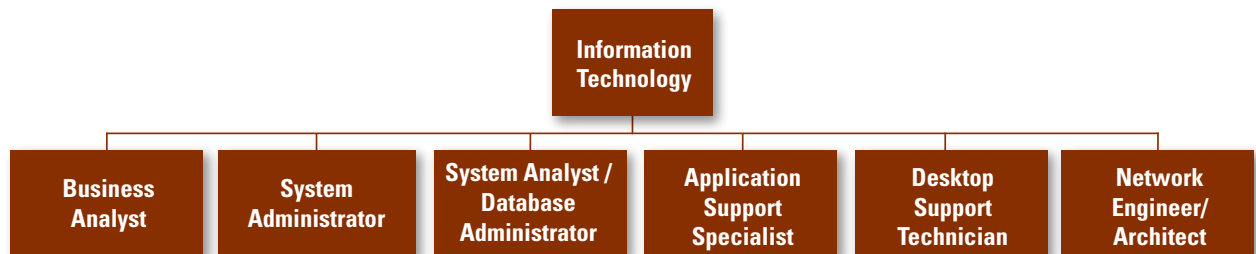
Summary by Category

EXPENDITURE CATEGORY	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Personnel	\$588,758	\$710,212	\$924,759	\$847,872	\$1,047,574
Professional and Technical	206,211	169,916	87,850	187,051	118,450
Purch. Property Services	-	-	-	-	-
Other Purchased Services	23,750	12,569	29,185	17,849	18,385
Supplies	5,383	3,915	5,410	4,416	8,810
Capital Outlay	-	-	-	-	-
Departmental Totals	\$824,102	\$896,612	\$1,047,204	\$1,057,189	\$1,193,219

AUTHORIZED POSITIONS

POSITION CLASSIFICATIONS	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Finance Director	1	1	1	1	1
Grants Manager	1	1	1	1	1
Finance & Budget Manager	1	1	1	1	1
Accounting Manager	0	0	0	0	0
Payroll Specialist	1	1	1	1	1
Purchasing Manager	1	1	1	1	1
Purchasing Coordinator	1	1	1	1	2
Accountant	1	1	2	2	2
Accounts Payable Clerk	1	1	1	1	1
Administrative Assistant	1	1	1	1	1
Management Analyst	0	0	0	0	0
Account clerk	0	1	0	0	0
Budget Analyst	0	0	0	0	0
Departmental Totals	9	10	10	10	11

Information Technology



Mission Statement

The Information Technology Department provides high quality technology-based services and systems, in a reliable, cost-effective manner, to support the City's overall mission and goals.

Department Description

The Information Technology Department coordinates the use of information technology across the various departments of the City of Maricopa to ensure that accurate and timely information is provided to citizens, elected officials, management, and staff. The Information Technology Department plays an integral role in the managed city growth, focusing on the establishment of efficient system architectures that enhance productivity.

Goals and Objectives

1. Maintain a secure and robust infrastructure in order to provide consistent and uninterrupted technology service with the capacity to address future growth.
 - a. Provide a redundant and secure network backbone connecting all physical City locations with secure wireless technologies where possible.
 - b. Maintain productivity and data reliability with continued enhancement and redundancy of the City's SAN (Storage Area Network) for files, email, ERP and GIS data.
2. Maximize City staff productivity and control cost through technology innovation, management and reliability.
 - a. Streamline application and hardware acquisition and distribution by continuing to develop guidelines and policies.
 - b. Expand the functionality for the ERP system with the implementation of an enterprise content manager for records retention and storage.
 - c. Optimize hardware capacities, disaster recovery capabilities and consolidation by continuing to develop a complete virtualized server environment.

3. Maintain data integrity and access through both structural and procedural enhancements.
 - a. Maintain reliability and redundancy to public safety communication systems.
4. Consolidate assets and standardize technical systems, when possible, for ease of management, improved intra-communication and to reduce the total cost of ownership.
5. Support City efforts to enhance citizen access to information and services.
 - a. Broaden interoperability of systems and resources through server, desktop and application software upgrades.
 - b. Develop a list of software options, for inclusion in future City budgets, to provide online services to City customers.
6. Strengthen the technology support division by increased response times and cost effective technical solutions.
 - a. Provide an arena for innovative technical ideas and solutions by enhancing the Maricopa Information Technology Steering (MITS) Committee.
 - b. Support the goals and efforts of the public safety departments by seeking cost-effective technical alternatives and initiatives for radio communication narrow banding and conversion.
7. Identify, develop and implement better business practices through project planning, procedure development, documentation, metrics and municipal partnerships.
 - a. Maintain existing administrative applications and systems.
 - b. Enhance department performance and productivity through continued cross training, focused task areas and additional training opportunities.

PERFORMANCE MEASURES

MEASURES	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 ACTUAL	FY18-19 PROJECTED
# of Full-time employee equivalents	4	4	5	7
# of personal computers / laptops supported	255	275	275	275
# of mobile communication devices (cell phones, PDAs, iPads, etc.) supported	150	165	165	165
# Servers (Physical)	20	20	20	20
# Servers (Virtual)	40	40	45	45
Storage Capacity (Tb)	25	25	25	25
Storage (Used Tb)	15	15	15	16
Network Attached Devices*	1300	1377	1400	1400
Average hours to resolve Help Desk requests:				
- Critical Priority	1	1	1	1
- Medium Priority	10	10	10	10
- Low Priority	30	30	30	30

* Network attached devices include: desktop/laptop computers, servers, storage arrays, tape backup devices, network switches and routers, firewalls, wireless access points, telephones, A/V equipment, surveillance cameras, etc.

FY2019 BUDGET

Information Technology

Cost Center: #10011553

Summary by Category

EXPENDITURE CATEGORY	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Personnel Services	\$441,889	\$471,783	\$573,541	\$479,618	\$789,503
Professional and Technical	372,145	351,186	404,868	417,349	447,520
Purch. Property Services	-	-	-	-	-
Other Purchased Services	49,312	52,979	17,356	58,225	22,356
Supplies	25,950	20,263	34,650	16,847	153,650
Capital Outlay	-	-	-	-	-
Departmental Totals	\$889,296	\$896,211	\$1,030,415	\$972,039	\$1,413,029

AUTHORIZED POSITIONS

POSITION CLASSIFICATIONS	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Chief Information Officer	1	1	1	1	1
IT Manager	0	0	0	0	0
Network Administrator - Fire	0	0	0	0	0
Network Administrator	0	0	0	0	0
Business Analyst	0	0	0	0	1
System Administrator	1	1	1	1	1
System Analyst / Database Administrator	1	1	1	1	1
Application Support Specialist	1	1	1	1	1
IT Intern	0	0	0	0	0
Desktop Support Technician	0	0	1	1	1
Network Engineer / Architect	0	0	0	0	1
Departmental Totals	4	4	5	5	7

Non-Departmental

Department Description

The Non-Departmental cost center is used to account for items that are for general City benefit and difficult to assign to one department. Items budgeted include the City-wide general liability insurance, repair and maintenance for City Hall, public service awards, merit increases, general office supplies and postage, and the General Fund contingency. Also included this year are transfers to the Copper Sky Recreation and General Government CIP funds.

FY2019 BUDGET

Non-Departmental

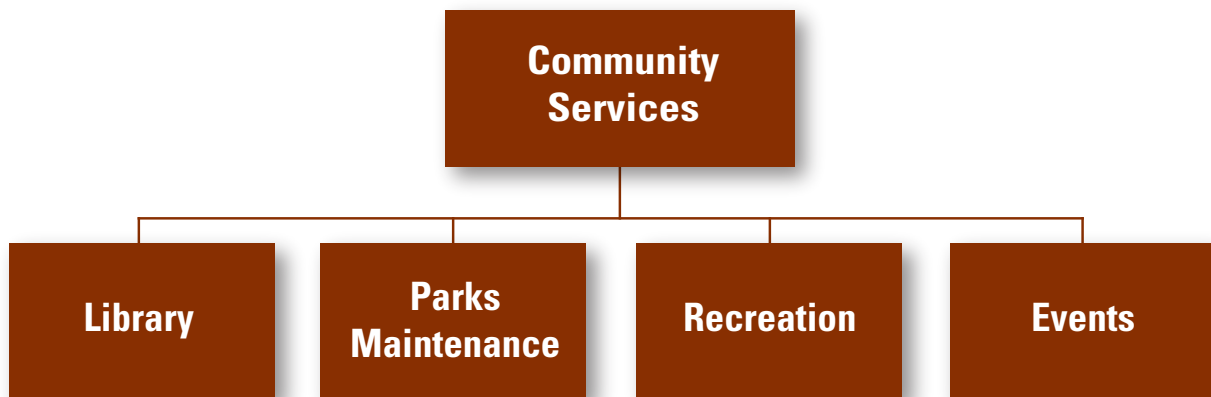
Cost Center: #10010000

Summary by Category

EXPENDITURE CATEGORY	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Personnel	\$-	\$3,880	\$191,501	\$200,482	\$401,425
Professional and Technical	489,507	6,560,928	573,000	511,856	417,500
Purch. Property Services	32,094	31,350	34,373	26,074	28,474
Other Purchased Services	565,652	594,944	657,500	676,117	618,900
Supplies	6,440	4,315	16,000	5,226	16,000
Capital Outlay	-	-	-	-	-
Principal	-	-	-	-	-
Interest	-	-	-	-	-
Contingency	-	-	2,300,000	-	1,560,000
Transfers Out	-	1,400,000	4,722,700	1,400,000	3,960,473
Debt Service	-	-	-	-	-
Departmental Totals	\$1,093,693	\$8,595,417	\$8,495,074	\$2,819,755	\$7,002,772

Community Services

Community Services – Administration



Mission Statement

The City of Maricopa Community Services Department is committed to providing services and amenities to enhance the quality of life of its resident.

Department Description

The department offers a variety of diversified programs, activities and special events that focus on family fun, recreational needs and physical wellness of children, adults and seniors. Parks and other public facilities enhance the quality of life of Maricopa residents, provide a place for families and friends to gather and add to the amenities offered to many visitors.

Strategic Plan Priorities

Well planned Quality Growth and Development, Economic Development, Community Resources and Quality of Life Amenities, Safe and Livable Community, Community Pride, Spirit, and Relationships, Fiscal Policies and Management.

Goals and Objectives

1. Administer and evaluate the delivery of services of the department to be financially responsible and beneficial to the citizens.
 - a. Develop recreation programs within available budget.
 - b. Set fees to recover a portion of expenses while still maintaining affordability to the community.
2. Develop means for enhanced revenues and decreased expenditures to provide quality programs and services.

- a. Develop joint sponsorship opportunities with outside agencies.
- b. Seek alternative revenues from grants and sponsorships.

PERFORMANCE MEASURES

MEASURES	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 ACTUAL	FY18-19 PROJECTED
# of full-time employee equivalents Department-wide	93	88	88	88
# full-time employee equivalents division- wide	1	3	3	3
# of programs conducted in department	979	979	979	981
% of programs that have a cost recovery plan	100%	100%	100%	100%

FY2019 BUDGET

Community Services – Administration

Cost Center: #10033130

Summary by Category

EXPENDITURE CATEGORY	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Personnel	\$283,264	\$294,581	\$319,731	\$171,296	\$392,235
Professional and Technical	1,010	1,417	1,843	82,293	1,843
Purch. Property Services	-	-	4,359	-	4,359
Other Purchased Services	8,961	18,470	24,875	12,395	17,082
Supplies	2,156	3,151	2,719	2,487	3,519
Capital Outlay	-	-	-	-	-
Division Totals	\$295,390	\$317,618	\$353,527	\$268,471	\$419,038

AUTHORIZED POSITIONS

POSITION CLASSIFICATIONS	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Community Services Director	1	1	1	1	1
Management Analyst	N/A	1	1	1	1
Events Manager	N/A	1	1	0	0
Administrative Assistant	1	1	1	1	1
Division Totals	2	4	2	3	3

Community Services – Library

Division Description

The Library is responsible for the selection and circulation of materials through a variety of mediums. The Library serves as a learning, educational and cultural center for the community and promotes the development of appreciation for reading and learning.

Goals and Objectives

1. Maintain and enhance utilization of the library and its resources.
 - a. Provide appropriate resources of interest for check out by Library users.
 - b. Provide access to computer technology and electronic resources.
 - c. Increase use of Library materials and services by customers.
2. Support literacy and education in the community.
 - a. Provide literacy programs for young families and adults.
 - b. Provide facilities that support literacy efforts.

PERFORMANCE MEASURES

MEASURES	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 ACTUAL	FY18-19 PROJECTED
# of full-time employee equivalents	8.5	8.5	10	13
# of Full-time employees	8	8	8	8
# of Part-time employees	1	1	6	6
Hours of volunteer service received	2,108	4,225	966	900
Total circulation	298,553	314,396	292,933	300,000
% increase (decrease) in the number of items circulated over the past year	13%	5.3%	-8.0%	0.0%
# of visitors	299,731	163,304	174,834	180,000
% increase (decrease) in annual visitorship over prior year	71%	8.9%	-4.0%	0.0%
# of materials in library inventory	43,438	44,378	49,422	52,000
% of collection that is 5 years of age or less	47%	54%	75%	75%
% inventory loss rate due to damage, theft, or other	10%	7%	12%	12%
Total amount of fines collected via cash or donation equivalent	\$19,927	\$14,272	\$10,332	\$15,000
Total attendance at children's programs	10,495	12,461	12,926	13,000
% increase (decrease) in children's program attendance over prior year	10%	18.7%	-3%	0%
% of citizens rating Library services as good or excellent	N/A	95%	N/A	95

PERFORMANCE MEASURES

MEASURES	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 ACTUAL	FY18-19 PROJECTED
# of Library cards issued	4,229	3,510	3,137	3,000
% increase (decrease) in Library cards over prior year	-5%	-17%	3%	0%

FY2019 BUDGET

Community Services – Library

Cost Center: #10033135

Summary by Category

EXPENDITURE CATEGORY	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Personnel	\$460,157	\$493,537	\$575,046	\$547,563	\$607,766
Professional and Technical	4,684	9,497	9,500	3,000	24,500
Purch. Property Services	-	-	-	-	-
Other Purchased Services	38,791	46,863	52,321	61,087	38,386
Supplies	10,511	12,919	12,214	20,194	16,214
Capital Outlay	-	-	-	-	-
Division Totals	\$514,143	\$562,816	\$649,081	\$631,844	\$686,866

AUTHORIZED POSITIONS

POSITION CLASSIFICATIONS	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Library Manager	1.0	1.0	1.0	1.0	1.0
Senior Library Coordinator	0.0	1.0	1.0	1.0	1.0
Library Coordinator	1.0	0.0	0.0	0.0	0.0
Library Page	0.0	1.0	1.5	1.5	4.0
Library Assistant	6.5	6.5	6.5	6.5	7.0
Division Totals	8.5	9.5	10.0	10.0	13.0

Community Services – Parks Maintenance

Division Description

This division is responsible for community park facilities including fields, passive turf, trees, plants, lighting, playgrounds, dog park, pools, courts, lakes, parking lots, city vacant sites, landscaped areas, event setup & removal, other outdoor programs, stage setup and removal, assist with City events setup/removal, hardscape maintenance, skate park, restrooms, buildings and Ramada's. This division is also responsible for the oversight and management of maintenance contracts for school district fields per the intergovernmental agreement with the Maricopa Unified School District.

Goals and Objectives

1. Provide safe, clean and aesthetically pleasing parks and municipal landscapes for citizens and visitors in Maricopa.
 - a. Manage and staff multi-use community parks as a destination for year-round use.
 - b. Provide safe, clean and aesthetically pleasing landscaping on City maintained property.
2. Utilize cost effective procedures in maintaining and repairing park facilities for safe use.
 - a. Maintain overall safe operations.
 - b. Maintain park amenities.

PERFORMANCE MEASURES

MEASURES	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 ACTUAL	FY18-19 PROJECTED
# of full-time employee equivalents	20.3	19.25	20.25	17.20
# of Full-time employees	14.0	14.0	14.0	12.0
# of Part-time employees	6.3	5.25	6.25	6.25
Hours of volunteer service received	1,524	2,850	6,830	6,000
Park acreage in the City	132	132	132	132
# of park acres per full-time employee equivalent	6.51	9.26	6.52	7.24
Cost of parks maintenance in the City	\$2,679,408	\$2,497,779	\$2,689,279	\$2,509,492
Average cost per acre for park maintenance	\$20,299	\$18,923	\$20,373	\$19,011
# of maintenance activities performed annually	4,059	4,059	4,059	4,059
* Trash and litter cleanup	883	883	883	883
* Restroom cleanup	720	720	720	720
* Playground maintenance	730	730	730	730
* Turf maintenance	468	468	468	468
* Irrigation maintenance	649	649	649	649
* Field maintenance	609	609	609	609

PERFORMANCE MEASURES

MEASURES	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 ACTUAL	FY18-19 PROJECTED
% of citizens rating parks facilities as "good" or "excellent"	N/A	N/A	N/A	N/A

FY2019 BUDGET

Community Services – Parks Maintenance

Cost Center: #10033132

Summary by Category

EXPENDITURE CATEGORY	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Personnel Services	\$142,934	\$123,004	\$204,362	\$89,404	\$1,098,817
Professional and Technical	650	15	-	-	-
Purch. Property Services	-	-	-	-	-
Other Purchased Services	419,004	356,972	477,927	471,052	1,234,714
Supplies	4,167	9,177	16,600	10,222	24,100
Capital Outlay	-	-	-	-	-
Division Totals	\$566,756	\$489,168	\$698,889	\$570,678	\$2,357,631

AUTHORIZED POSITIONS

POSITION CLASSIFICATIONS	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Maintenance Worker	10	14	14	14	13.2
Parks Manager	1	1	1	1	1
Crew Leaders	4	3	3	3	2
Recreation Coordinator	1	1	1	1	1
Division Totals	16	19	19	19	17.2

Community Services – Recreation

Division Description

The Recreation Division provides year-round programs that include coordinating adult sport leagues, youth sports, special events, instructional classes and programs for youth, teens, special needs and senior citizens.

Goals and Objectives

1. The City of Maricopa Recreation Division will create a fun, positive experience to inspire ALL Maricopa residents to maintain a happy and healthy lifestyle while being fiscally responsible in order to adapt to the growing needs of our community.
 - a. Offer programs to enhance the quality of life for senior adults.
 - b. Develop and implement programs to enhance the quality of life for youth in the community.
 - c. Develop and implement a variety of special events for participants of all ages, including family-oriented events, holiday celebrations and other occasions.
2. To provide affordable, quality and diverse recreational sports leagues for youth and adults.
 - a. Provide sports programs that encourage and promote lifelong leisure pursuits.
 - b. Provide quality programs, trained coaches and educated parents that positively impact the participants' social, emotional and physical wellbeing.

PERFORMANCE MEASURES

MEASURES	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 ACTUAL	FY18-19 PROJECTED
# of Full-time employee equivalents	64.4	64.4	64.4	9.5
# of Full-time employees	11.0	10.0	10.0	10.0
# of Part-time employees	125	125	125	125
Hours of volunteer service received	14,025	15,425	15,775	15,900
% of citizens rating recreation programs "good" or "excellent"	90%	90%	NA	90%
Facility (includes park) reservations processed	5,408	5,500	4,780	4,790
% of registrants that were youth	67%	71%	54%	55%
% of registrations completed via web	80%	83%	69%	70%

FY2019 BUDGET

Community Services – Recreation

Cost Center: #10033131

Summary by Category

EXPENDITURE CATEGORY	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Personnel Services	\$363,631	\$367,726	\$397,562	\$390,952	\$399,250
Professional and Technical	96	270	-	-	-
Purch. Property Services	75	-	-	-	4,200
Other Purchased Services	5,570	1,729	17,275	76,726	12,675
Supplies	12,375	10,270	4,298	2,001	4,773
Capital Outlay	-	-	-	-	-
Division Totals	\$381,747	\$379,995	\$419,135	\$469,679	\$420,898

AUTHORIZED POSITIONS

POSITION CLASSIFICATIONS	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Recreation Coordinator	5.0	4.0	4.0	4.0	4
Recreation Services Lead	4	4	4	4	3.5
Recreation Programmer	0	0	0	0	0
Recreation Manager	1	1	1	1	1
Youth Coordinator	1	1	1	1	1
Division Totals	11.0	10.0	10.0	10.0	9.5

Community Services – Events

Division Description

The Events Division hosts large and small-scale events throughout the year to provide opportunities for local community members to enjoy cultural, social, and educational programming. The division is also responsible for processing special event permit applications for community members who wish to host events to ensure the health and safety of event patrons, residents, workers, and other visitors, to prohibit illegal activities from occurring at the community events, and to protect the rights of community event permit holders.

Goals and Objectives

1. To provide quality events, programs and services to engage the local community and create special memories, opportunities to meet new people and socialize through structured programs.
 - a. Provide unique and memorable experiences for residents and visitors while ensuring the public's safety and reducing risk to the City of Maricopa.
 - b. Provide a sense of community.
2. Increase communication and outreach to community to promote upcoming events, programs, and resources.
 - a. Use all forms of media to communicate with the public including cable access channel, City website, community calendar, e-mail groups, and print, and social media.
 - b. Explore with other public, private and community based organizations the benefits and possibilities of producing a citywide recreational opportunities seasonal brochure organized media campaign.
3. Identify and establish partnerships and sponsors.
 - a. Seek corporate sponsors to fund a portion of events.
 - b. Partnering with community organizations who might be able to offer assistance with organizing or staffing an event.

PERFORMANCE MEASURES

MEASURES	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 ACTUAL	FY18-19 PROJECTED
# of full-time employee equivalents	1.7	1.7	1.7	2.0
# of Full-time employees	1	1	1	1
# of Part-time employees	1	1	1	1
Hours of volunteer service received	1,565	1,675	1,293	900
Personnel hours invested in city sponsored events	1,299	209	809	750
# of events provided	21	21	19	20
Value of grants and/or sponsorships received	\$27,310	\$31,300	\$28,800	\$30,000
Revenue projection	\$66,500	\$67,762	\$102,026	\$103,000

FY2019 BUDGET

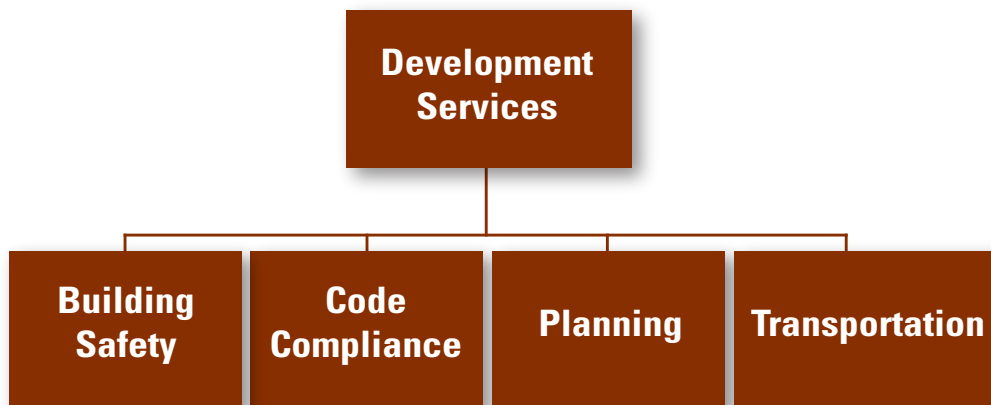
Community Services - Events

Summary by Category

EXPENDITURE CATEGORY	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Personal Services	\$18,455	\$7,768	\$-	\$2,374	\$113,262
Professional and Technical	104,175	110,691	148,481	124,700	154,811
Purch. Property Services	-	-	-	-	-
Other Purchased Services	20,174	25,398	40,290	39,509	51,085
Supplies	236,212	237,809	287,594	224,714	260,464
Capital Outlay	-	-	-	-	-
Division Totals	\$379,016	\$381,666	\$476,365	\$391,297	\$579,622

Development Services

Development Services – Administration



Mission Statement

The City of Maricopa Development Services Department is committed to providing quality customer service by effectively facilitating the development process while protecting the health, safety and public welfare of the community.

Department Description

The Development Services Department is responsible for protecting the health, safety and quality of life of the residents of Maricopa through provision of quality infrastructure, orderly development and excellent customer service. The department seeks to facilitate an efficient and effective development process that supports the Maricopa General Plan and Regional Transportation Plan while promoting quality growth and economic development. Processes include regional and community planning, transportation planning, subdivision mapping/parcel addressing, zoning and subdivision administration, building code review, inspections, and administration, sign regulation and traffic impact analysis. Since city development involves partnerships with regional partners and outside agencies, the department seeks to facilitate coordination of regional and local efforts to provide responsive customer service throughout the development process and to ensure consistency and buy-in with our stakeholders.

Strategic Plan Priorities

Economic Sustainability, Quality of Life, Transportation, Public Safety, Quality Municipal Services.

Goals and Objectives

1. Interact with those private, public and quasi-public organizations to facilitate services and eliminate wasteful duplication.

- a. Encourage an effective, efficient working relationship with community organizations, school districts, utility providers, the County, and surrounding communities for the benefit of the needs of all agencies.
2. Promote comfortable, safe and affordable development that meets the physical and psychological needs of community members and promotes vibrant mixed use neighborhoods.
 - a. Eliminate and prevent conditions that contribute to and perpetuate blight in residential areas.
 - b. Encourage redevelopment that is compatible with neighborhood character.
 - c. Encourage a variety of housing designs, types, and values to meet the residential needs of all segments of the Township's present and future population.
 - d. Facilitate continued economic development by providing excellent customer service including a faster, friendlier and cost effective development process.
3. Provide a guiding pattern of compatible land uses that is responsive to the needs and desires of the citizens and to the opportunities and limitations of both natural and man-made environments.
 - a. Sustain functional environments for each major land use, such as residential, commercial, and industrial, by reserving appropriate areas for their development, expansion and redevelopment needs.

PERFORMANCE MEASURES

MEASURES	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 ACTUAL	FY18-19 PROJECTED
# of full-time employee equivalents department-wide	14.0	15.5	16.5	17.3
# of full-time employee equivalents division-wide	1.5	1.5	1.5	1.5
# of full-time employee equivalents	1.5	1.5	1.5	1.5
Hours of volunteer service received	N/A	N/A	N/A	N/A
% of citizens satisfied with customer service received at the One Stop Shop	N/A	N/A	N/A	N/A
# of city permits issued (all types)	1,476	1,323	1,699	1,900
# of documents recorded	3	2	6	8
# of approved fast-track projects and expedited reviews completed	8	0	0	0

FY2019 BUDGET

Development Services – Administration

Cost Center: #10044140

Summary by Category

EXPENDITURE CATEGORY	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Personnel Services	\$185,592	\$195,139	\$207,483	\$202,381	\$210,509
Professional and Technical	171	-	-	-	-
Purch. Property Services	-	-	-	-	-
Other Purchased Services	13,295	16,950	11,576	7,498	11,576
Supplies	3,318	1,672	3,400	1,276	3,400
Capital Outlay	-	-	-	-	-
Division Totals	\$202,376	\$213,762	\$222,459	\$211,155	\$225,485

AUTHORIZED POSITIONS

POSITION CLASSIFICATIONS	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Development Services Director	1.00	1.00	1.00	1.00	1.00
Assistant Director of Development Services *	0	0	0	0	0
Administrative Assistant*	0.5	0.5	0.5	0	0
Management Analyst*	0	1	1	0.5	0.5
Permit Technician	0	0	0	0	0
Division Totals	1.50	2.50	2.50	1.50	1.50

* Position is funded in both the Administration Division and the Public Works Division.

Development Services – Building Safety

Division Description

Building Safety is the central resource for building construction, code information, plan review, permit issuance, Business Licenses, and building construction inspection. The division consists of building inspectors, plan reviewers and counter services staff. Our internal mission is to protect the lives and safety of Maricopa residents through verifying substantial compliance with the building, plumbing, mechanical and electrical codes.

Goals and Objectives

1. Protect the public through the implementation and enforcement of appropriate building and fire codes and standards. Ensures the safest building with the latest material methods.
 - a. Continue reviewing building and civil plans for compliance with all applicable building codes, subdivision code, fire code and other regulatory requirements and standards.
2. Maintain quality customer service through a welcoming service oriented workgroup.
 - a. Maintain quality customer service by promoting a “First Contact” environment.
3. Continue to develop submittal checklists/prescreening of submittals.
 - a. Develop complete and thorough checklists for all major permit types.
 - b. Provide information regarding submittal pre-requisites, applicable codes and ordinances, submittal package requirements and basic plan content requirements.
 - c. Consolidate information from various departments and put all information in a consistent format for customers.
 - d. Continue to prescreen all the different submittal types for completeness and basic content requirement.
4. Continue to build a steadfast relationship with citizens, developers and homebuilders.
 - a. Meet regularly with HBA to address issues, communicate new policy initiatives, update or change existing policies.
5. Continue funding for contracted plan review and inspection services. Staffing for peak periods is impractical and understaffing results in poor customer service.
 - a. Respond to all building construction inspection requests within 24 hours. Utilize contracted services on an “as-needed” basis to effectively manage the division in the most efficient, economical way possible allowing staff to adjust to unexpected workloads associated with market trends, future annexation and economic development recruitments.
6. Continue to work with the Clerk’s Office to effectively facilitate the disposal of records management.
 - a. Establish a retention schedule for electronic data storage and migrate to a complete electronic document environment.
7. Continue implementing the SmartGov Permit tracking system.

PERFORMANCE MEASURES

MEASURES	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 ACTUAL	FY18-19 PROJECTED
# of Full-time employee equivalents	7	10	11.50	11
# of building plan reviews completed	700	517	1,125	1,300
* RESIDENTIAL: Average turnaround time for first submittals (business days)	10	3	1	1
* RESIDENTIAL: Average turnaround time for second submittals (business days)	5	3	1	1
* COMMERCIAL: Average turnaround time for first submittals (business days)	12	5	3	3
* COMMERCIAL: Average turnaround time for second submittals (business days)	8	5	3	3
* TENANT IMPROVEMENT: Average turnaround time for first submittals (business days)	8	4	3	3
* TENANT IMPROVEMENT: Average turnaround time for second submittals (business days)	5	2	3	3
# of building inspections conducted	6,469	9,159	13,000	15,000
* Average response time for inspections (hours)	17	24	24	24
* % of inspections passing on first visit	-25%	60%	70%	80%
* Average # of inspections per full-time inspector	4,313	4,580	4,500	4,500

FY2019 BUDGET

Development Services – Building Safety

Cost Center: #10044142

Summary by Category

EXPENDITURE CATEGORY	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Personnel Services	\$590,807	\$588,355	\$769,685	\$709,968	\$845,221
Professional and Technical	-	46,541	46,988	71,300	121,988
Purch. Property Services	-	-	-	-	-
Other Purchased Services	17,936	15,144	30,668	30,268	35,468
Supplies	15,967	11,198	56,686	40,434	10,386
Capital Outlay	-	-	-	-	-
Division Totals	\$624,709	\$661,237	\$904,027	\$851,970	\$1,013,063

AUTHORIZED POSITIONS

POSITION CLASSIFICATIONS	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Chief Building Official	1	1	1	1	1
Plan Review / Inspection Supervisor	1	1	2	1	1
Building Plans Examiner	1	1	1	1	1
Senior Building Inspector	2	1	1	1	1
Building Inspector	1	1	1	2	2
Permit Technician	2	2	2	2	3
Code Compliance Officer	0	1	1	1	1
Systems Analyst	1	1	1	1	1
Administrative Assistant	0	0	0	0.50	0.00
Division Totals	9	9	10	10.50	11.00

Development Services – Code Compliance

Division Description

Code compliance provides public information and compliance for residents to comply with City zoning and nuisance code requirements. This division also engages in specialized activities such as graffiti removal/ abatement and education. Code compliance operates under the philosophy the proactive educational and awareness efforts, combined with communication and intervention, are the most desirable approaches to achieving voluntary compliance.

Goals and Objectives

Code Enforcement Cases

1. Resolve code enforcement cases within 45 days by voluntary compliance.
 - a. Case clearance rate of at least 90%.
 - b. Respond to all complaints within 72 hours.
 - c. Resolution with no additional enforcement action needed.
2. Reduce number of violations.
 - a. Educate citizens about the law, rights and responsibilities.
3. Enhance public relations.
 - a. Improved customer service through expanded networking and direct communication.
 - b. Proactive educational brochures, mailings and other publications.

PERFORMANCE MEASURES

MEASURES	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 ACTUAL	FY18-19 PROJECTED
# of full-time employee equivalents	1	1	1	1
# of volunteer hours donated to code compliance assistance	0	0	0	0
# of code compliance cases	167	202	195	200
% of cases closed after first contact	75%	80%	80%	80%
% of cases resulting in escalation to citation	10%	20%	0%	60%
# of inspections conducted	350	400	300	400
% of citizens rating code enforcement as “good” or “excellent”	N/A	N/A	80	80

**City survey conducted every two years*

FY2019 BUDGET

Development Services - Code Compliance

Cost Center: #10044149

Summary by Category

EXPENDITURE CATEGORY	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Personnel Services	\$62,655	\$67,032	\$70,509	\$66,300	\$76,036
Professional and Technical	400	-	10,000	-	10,000
Purch. Property Services	-	-	-	-	-
Other Purchased Services	4,652	4,994	6,984	4,116	7,684
Supplies	2,553	417	9,950	777	9,250
Capital Outlay	-	-	-	-	-
Division Totals	\$70,260	\$72,443	\$97,443	\$71,193	\$102,970

AUTHORIZED POSITIONS

POSITION CLASSIFICATIONS	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Senior Code Compliance Officer	1	1	1	1	1
Animal Control Officer	1	1	0	0	0
Division Totals	1	1	1	1	1

Development Services – Planning

Division Description

The Planning division provides support to the City Council, Planning and Zoning Commission, City administration and local boards, committees and task forces. Complex tasks include preparing and implementing the General Plan Update, development regulations (zoning and subdivision ordinances), sub-area plans, strategic plans coordinating special planning, annexations and reviewing land use applications and development proposals for compliance with applicable regulations.

Goals and Objectives

1. Provide excellent internal and external customer service.
 - a. Improve Responsiveness to customers.
 - b. Emphasize teamwork.
 - c. Provide timely assistance to other departments.
 - d. Ensure accuracy and availability of applications.
 - e. Continue to provide timely reviews.
2. Ensure services are regionally consistent, appropriate and current.
 - a. Analyze and review service provision for the regional consistency.
 - b. Emphasize professional development of staff.
3. Improve participation in the Development Process.
 - a. Market the “one-stop shop” approach to the Development process.
 - b. Participate in monthly development team meetings.
4. Partnerships with Emergency Services, GIS, Pinal County, Postal Services.
 - a. Establish inter-agency database of addressing information.
5. Protect the environment.
 - a. Take a leadership role with federal, state and local organizations charged with addressing environmental concerns.
 - b. Utilize the planning process to support and implement environmentally-friendly design principle.

PERFORMANCE MEASURES

MEASURES	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 ACTUAL	FY18-19 PROJECTED
# of full-time employee equivalents	3	3	3	3
# of plan reviews completed	183	242	249	300
Average turnaround time for first submittals (business days)	20	25	25	20
Average turnaround time for second submittals (business days)	14	15	16	15
% of reviews that were site plans	6%	9%	12%	8%

PERFORMANCE MEASURES

MEASURES	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 ACTUAL	FY18-19 PROJECTED
% of reviews that were final plans	6%	5%	8%	5%
% of reviews - Conditional Use Permits	1%	3%	4%	2%
% of reviews - Temporary Use Permits	7%	8%	9%	8%
% of reviews - Other	N/A	N/A	N/A	N/A
% of reviews - Variances	0%	1%	1%	1%
% of reviews - Rezonings	3%	3%	5%	2%
% of reviews - General Plan Amendments	1%	0%	2%	1%
% of reviews - Sign Permits	25%	27%	30%	25%
% of reviews - Comprehensive Sign Plans	1%	0%	10%	1%
# of Board of Adjustment cases reviewed	0	1	1	1
Zoning cases reviewed or amended	3	3	4	3
Average # of calendar days from first formal submittal to final approval	52*	52	25	25

*Average turnaround time varies depending on type of case under review

FY2019 BUDGET

Development Services - Planning

Cost Center: #10044141

Summary by Category

EXPENDITURE CATEGORY	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Personnel Services	\$286,985	\$302,102	\$315,841	\$316,182	\$318,172
Professional and Technical	-	-	-	-	-
Purch. Property Services	-	-	-	-	-
Other Purchased Services	14,688	10,393	19,649	10,599	19,650
Supplies	392	808	400	448	400
Capital Outlay	-	-	-	-	-
Division Totals	\$302,065	\$313,303	\$335,890	\$327,229	\$338,222

AUTHORIZED POSITIONS

POSITION CLASSIFICATIONS	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Planning & Zoning Administrator	1	1	1	1	1
Planning Manager	0	0	0	0	0
Senior Planner	1	1	1	1	1
Planner	1	1	1	1	1
Division Totals	3	3	3	3	3

Development Services – Transportation

Division Description

The Transportation Planning Section provides the City of Maricopa with a comprehensive, safe and effective transportation plan that integrates all modes of travel to provide mobility and accessibility in a convenient, safe and cost-effective manner. In addition to transportation planning, the Transportation Planning Section also provides Transit Management.

Goals and Objectives

1. To provide a safe and efficient transportation plan for the citizens of Maricopa.
 - a. Provide technical support and guidance to the organization, departments and community on infrastructure needs and projects.
 - b. Provide a sustainable City by delivering plans for cost effective, efficient transportation projects.
2. To provide orderly and efficient movement people, goods, and services.
 - a. Improve Air Quality, reduce energy consumption, improve automobile traffic, thereby reducing the number of accidents, and need for capacity improvements.
 - b. Provide community access as a social service by providing transportation to the general public, including youth and elderly, and persons with disabilities.
3. To serve the public through a number of diverse services including plans for streets, traffic signalization, sidewalks, bikeways, and public transit.
 - a. Preserve the environment and enhance neighborhood livability of Maricopa providing viable transportation alternatives for all citizens.
 - b. Improve citizen involvement in long-term planning and transportation projects.

PERFORMANCE MEASURES

MEASURES	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 ACTUAL	FY18-19 PROJECTED
# of full-time employee equivalents	1.0	1.0	1.0	0.8
# of traffic study reviews completed	1	N/A	1	2
Average turnaround time for first submittals (business days)	10	N/A	N/A	N/A
Average turnaround time for second submittals (business days)	10	N/A	N/A	N/A
# of scheduled traffic signal maintenance performed	N/A	N/A	N/A	N/A
Lane miles of roadway constructed	N/A	N/A	N/A	N/A
% of citizens rating the transit system as "good" or "excellent"	N/A	N/A	N/A	N/A
Transit trips taken	4,729	6,414	7,344	8,665
% increase (decrease) in transit trips from previous year	50.2%	35.6%	14.5%	18
Transit ridership (unique passengers)	1713	N/A	N/A	N/A

FY2019 BUDGET

Development Services - Transportation

Cost Center: #10044146

Summary by Category

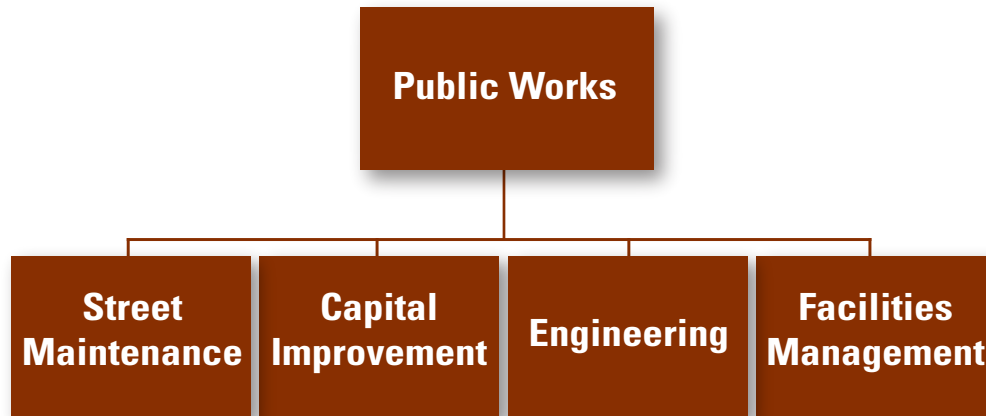
EXPENDITURE CATEGORY	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Personnel Services	\$67,636	\$74,826	\$87,126	\$84,071	\$107,055
Professional and Technical	91,351	97,118	122,679	103,839	124,079
Purch. Property Services	146	146	150	45	150
Other Purchased Services	6,935	5,449	37,635	8,461	37,635
Supplies	-	56	-	1,758	-
Capital Outlay	-	-	-	-	-
Division Totals	\$166,068	\$177,595	\$247,590	\$198,174	\$268,919

AUTHORIZED POSITIONS

POSITION CLASSIFICATIONS	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Transportation Manager	1	1	1	1	0.8
Transit Coordinator	0	0	0	0	0
Division Totals	1	1	1	1	0.8

Public Works

Public Works – Administration



Division Description

The Public Works department provides safe, efficient, economical and responsive infrastructure systems in Maricopa to include streets, sidewalks and public facilities.

Goals and Objectives

1. To provide clean, well maintained, and accessible public infrastructure.
2. To focus on high quality service and customer satisfaction to be the "provider of choice" for our customers.
3. To foster collaborative opportunities with other agencies to improve service delivery.
4. To provide smooth, crack free, aesthetically pleasing, drivable streets.
5. To utilize the Pinal County ½ cent sales tax for cost effective street maintenance, minor improvements to the arterial street system, and other special transportation services.
6. To provide a safe and efficient transportation system for the citizens of Maricopa.
7. To provide orderly and efficient movement of people, goods, and services.
8. To satisfy the intent of the 2005 Small Area Transportation Study, 2008 Regional Transportation plan, and the 2015 Area Transportation Plan through provision of arterial street improvements as specified in the Capital Improvement Program.
9. Design and construct streets maintenance projects established in the Capital Improvement Program (CIP).
10. Establish a pavement management program; evaluate the impacts of pavement restoration with pavement rating and maintenance dollar requirements.
11. Resurface various streets throughout the city based on condition rating and available funds.

12. Maintain city streets through an annual operations and maintenance program.
13. Decrease City liability through provision of clean well maintained and accessible streets, sidewalks and public facilities.
14. Manage and maintain the City's Infrastructure to beautify our community.
15. Provide high quality service and customer satisfaction for our customers.

FY2019 BUDGET

Public Works - Administration

Cost Center: #10055151

Summary by Category

EXPENDITURE CATEGORY	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Personnel Services	\$102,509	\$108,556	\$114,368	\$113,363	\$120,653
Professional and Technical	1,313	-	-	-	-
Purch. Property Services	-	-	-	-	-
Other Purchased Services	1,233	2,555	6,425	2,882	6,425
Supplies	-	228	300	337	300
Capital Outlay	-	-	-	-	-
Division Totals	\$105,055	\$111,339	\$121,093	\$116,582	\$127,378

AUTHORIZED POSITIONS

POSITION CLASSIFICATIONS	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Public Works Director *	0.5	0.5	0.5	0.5	0.5
Administrative Assistant	1	1	1	0.5	0.0
Management Analyst *	0.5	0.5	0.5	0.5	0.5
Division Totals	2	2	2	1.5	1.0

* Position is funded in both the Administration Division and the Public Works Division.

Public Works – HURF

PERFORMANCE MEASURES

MEASURES	FY15-16 ACTUAL	FY16-17 ACTIVE	FY17-18 ACTIVE	FY18-19 PROJECTED
# of Full-time employee equivalents	10.50	10.50	10.50	11.50
# of street signs installed, replaced, maintained	634	712	1,100	3,500
Miles of striping completed	104.00	106.00	85.00	125.00
# of street miles swept	4,884	4,884	4,888	5,000
# of street sweepers in service	4	4	3	3
Average annual miles per street sweeper	1,221	1,221	1,629	3
Average annual miles of maintenance per full-time equivalent (FTE) position	77.00	73.73	73.73	61.93
Lane miles requiring maintenance service	539	553	555	555
% of lane miles requiring maintenance completed	15%	17%	12%	25%
*% of citizens rating street maintenance as "good" or "excellent"	N/A	N/A	N/A	N/A

*City survey conducted every two years

FY2019 BUDGET

Public Works (HURF)

Cost Center: #20055151

Summary by Category

EXPENDITURE CATEGORY	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Personnel Services	\$863,055	\$898,404	\$938,153	\$933,296	\$1,099,129
Professional and Technical	7,889	1,952	190,290	88,035	253,343
Purch. Property Services	-	-	-	-	-
Other Purchased Services	512,127	470,733	672,620	605,709	677,620
Supplies	39,271	26,484	62,450	26,968	57,950
Capital Outlay	2,696,772	5,753,712	2,345,749	153,345	2,994,458
Division Totals	\$4,119,114	\$7,151,286	\$4,209,262	\$1,807,353	\$5,082,500

AUTHORIZED POSITIONS

POSITION CLASSIFICATIONS	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
DSD Director *	0.00	0	0.00	0	0.00
PW Director	0.5	0.5	0.5	0.5	0.5
Administrative Assistant	0.5	0.5	0.5	0.5	0.5
Management Analyst	0.5	0.5	0.5	0.5	0.5
Public Works Superintendent	1	1	1	1	1
Engineering - Floodplain Manager	0.5	0.5	0.5	0.5	0.5
Public Works Construction Inspector *	0.5	0.5	0.5	0.5	0.5
Maintenance Foreman	1	1	1	1	1
Equipment Operator	1	4	4	4	5
Traffic Operations Tech		1	1	1	1
Maintenance Worker	2	1	1	1	1
Division Totals	7.50	10.50	10.5	10.5	11.5

* Position is funded in both the Administration Division and the Public Works Division.

Public Works – Capital Improvement Project Management

Division Description

Capital Improvement Project Management Division is responsible for maintaining and coordinating the design and construction of the City's capital infrastructure in the Capital Improvement Program.

Goals and Objectives

1. To provide quality design and construction management on all municipal infrastructure.
2. To work closely with the Public Works Department's maintenance staff on right of way improvement.
3. Design and construct public improvements projects established in the Capital Improvement Program (CIP).
4. Control cost increases on construction projects through performance of design review and multi-project coordination.

PERFORMANCE MEASURES

MEASURES	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 ACTUAL	FY18-19 PROJECTED
# of Full-time employee equivalents	1.0	1.0	1.0	1.0
# of Departmental Capital Improvement Projects	41	41	30	30
Amount of Departmental Capital Improvement Projects	\$13,187,808	\$15,684,798	\$615,711	\$29,069,799

FY2019 BUDGET

Public Works - Capital Improvement Project Management

Cost Center: #10055153

Summary by Category

EXPENDITURE CATEGORY	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Personnel Services	\$-	\$-	\$106,294	\$-	\$106,429
Professional and Technical	70,526	70,922	-	80,804	-
Purch. Property Services	-	-	-	-	-
Other Purchased Services	-	-	7,903	-	7,903
Supplies	396	-	-	-	-
Capital Outlay	-	-	-	-	-
Division Totals	\$70,922	\$70,922	\$114,197	\$80,804	\$114,332

AUTHORIZED POSITIONS

POSITION CLASSIFICATIONS	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Capital Improvement Project Manager	0	0	1	1	1
Division Totals	0	0	1	1	1

Public Works – Engineering

Division Description

The Engineering Division plans and directs a diverse program of public works design, new development coordination, construction and administration. Responsibilities include, but are not limited to, plan review of design and construction of improvements in public right-of-way and review/inspection of private development plans, reports and plats, including geotechnical reports and survey documents. Engineering acts as the City's liaison with Pinal County and FEMA for floodplain administration. The Engineering division manages some capital improvement projects and is responsible for ensuring all public improvements are built to City standards.

Goals and Objectives

1. To provide engineering support services to the City of Maricopa, including guidelines and plan review.
2. To provide engineering inspection services for all construction projects performed within the City of Maricopa.
3. To provide floodplain management in conjunction with Pinal County to the citizens and businesses of the City of Maricopa.
4. To provide a master drainage study for portions of the City of Maricopa.
5. Provide current updates of the City's engineering guidelines.
6. Provide engineering guidance and comment for all projects proposed within the City by attending meetings and being available for assistance.
7. Complete a master drainage plan for Santa Cruz Wash to potentially remove the flood prone areas of the City from the floodplain.
8. Conduct monthly utility coordination meetings.

PERFORMANCE MEASURES

MEASURES	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 ACTUAL	FY18-19 PROJECTED
# of full-time employee equivalents	2.0	2.0	3.0	2.0
# of engineering plan reviews completed	148	112	99	100
Average turnaround time for first submittals (business days)	6	6	4	4
Average turnaround time for second submittals (business days)	6	6	2	2
# of engineering inspections conducted	450	450	685	700
* Average response time for inspections (hours)	24	24	24	24

FY2019 BUDGET

Public Works – Engineering

Cost Center: #10055155

Summary by Category

EXPENDITURE CATEGORY	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Personnel Services	\$133,031	\$194,465	\$212,915	\$199,135	\$214,488
Professional and Technical	58,043	-	137,500	18,416	193,461
Purch. Property Services	-	-	-	-	-
Other Purchased Services	3,648	3,352	4,305	1,495	14,305
Supplies	3,460	365	500	264	500
Capital Outlay	-	-	-	-	-
Division Totals	\$198,182	\$198,182	\$355,220	\$219,310	\$422,754

AUTHORIZED POSITIONS

POSITION CLASSIFICATIONS	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Engineering Manager *	0.5	0.5	0.5	0.5	0.5
Engineer Plans Examiner	1.0	1.0	1.0	1.0	1.0
Public Works Inspector *	0.5	0.5	0.5	0.5	0.5
Administrative Assistant	-	-	-	-	-
Division Totals	2	2	2	2	2

*Position is funded in both the Engineering Division and the Public Works Division.

Public Works – Facilities Management

Division Description

The Facilities Management Division maintains all City of Maricopa buildings within safe and energy efficient standards. The division reduces asset replacement through preventative maintenance of HVAC, plumbing and various other measures. Facilities Management Division manages the master key system for the security of all City buildings. It also assists in the review and execution of capital improvement projects.

Goals and Objectives

1. Achieve 100% completion of preventative maintenance.
2. Maintain compliance of all NFPA standards.
3. Work within budgetary design effectively.
4. Provide a safe comfortable facility for staff and citizens.
5. Build a functional facility management dept. for the city of Maricopa.
6. Establish an equipment inventory and asset identification system.
7. Continued development of work order system.
8. Provide expertise to the appropriate management of all facilities assets.
9. Engage all facility vendors to provide us with the best service available.
10. Continue to work with engineering on construction projects.
11. Protect our facilities for a prosperous future.

PERFORMANCE MEASURES

MEASURES	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 ACTUAL	FY18-19 PROJECTED
# of full-time employee equivalents	2.0	2.0	2.0	2.0
# of independent structures maintained	13	13	13	14
Square feet of building space maintained	132,192	129,000	129,000	132,500
Average square feet per full-time employee	132,192	129,000	129,000	132,500
# of non-emergency repair requests	N/A	N/A	N/A	N/A
Average response time for non-emergency repair requests (hours)	<1hr	5 days	5 days	5 days
# of emergency repair requests	N/A	N/A	N/A	N/A

FY2019 BUDGET

Facilities Management

Cost Center: #10055158

Summary by Category

EXPENDITURE CATEGORY	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Personnel Services	\$129,451	\$137,135	\$146,204	\$150,728	\$170,012
Professional and Technical	-	6,409	5,368	4,029	5,368
Purch. Property Services	82,963	58,312	74,310	25,438	49,310
Other Purchased Services	547,067	658,436	730,485	684,217	806,485
Supplies	11,368	6,258	11,500	9,274	11,500
Capital Outlay	23,188	-	-	-	-
Division Totals	\$794,038	\$866,550	\$967,867	\$873,686	\$1,042,675

AUTHORIZED POSITIONS

POSITION CLASSIFICATIONS	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Facility Manager	1	1	1	1	1
Maintenance Worker	0	0	0	0	0
Custodian	1	1	1	1	1
Division Totals	2	2	2	2	2

Public Works – Fleet Management

Division Description

Fleet Management Division is responsible for maintaining safe, efficient, dependable vehicles and equipment for City departments; reviewing new vehicle and equipment specifications, and providing recommendations on vehicle and equipment replacement schedules. Fleet Management also monitors fuel purchases and fuel consumption for each vehicle, as well as per department. Fleet Management maintains all equipment and vehicle maintenance records in accordance with the State Department of Transportation regulations. Fleet also takes care of all vehicle licensing and registrations through the Department of Motor Vehicles.

Goals and Objectives

1. Provide the City of Maricopa's departments and divisions with safe, dependable vehicles and equipment necessary to perform their duties.
2. Provide this service at the most efficient price available.
3. Receive the best quality of workmanship at a reasonable price.
4. Acquire vehicles and equipment that will fit the departments' future needs at the best possible price.
5. Continue performing preventative maintenance as specified by the manufacture.
6. Perform safety inspections that meet Federal and State DOT requirements.
7. Continue to request Government pricing on purchases and service on vehicle and equipment.
8. Search for vendors that can provide the same quality product at a reduced price.
9. Dealing with vendors that can provide Certified Technicians performing the repairs on the City's vehicles and equipment.
10. Continue searching and purchasing vehicles and equipment through vehicle auctions and state surplus facilities.

PERFORMANCE MEASURES

MEASURES	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 ACTUAL	FY18-19 PROJECTED
# of full-time employee equivalents	4.0	1.0	1.5	1.5
# of vehicles and equipment in the Fleet Division	180	120	116	116
# of vehicles in the Fleet Division	N/A	N/A	70	70
# of Police vehicles and equipment in the Police Division	N/A	N/A	72	72
# of Police vehicles in the Police Division	N/A	N/A	64	64
Road service calls	N/A	N/A	N/A	N/A
Work orders completed	N/A	N/A	237	249
Annual mileage accumulated Fleet	N/A	N/A	1,596,198	1,596,198
Annual hours accumulated PD	N/A	N/A	897,184	897,184
Average age of Fleet vehicle	N/A	N/A	4yrs 9mo	5yrs 9mo

PERFORMANCE MEASURES

MEASURES	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 ACTUAL	FY18-19 PROJECTED
Average age of PD vehicle	N/A	N/A	5yrs 9mo	6yrs 9mo
Annual non-police vehicle maintenance costs	\$284,610	\$200,000	\$117,199	\$155,058
* Average annual maintenance cost per non-police vehicles	\$2,500	\$2,500	\$2,215	\$2,437
Annual police vehicle maintenance costs	\$186,320	N/A	\$173,000	\$203,202
* Average annual maintenance cost per police vehicle	\$2,500	N/A	\$2,703	\$3,175
* Average turnaround time for repairs (business days)	3	3	3.87	3
* Average turnaround time for PD repairs (business days)	N/A	N/A	1.50	2

FY2019 BUDGET

Public Works – Fleet Management

Cost Center: #10055157

Summary by Category

EXPENDITURE CATEGORY	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Personnel Services	\$91,892	\$104,310	\$106,641	\$91,033	\$210,499
Professional and Technical	68	1,638	6,720	21,026	6,720
Purch. Property Services	-	-	-	-	-
Other Purchased Services	5,048	8,519	32,752	15,688	32,752
Supplies	2,748	-	9,747	4,666	9,747
Capital Outlay	-	-	-	-	-
Division Totals	\$99,757	\$114,467	\$155,860	\$132,413	\$259,718

AUTHORIZED POSITIONS

POSITION CLASSIFICATIONS	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Fleet Manager	1.0	1.0	1.0	1.0	1.0
Management Assistant	0.0	0.0	0.0	0.0	0.0
Fleet Clerk	0.0	0.5	0.5	0.5	0.5
Mechanic	0.0	0.0	0.0	0.0	0.0
Division Totals	1.0	1.0	1.0	1.5	1.5

Fire Department

Fire Department – Administration



Mission Statement

We are committed to protecting and preserving the lives and property of our community through fire suppression, fire prevention/education, and premier emergency medical services.

Department Description

Fire Administration directs the activities and operations of the Fire Department to protect life and property and is responsible for the personnel, morale and general efficiency of the department. Administration keeps records, prepares and administers the department's budget, serves as the emergency services planner and coordinator, and plans for the long-range fire safety needs of the city.

Strategic Plan Priorities

Economic Sustainability, Quality of Life, Transportation, Public Safety, Quality Municipal Services.

Goals and Objectives

1. Provide quality, cost effective fire and emergency services to the city/community.
2. Maintain a safe work environment for employees.

FY2019 BUDGET

Fire Department – Administration

Cost Center: #10022525

Summary by Category

EXPENDITURE CATEGORY	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Personnel Services	\$284,053	\$354,732	\$281,945	\$312,242	\$317,349
Professional and Technical	-	-	-	-	-
Purch. Property Services	87	93	135	98	135
Other Purchased Services	11,438	44,742	21,968	13,972	22,318
Supplies	5,286	7,444	7,000	3,645	7,000
Capital Outlay	-	-	-	-	-
Division Totals	\$300,864	\$407,010	\$311,048	\$329,957	\$346,802

AUTHORIZED POSITIONS

POSITION CLASSIFICATIONS	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Fire Chief	1	1	1	1	1
Records Management Coordinator	0	0	0	0	0
Management Analyst	1	1	1	1	1
Training / EMS Coordinator	1	1	1	0	0
Division Totals	3	3	3	2	2

Fire Department – Fire Operations

Division Description

The Operations division provides properly trained personnel to safely and effectively resolve emergency situations that may involve fire, medical, hazardous materials, and technical rescue situations.

Goals and Objectives

While operating within a risk-management plan, emergency responders will address victim rescue, incident stabilization, property conservation, and occupant services while continually providing for the safety of responders and citizens. Additional personnel will be required to meet the following goals and objectives:

1. In accordance with the National Fire Protection Association 1710 Section 5.2.3.2.1, fire apparatus shall be staffed with a minimum of four (4) personnel.
2. In accordance with the National Fire Protection Association 1710 Section 4.1.2.1, the first arriving engine company shall arrive within four minutes (240 seconds) 90% of the time at a fire suppression event.
3. In accordance with the National Fire Protection Association 1710 Section 4.1.2.1, at an EMS event the unit with the first responder or higher level capability shall arrive within four minutes (240 seconds) 90% of the time.

PERFORMANCE MEASURES

MEASURES	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 ACTUAL	FY18-19 PROJECTED
# of Full-time employee equivalents	58	56	60	63.60
Staffing per 1,000 residents served	1.2	1.1	1.2	1.2
# of calls	4,377	4,550	4,570	5,000
% of calls for fire	11 %	10 %	9 %	10 %
% of calls for medical (includes traffic)	82 %	84 %	83 %	83 %
% of calls for special operations	>1 %	2 %	1 %	1 %
% of calls for service	7 %	4 %	6 %	6 %
Average response time for all calls (HH:MM)	5:44	5:54	5:59	5:52
Average response time for fire calls	6:19	6:24	6:29	6:24
Average response time for medical calls (includes traffic)	5:28	5:42	5:41	5:37
Average response time for special operations calls	6:56	8:36	6:43	7:25
Average response time for service calls	6:34	7:24	7:30	7:09

FY2019 BUDGET

Fire Department – Operations

Cost Center: #10022527

Summary by Category

EXPENDITURE CATEGORY	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Personnel Services	\$7,347,139	\$7,458,992	\$8,183,170	\$8,147,334	\$8,588,338
Professional and Technical	44,314	43,987	62,755	47,090	66,715
Purch. Property Services	-	-	-	-	-
Other Purchased Services	84,532	133,882	110,322	83,379	119,423
Supplies	739	320	280	9	280
Capital Outlay	-	-	-	-	-
Division Totals	\$7,476,724	\$7,637,181	\$8,356,527	\$8,277,812	\$8,774,756

AUTHORIZED POSITIONS

POSITION CLASSIFICATIONS	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Assistant Chief	1	1	1	1	1
Batallion Chief	3	3	3	3	3
Fire Captain Paramedic	7	7	7	7	7
Fire Captain	6	6	6	6	6
Fire Engineer	6	6	6	6	6
Fire Engineer Paramedic	6	6	6	6	6
Fire Paramedic	13	13	13	13	15
Management Analyst	0	0	0	0	1
Firefighter / EMT	14	14	16	16	18.6
Division Totals	56	56	58	58	63.6

Fire Department – Prevention

Division Description

The Fire Prevention division is responsible for enforcing all fire and life safety codes, ordinances, laws and regulations of the City and State; arson investigation and fire cause determination; and for planning and providing fire and life safety education to the community. The Fire Prevention division is also responsible for assisting with community emergency preparedness and disaster planning.

Goals and Objectives

The Fire Prevention division shall reduce the loss of life and property by ensuring the structural fire safety of buildings; promoting fire-safe behaviors in target populations; determining the cause and origin of fires; explosions, or hazardous material leaks; and planning for disasters.

1. Minimize the loss of life and property by ensuring the structural fire safety of buildings.
 - a. Provide occupancy inspections for buildings and property.
 - b. Determine the cause and origins of fire.
2. Minimize the loss of life and property through fire and life safety education.
 - a. Provide life safety education to target populations.
 - b. Provide accurate, timely, and citizen-focused information to citizens and the media.

PERFORMANCE MEASURES

MEASURES	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 ACTUAL	FY18-19 PROJECTED
# of full-time employee equivalents	2	2	2	2
Hours of volunteer service received	2200	4742	3697	4000
# of inspections completed	147	333	275	365
# of investigations conducted	8	6	16	12
Subscribers to Nixle notification system	4000	4300	4510	4600
# of presentations of fire safety instructions to educational and childcare facilities	64	71	119	120
# of audience members in presentations	N/A	2,350	3,280	3,500

FY2019 BUDGET

Fire Department – Prevention

Cost Center: #10022526

Summary by Category

EXPENDITURE CATEGORY	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Personnel Services	\$279,368	\$291,500	\$296,332	\$274,899	\$281,331
Professional and Technical	500	-	-	-	5,000
Purch. Property Services	-	-	-	-	-
Other Purchased Services	8,230	14,838	17,655	10,505	12,455
Supplies	23,167	32,649	31,463	26,615	26,904
Capital Outlay	-	-	-	-	-
Division Totals	\$311,266	\$338,986	\$345,450	\$312,019	\$325,690

AUTHORIZED POSITIONS

POSITION CLASSIFICATIONS	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Assistant Chief	1	1	1	1	1
Fire Division Chief	0	0	0	0	0
Fire Marshal Inspector	1	1	1	1	1
Division Totals	2	2	2	2	2

Fire Department – Support Services

Division Description

Fire Support Services manages and maintains fire apparatus, equipment and facilities in a cost-effective manner while providing for the safety of the responders and general public.

Goals and Objectives

1. All fire apparatus equipped with fire pumps will be tested annually in compliance with NFPA.
2. Reduce the frequency and cost of repairs made by outside vendors by 10%.

PERFORMANCE MEASURES

MEASURES	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 ACTUAL	FY18-19 PROJECTED
# of full-time employee equivalents	3.75	3.75	4	4
Hours of volunteer service received	2,000	1,300	1,163	1,200
Vehicles and equipment in fleet	23	29	30	33
Annual vehicle maintenance costs	\$152,511	\$170,469	\$166,469	\$172,769

FY2019 BUDGET

Fire Department – Support Services

Cost Center: #10022528

Summary by Category

EXPENDITURE CATEGORY	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Personnel Services	\$381,956	\$386,692	\$476,456	\$436,777	\$409,952
Professional and Technical	319,604	302,508	356,099	310,876	431,099
Purch. Property Services	-	-	-	-	-
Other Purchased Services	600,080	650,981	952,359	900,470	825,659
Supplies	51,095	52,642	58,432	77,805	68,132
Capital Outlay	-	-	-	-	-
Division Totals	\$1,352,735	\$1,392,823	\$1,843,346	\$1,725,928	\$1,734,842

AUTHORIZED POSITIONS

POSITION CLASSIFICATIONS	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Assistant Chief	1	1	1	1	1
Fire Division Chief	0	0	0	0	0
Administrative Asst/ Service Writer	0	0	1	1	1
Master Mechanic	1	1	1	1	1
Fire Mechanic	1	1	1	1	1
Division Totals	3	3	4	4	4

Police Department

Police Department – Administration



Mission Statement

The Maricopa Police Department is committed to working in partnership with our community to improve the quality of life in our city. The department is dedicated to solving community problems, the reduction of crime, the protection of life and property, and upholding the laws, ordinances and the constitutional rights of all persons. We strive to accomplish these objectives without prejudice, with the highest of integrity and with the support of the citizens we serve.

Vision Statement

Make Every Contact Excellent

Department Description

Police Administration provides leadership and resources for the accomplishment of the department's mission of public safety for the citizens of Maricopa. Police Administration guides the Professional Standards Unit in policy changes, policy compliance and develops training recommendations based on data collected by that unit. Police Administration takes an active role in helping the department become nationally accredited.

Strategic Plan Priorities

Economic Sustainability, Quality of Life, Transportation, Public Safety, Quality Municipal Services.

Goals and Objectives

1. Hire, retain and mentor sworn and civilian personnel who provide outstanding service to the citizens.
 - a. Continue relationships with Chandler-Gilbert Community College (CGCC), East Valley Regional Training Academy, and other partnerships who may assist in recruiting outstanding candidates.
 - b. Attend and participate in local and regional events to attract a large talented recruiting pool from the community.
 - c. Maintain and improve website to encourage new candidate applications.
 - d. Research and provide opportunities for internal and external mentoring.
2. Conduct inspections and audits as directed by the Chief of Police to assess the procedural quality control for both departmental and accreditation standards to include yearly policy review and proofs of compliance.
 - a. Maintain CALEA accreditation and annual compliance requirements.
 - b. Review all policies annually for compliance with legal and City requirements, Industry best practices and CALEA standards.
3. To foster citizen and employee confidence in the department by maintaining the professional standards of the department and its employees.
 - a. Reduce by 10% the number of sustained external citizen complaints, per 1,000 population.
 - b. Thoroughly investigate and complete citizens' complaints, to include contacting complainant, within specified time frame whenever possible.
 - c. Provide ongoing training to members and citizens pertaining to the investigation process.
 - d. Maintain a comprehensive data base of all received inquiries and complaints and produce an annual report.

PERFORMANCE MEASURES

MEASURES	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 ACTUAL	FY18-19 PROJECTED
# of full-time employee equivalents department-wide	5	5	5	5
Total sworn Personnel Department Wide	66	66	63	70.4
Total Civilian Personnel Department Wide	11	11	25	21
Civilian Personnel per 1000 population	0.25	0.25	0.25	0.25
# of full-time employee equivalents	5	5	5	5
Hours of volunteer service	16,063	16,100	12,407	13,000
# of Explorer program participants	15	16	15	16
Total Internal Affairs investigations	48	30	26	30

FY2019 BUDGET

Police Department – Office of the Chief

Cost Center: #10022121

Summary by Category

EXPENDITURE CATEGORY	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Personnel Services	\$704,379	\$653,731	\$725,201	\$680,512	\$727,065
Professional and Technical	174,698	217,223	175,515	264,091	190,515
Purch. Property Services	-	-	-	-	-
Other Purchased Services	17,711	13,847	25,505	18,715	25,505
Supplies	20,738	20,425	27,027	18,183	27,027
Capital Outlay	-	-	-	-	-
Division Totals	\$917,526	\$905,227	\$953,248	\$981,501	\$970,112

AUTHORIZED POSITIONS

POSITION CLASSIFICATIONS	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Chief of Police	1	1	1	1	1
Assistant Chief of Police	0	0	0	0	0
Commander	2	2	2	2	2
Sergeant	0	0	0	0	0
Public Affairs Specialist	1	1	1	1	1
Detective	0	0	0	0	0
Police Officer	0	0	0	0	0
Alarm Coordinator	0	0	0	0	0
Administrative Assistant	1	1	1	1	1
Division Totals	5	5	5	5	5

Police Department – Support Services

Division Description

The Support Services Division consists of the Police Records Unit, Property and Evidence Unit, Communications Unit COMPSTAT Unit/Crime Analysis, Volunteers and Training Support Services. The division primarily supports the daily activities conducted by the Operations Division.

Goals and Objectives

1. Accept process, store and retrieve police reports, court records, traffic citations, accident reports, automated database information (including criminal justice information and the records management system) and other official information. Provide information as requested in an accurate and timely manner to the public, private and members of the Police Department in an efficient and professional manner.
 - a. Provide 95% of all public records requests within 5 business days.
 - b. Provide quality control of all police records with an error rate less than 3%.
 - c. Complete Records unit standard operating procedures manual revision.
 - d. Fully implement residential and commercial burglary/panic alarms into Smart Gov for electronic processing and permitting.
 - e. Provide additional on-line services to residents and visitors.
 - f. Begin transition from Uniform Crime Reports (UCR) to the National Incident Based Reporting System (NIBRS).
2. Provide the highest level of training of all police employees and maintenance of trainings records.
 - a. Provide complete training to police personnel by meeting or exceeding the Arizona Peace Officer Standards and Training (AZ POST) of eight hours of Continuing Officer Education per officer per year, and eight hours of proficiency training per officer every three years and all mandatory accreditation training requirements.
 - b. Provide excellent training and accountability in high liability areas, 21st century policing and evolving law enforcement trends regionally and nationally.
 - c. Annual reviews and supplemental training in the areas of Use of Force, including de-escalation strategies, Pursuit and emergency vehicle operations, Handling of the mentally ill, Diversity training and Active shooter training and crisis intervention.
 - d. Transition to new software management program for department training records.
 - e. Continue to host regional trainings at MPD whenever possible.
3. Maintain high standards of Property & Evidence accountability.
 - a. Less than a 3.0% error rate for all stored property and evidence stored on the annual Property/Evidence Audit.
 - b. Initiate programs and policies to maximize storage efficiencies in conjunction with best practices.
 - c. Continued involvement in the NIBIN program to identify firearms used in crimes.
 - d. Continue to purge evidence and property to maximize storage area through auction, destruction and or return to the property owner.
 - e. Process ninety-five percent (95%) Evidence.Com redactions of body worn camera files requests within seven business days.

4. Analyze Crime Data and Intelligence received by Operations and disseminate crime-fighting missions as appropriate with that analysis.
 - a. Provide crime and disorder analysis in support of department members and the public.
 - b. Provide crime analysis service (tactical crime bulletins, statistical administrative reports, crime maps, etc.).
5. Coordinate departmental volunteer programs.
 - a. Provide departmental volunteer activity to enhance citizen interaction and service to our community.
 - b. Involve volunteer personnel in community activities and department functions to maximize efficiency.
6. Provide a Public Safety Answering point for all police related calls for service for service and police radio communications.
 - a. Maintain the NENA national standard for answering 9-1-1 calls; answer all 9-1-1 calls within 10 seconds or three rings 90% of the time during the busiest ring time in an extraction period.
 - b. Process ninety-five (95%) of all public record recording requests within 7 business days.
 - c. Complete Communications unit standard operating procedures manual revision.
 - d. Upgrade Spillman GIS mapping and address validation to provide current and accurate mapping.
7. Hire and retain a diverse workforce that resembles the community we serve.
 - a. Work closely with HR to identify key candidate pools with which to advertise.
 - b. Continue to participate in community outreach at local colleges and universities to increase our applicant pool.
 - c. Initiate long-range goal by recruiting youth.
 - d. Create a recruiting video and increase recruitment efforts on social media.

PERFORMANCE MEASURES

MEASURES	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 ACTUAL	FY18-19 PROJECTED
# of full-time employee equivalents	21.0	21.5	20.5	21.0
Public Records requests processed	1,645	1,673	1,905	2,100
# of Front Counter Visitors	3,200	3,156	3,115	3,150
# of cases processed	3,925	4,286	4,154	4,200
Citations issued	3,083	3,379	3,892	3,800
Criminal citations	492	360	503	500
Criminal traffic citations	348	354	420	400
Civil citations	2,021	2,127	2,767	2,700
Total valid alarm permits issued	2,313	851	976	1,500
Total alarm calls responded to	1,031	1,059	1,142	1,000
Total pieces of Property/ Evidence in storage	20,070	21,993	22,824	23,000

PERFORMANCE MEASURES

MEASURES	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 ACTUAL	FY18-19 PROJECTED
# of Animal Control Calls	800	800	N/A	N/A
Total training hours completed	5,405	5,140	7,130	7,200

FY2019 BUDGET

Police Department – Support Services

Cost Center: #10022123

Summary by Category

EXPENDITURE CATEGORY	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Personnel Services	\$1,096,346	\$1,610,966	\$1,696,376	\$1,650,924	\$1,684,062
Professional and Technical	759,896	236,992	401,517	304,503	460,517
Purch. Property Services	-	-	-	-	-
Other Purchased Services	85,510	156,046	194,644	167,725	194,644
Supplies	134,490	99,600	167,680	151,113	137,680
Capital Outlay	-	-	-	-	-
Division Totals	\$2,076,243	\$2,103,604	\$2,460,217	\$2,274,265	\$2,476,903

AUTHORIZED POSITIONS

POSITION CLASSIFICATIONS	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Police Officer	2	2	2	0	0
Lieutenant	0	0	0	0	0
Community Program Manager	0	0	0	1	1
Public Safety Communication Manager	0	0	0	1	1
Property / Evidence Manager	1	1	1	1	1
Property Evidence Technician	1	1	1	1	1
Public Safety Communication Dispatcher	0	0	0	10	11

AUTHORIZED POSITIONS

POSITION CLASSIFICATIONS	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Records Clerk	3	3	3	3	3
Records Supervisor	1	1	1	1	1
Victim Advocate	0	0	0	1.5	1
Management Analyst	1	1	1	1	1
Division Totals	9	9	9	20.5	21.0

Police Department – Operations

Division Description

The Operations Division is composed of Patrol and its special functions and criminal investigations units. Sworn police officers representing the Chief of Police are the primary personnel responsible for enforcing the law and investigating crime that takes place within Maricopa. Patrol is responsible for patrolling and traffic control of the City's roadways. Patrol is comprised of traditional patrol officers, the motorcycle unit, the K-9 team, Police Reserve Officers and Police Explorers.

Goals and Objectives

1. To protect lives and property by providing professional police services in a timely, efficient, and effective manner.
 - a. Maintain the crime rate for major crimes (Uniform Crime Reporting Part 1 Crimes) against persons at two per 1,000 population and property crimes at 20 per 1,000 population.
 - b. Reduce number of injury collisions by 5% from previous year.
 - c. Conduct eight high profile traffic details pertaining to causal factors of injury crashes by end of year.
 - d. Complete or forward first responder investigations within five days 80% of the time.
 - e. Develop and communicate effective crime reduction strategies specific to current community challenges.
 - f. Respond to life threatening (Priority 1) calls for service in six minutes or less.
 - g. Respond to urgent but non-emergency (Priority 2) calls in 35 minutes or less.
 - h. Respond to non-emergency (Priority 3) calls in 60 minutes or less.
 - i. Respond to report only calls (Priority 4) calls in less than two hours.
 - j. Initiate and complete four problem oriented policing projects.
 - k. Work with stakeholders to begin a strategy to reduce domestic violence in Maricopa.
 - l. Reduce repeat Domestic Violence cases by 10%.
 - m. Identify the amount and frequency of possible drug trafficking in and through the City of Maricopa.
 - n. Increase the number of voluntary contacts by officers 10%.
2. Provide specialized investigative skills and appropriate proactive techniques to aid in solving crimes involving persons, property, narcotics, and gangs.
 - a. Maintain a clearance rate of at least 80% for all cases assigned to the Criminal Investigations Section.
 - b. Work with Crime Analysis Unit to routinely analyze and address crime trends using proactive investigative strategies.
 - c. Regularly communicate crime trends with East Valley Gang Fusion Center.
 - d. Implement & follow through with reducing teen dating violence.
 - e. Begin partnership in protecting youth from sex trafficking & cyber stalking.
 - f. Work with medical & pharmaceutical professionals to reduce opioid abuse.

PERFORMANCE MEASURES

MEASURES	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 ACTUAL	FY18-19 PROJECTED
# of sworn personnel	61	59	58.4	70.4
Sworn personnel per 1,000 population	1.37	1.36	1.45	1.47
Calls for service	14,774	20,146	29,800	30,500
Phone Calls	X	54,186	80,142	85,000
Priority 1 average response time (MM:SS)	06:00	2:02 (Priority H)	2:14 (Priority H)	2:00 (Priority H)
Priority 2 average response time (MM:SS)	08:30	3:41 (Priority 1)	3:55 (Priority 1)	3:45 (Priority 1)
Priority 3 average response time (MM:SS)	26:00	11:46 (Priority 2)	15:11	30:00
Priority 4 average response time (HH:MM:SS)	1:56:00	11:14 (Priority 3)	14:30	14:00:00
# of Part 1 crimes	683	745	697	700
Part 1 crimes against persons per 1,000 population	1.7	1.9	1.6	1.8
Part 1 crimes against property per 1,000 population	12.4	12.5	12.5	12.5
# of Part 2 Crimes	2,300	1,602	2,146	2,100
Felony Arrest	634	579	506	550
Misdemeanor Arrest	1,648	1,434	1,512	1,550
Total number of collisions	390	373	531	500
# of collisions with injuries	71	63	102	85
# of enforcement details completed per year	75	66	70	70

FY2019 BUDGET

Police Department – Operations

Cost Center: #10022122

Summary by Category

EXPENDITURE CATEGORY	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Personnel Services	\$6,000,480	\$6,112,791	\$7,323,409	\$6,869,544	\$8,009,789
Professional and Technical	-	15,047	20,000	76	20,000
Purch. Property Services	-	-	-	-	-
Other Purchased Services	427,905	480,407	517,832	469,326	549,132
Supplies	6,522	71,321	15,860	24,805	18,860
Capital Outlay	-	-	-	-	-
Division Totals	\$6,434,907	\$6,679,566	\$7,877,101	\$7,363,751	\$8,597,781

AUTHORIZED POSITIONS

POSITION CLASSIFICATIONS	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Lieutenant	3	3	4	4	4
Sergeant	8	8	8	6	8
Police Officer	41	41	41	45	51.4
Police Recruit	2	2	2	3	7
Division Totals	54	54	55	58.30	70.4

Other Budgets

Copper Sky Recreation Fund

Department Description

This cost center is used to accumulate and provide funds for activities of the Copper Sky Recreation Complex.

FY2019 BUDGET

Copper Sky Recreation Fund

Cost Center: #23033131

Summary by Category

EXPENDITURE CATEGORY	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Personnel Services	\$2,365,000	\$2,398,355	\$2,788,563	\$2,491,122	\$1,391,373
Professional and Technical	14,185	28,244	334,750	273,102	125,430
Purch. Property Services	-	-	-	-	-
Other Purchased Services	1,773,685	1,302,173	1,606,296	1,307,518	840,248
Supplies	116,915	80,759	123,244	97,508	104,320
Capital Outlay	17,307	68,856	62,338	-	33,151
Departmental Totals	\$4,287,093	\$3,878,388	\$4,915,191	\$4,169,250	\$2,494,522

Local Road Maintenance

Department Description

This cost center is used to account for revenue from developers to support maintenance of roads associated with their developments.

FY2019 BUDGET

Local Road Maintenance

Cost Centers: #20544145 & 20555151

Summary by Category

EXPENDITURE CATEGORY	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Personnel Services	\$-	\$-	\$-	\$-	\$-
Professional and Technical	-	-	-	-	-
Purch. Property Services	-	-	-	-	-
Other Purchased Services	-	-	-	-	-
Supplies	-	-	-	-	-
Capital Outlay	97,272	1,081,948	147,460	135,134	47,186
Departmental Totals	\$97,272	\$1,081,948	\$147,460	\$135,134	\$47,186

Grants

Department Description

This fund is used to account for all grant activity for the City. Grants awarded under this cost center are for the operations for all city departments.

FY2019 BUDGET

Grants Fund

Cost Center: #220

Summary by Category

EXPENDITURE CATEGORY	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Personnel Services	\$511,868	\$470,337	\$918,881	\$502,765	\$2,228,856
Professional and Technical	765,100	386,588	4,910,926	156,038	10,027,347
Purch. Property Services	-	-	-	-	-
Other Purchased Services	79,640	128,593	5,012,779	158,422	2,214,541
Supplies	6,839	50,041	251,100	3,376	281,100
Capital Outlay	461,528	490,630	2,444,810	29,852	287,592
Departmental Totals	\$1,824,975	\$1,526,189	\$13,538,497	\$850,453	\$15,039,436

County Road Tax

Department Description

This cost center is used to provide funds for street maintenance and street Capital Improvement Plan (CIP) projects.

FY2019 BUDGET

County Road Tax

Cost Center: #30044145

Summary by Category

EXPENDITURE CATEGORY	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Personnel Services	\$-	\$-	\$-	\$-	\$-
Professional and Technical	163,538	76,042	53,606	95,272	83,576
Purch. Property Services	-	-	-	-	-
Other Purchased Services	-	-	-	-	-
Supplies	-	-	-	-	-
Capital Outlay	1,658,841	2,529,393	2,154,079	1,129,847	3,158,846
Departmental Totals	\$1,822,379	\$2,605,435	\$2,207,685	\$1,225,119	\$3,242,422

Debt Service

Department Description

This cost center is used to account for debt service payments on the City's outstanding bonds.

FY2019 BUDGET

Debt Service

Cost Center: #400000000

Summary by Category

EXPENDITURE CATEGORY	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Principal	\$1,645,000	\$1,685,000	\$1,735,000	\$1,735,000	\$1,790,000
Interest & Fiscal Agent Fees	2,087,755	2,029,060	1,958,503	1,957,735	1,881,947
Departmental Totals	\$3,732,755	\$3,714,060	\$3,693,503	\$3,692,735	\$3,671,947

General Governmental CIP Fund

Department Description

This cost center is used to accumulate and provide funds for various general government CIP projects and is funded primarily from construction sales tax and other one-time revenue. This fund was established in FY11-12.

FY2019 BUDGET

General Governmental CIP Fund

Fund: #350

Summary by Category

EXPENDITURE CATEGORY	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Personnel Services	\$-	\$-	\$-	\$-	\$-
Professional and Technical	969,527	550,233	1,006,547	135,327	901,421
Purch. Property Services	-	-	-	-	-
Other Purchased Services	60,323	190,530	-	14,226	-
Supplies	3,321	16,625	60,000	38,704	22,785
Capital Outlay	6,640,480	3,204,243	5,878,343	2,418,843	10,196,850
Departmental Totals	\$7,673,651	\$3,961,632	\$6,944,890	\$2,607,100	\$11,121,056

Grants CIP Fund

Department Description

This cost center is used to accumulate and provide funds for grant-funded Capital projects. This fund was established in FY12-13.

FY2019 BUDGET

Grants CIP Fund

Fund: #352

Summary by Category

EXPENDITURE CATEGORY	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Personnel Services	\$6,005	\$-	\$-	\$-	\$-
Professional and Technical	19,852	2,500	614,498	35,040	1,007,637
Purch. Property Services	-	-	-	-	-
Other Purchased Services	98	-	-	798	66,000
Supplies	-	-	-	-	-
Capital Outlay	1,158,360	1,437	3,030,110	28,988	5,263,040
Departmental Totals	\$1,184,315	\$3,937	\$3,644,607	\$64,826	\$6,336,677

Library Development Impact Fee Fund

Department Description

This cost center is used to account for library development projects funded by development impact fees imposed on new developments.

FY2019 BUDGET

Library Development Impact Fee Fund

Cost Center: #32133135

Summary by Category

EXPENDITURE CATEGORY	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Personnel Services	\$-	\$-	\$-	\$-	\$-
Professional and Technical	-	-	-	-	-
Purch. Property Services	-	-	-	-	-
Other Purchased Services	-	-	-	-	-
Supplies	-	-	-	-	-
Capital Outlay	-	-	13,000	-	-
Departmental Totals	\$-	\$-	\$13,000	\$-	\$-

Parks Development Impact Fee Fund

Department Description

These cost centers are used to accumulate and provide funds for park improvements needed to maintain existing levels of service due to new growth in the community.

FY2019 OPERATIONAL BUDGET

Parks Development Impact Fee Fund

Fund: #32033131 & 34133131

Summary by Category

EXPENDITURE CATEGORY	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Personnel Services	\$-	\$-	\$-	\$-	\$-
Professional and Technical	-	-	-	98,879	20,239
Purch. Property Services	-	-	-	-	-
Other Purchased Services	-	-	-	-	-
Supplies	-	-	-	-	-
Capital Outlay	30,968	60,000	254,620	142,621	425,000
Departmental Totals	\$30,968	\$60,000	\$254,620	\$241,500	\$445,239

Police Development Impact Fee (Public Safety) Fund

Department Description

This cost center is used to accumulate and provide funds for police facilities needed to maintain existing levels of service to new growth in the community. This fund was established to collect revised fees effective after December 2010.

FY2019 BUDGET

Police Development Impact Fee (Public Safety) Fund

Fund: #34322121

Summary by Category

EXPENDITURE CATEGORY	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Personnel Services	\$-	\$-	\$-	\$-	\$-
Professional and Technical	-	-	-	-	5,024
Purch. Property Services	-	-	-	-	-
Other Purchased Services	-	-	-	-	-
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Departmental Totals	\$-	\$-	\$-	\$-	\$5,024

Fire Development Impact Fee (Public Safety) Fund

Department Description

This cost center is used to accumulate and provide funds for fire facilities needed to maintain existing levels of service due to new growth in the community. Facilities include all appurtenances, equipment and vehicles. This fund was established to collect revised fees effective after December 2010.

FY2019 BUDGET

Fire Development Impact Fee (Public Safety) Fund

Fund: #34422528

Summary by Category

EXPENDITURE CATEGORY	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Personnel Services	\$-	\$-	\$-	\$-	\$-
Professional and Technical	-	-	-	-	9,811
Purch. Property Services	-	-	-	-	-
Other Purchased Services	112,419	29,906	-	-	-
Supplies	-	-	-	-	-
Capital Outlay	1,380,699	8,283	40,000	24,378	60,000
Departmental Totals	\$1,493,118	\$38,189	\$40,000	\$24,378	\$69,811

Transportation Development Impact Fee Fund

Department Description

This cost center is used to accumulate and provide funds for general government improvements needed to maintain existing levels of service due to new growth in the community.

FY2019 BUDGET

Transportation Development Impact Fee Fund

Fund: #32444146 & 34644146

Summary by Category

EXPENDITURE CATEGORY	FY15-16 ACTUAL	FY16-17 ACTUAL	FY17-18 BUDGET	FY17-18 ACTUAL	FY18-19 ADOPTED
Personnel Services	\$-	\$-	\$-	\$-	\$-
Professional and Technical	-	-	-	-	64,926
Purch. Property Services	-	-	-	-	-
Other Purchased Services	-	-	-	-	-
Supplies	-	-	-	-	-
Capital Outlay	983,378	4,631,335	8,388,853	231,874	16,963,791
Departmental Totals	\$983,378	\$4,631,335	\$8,388,853	\$231,874	\$17,028,717



Capital Improvement Plan

What is a Capital Improvement Plan?

- The Capital Improvement Plan is a public document that communicates timing and costs associated with constructing, staffing, maintaining, and operating publicly financed facilities and improvements typically with a total cost over \$25,000. Most often, capital projects expenditures that are less than \$25,000 are considered operating expenditures and are expended from the City's operating funds.
- It not only includes the short-term, defined herein as being the next five fiscal years, but also encompasses projects anticipated into the indefinite future.
- All costs for the five year plan are stated in current year dollars, with no adjustments for inflationary factors; as a result, actual construction costs may be higher due to inflation.
- The Plan is reviewed and updated annually, with a target date set in December of each year or in conjunction with the operating budget.
- The Plan also serves as a foundation to the City's annual review of development fees and operating budgets to ensure that certain capital and operating costs are sufficiently covered and budgeted.

What is a Capital Improvement Program?

- The Capital Improvement Program includes the first five years of the Capital Improvement Plan.
- Projects included within the five-year program should have sound cost estimates, an identified site and identified financing sources, as well as confirmation that they can be staffed and maintained within budgetary constraints. Adherence to these requirements will ensure responsible planning and management of resources.
- The identification of a project within the five-year program, however, does not guarantee construction. The initiation of any project requires other evaluations and approvals which must be completed for a project to advance to design and ultimately construction.

The Process

The Capital Improvement Plan (CIP) and Program are reviewed and approved by the Budget, Finance and Operations committee of the City Council in January of each year or soon thereafter. The final approval of the CIP is provided through the City Council which, once projects are initiated, will result in the commitment of financial resources and the construction of publicly owned, operated, and maintained facilities.

It is beneficial to have the capital planning process completed prior to the annual budgeting process to ensure that sufficient capital and operating funds are included in the subsequent Annual Operating Budget. The process, however, remains flexible regarding timing and inclusion of the information in the CIP, to take advantage of opportunities or respond to issues as they arise.

The following identifies major areas of responsibility in completing the Capital Improvement Program:

FINANCIAL SERVICES DEPARTMENT

The calendar, coordination, development, and preparation of the Capital Improvement Program are completed through the Financial Services Department. The department coordinates and reviews estimates of available financial resources and assumptions regarding their availability for each of the five years within the program. The Financial Services Department also serves as the focus for all information, scheduling, and funding resources for departments in updating, preparing, and submitting projects. It is also responsible for the completion of the final draft of the Capital Improvement Program.

DEPARTMENTS

Reality is the determining factor that all projects must meet in order to be submitted for inclusion in the program. Submittals have to be credible, meet demonstrated needs, and be sustainable for the capital improvements planning process to be successful.

Departments are responsible for preparing and submitting capital projects, which may include consultation with advisory committees, where appropriate. Departmental requests are to be realistic and cognizant of available sources of funding to construct improvements, as well as to maintain and operate them upon completion.

All projects within the first two years of the program need to meet the additional standard of having clearly available and approved sources of funding and allowances for maintenance and operating costs.

CITY COUNCIL

The preliminary Capital Improvement Program is typically presented to the City Council each fiscal year prior to operating budget presentations with proposed adoption in May. The schedule is flexible to allow for unusual circumstances regarding revenues or expenses that must be taken into account prior to adoption. Prior to the initiation of any individual project, additional approval must be provided by the City Council.

Economic Assumptions and Financial Resources

ECONOMIC ASSUMPTIONS

This Plan is based upon the following general assumptions:

- All costs are stated in current year dollars with no adjustments for inflation.
- The rate of growth in the community will continue on the following schedule of additional single family units per year:

FY15-16 550 units
FY16-17 600 units
FY17-18 600 units
FY18-19 650 units
FY19-20 650 units

FINANCIAL RESOURCES

Construction Sales Taxes

The City has dedicated one-half of all construction sales taxes to fund capital projects in the General Governmental CIP fund.

Development Impact Fees

One of the most significant sources of capital project funding are Development Impact Fees (DIF), which are charged to new growth in the community at the time building permits are issued. By state statute, DIF may only pay for the costs of projects associated with growth, so only growth related projects are DIF eligible.

Parks, Recreation DIF

This fee is assessed on a per unit charge for residential construction. These funds are limited to facilities on real property up to 30 acres in area, or parks and recreation facilities larger than 30 acres if the facilities provide a direct benefit to the development which serves new growth in the community.

Library DIF

This fee is assessed on a per unit charge for residential construction. These funds are limited to library facilities up to 10,000 square feet that provide a direct benefit to the development which serves new growth in the community.

Police DIF

This fee is assessed on a per unit charge for residential construction and a per square foot charge for non-residential structures. These funds are limited to Police facilities including all appurtenances, equipment, and vehicles that provide a direct benefit to the development which serves new growth in the community.

Fire DIF

This fee is assessed on a per unit charge for residential construction and a per square foot charge for non-residential structures. These funds are limited to Fire facilities including all appurtenances, equipment, and vehicles that provide a direct benefit to the development which serves new growth in the community.

Transportation DIF

This fee is assessed on a per unit charge for residential construction and a per square foot charge for non-residential structures. These funds are limited to facilities including arterial or collector streets or roads that have been designated on an officially adopted plan of the City, traffic signals and right-of-way and associated improvements that provides a direct benefit to the development which serves new growth in the community.

Grants

Grants are available for various types of projects through different sources and governmental agencies. If capital grants are listed as the funding source, the project will not proceed until the grant is awarded. A grant funded project may also require City matching funds, which should also be clearly stated in the project description. The City may use the appropriate DIF as the matching portion for most grants.

Long Term Debt

Bonds, Certificates of Participation, Loans and Capital Leases are various forms of long-term financing tools available to the City. One or more of these financing tools may be utilized to complete a project earlier than would be possible if the City waited until it had the funds on hand to fully fund the project. However, each of these financing tools requires a revenue stream with which to repay the debt. On November 4, 2008, voters of the City of Maricopa authorized bonding authority to sell bonds for the construction of projects for Park, Recreation, and Library. A secondary property tax is levied to fund debt service on these bonds.

Developer (Private) Contributions

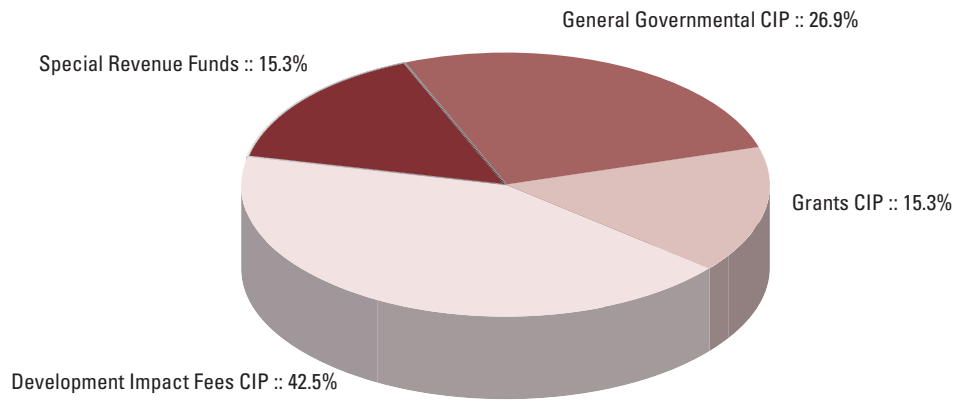
Developers contribute toward costs of capital projects when the construction is of direct benefit to their development and a requirement of the stipulations placed on the development's final plat. In some cases, funds are contributed toward a project from private sources as well. These sources are described as developer (if required) and private (if voluntary).

Current and One Time Revenues

Dedicated one-time and current revenues are also used to fund capital projects. The dedicated one-time revenues are collected in the General Governmental CIP fund.

CAPITAL EXPENDITURES BY FUND TYPE

FUND TYPE		FY18-19	FY19-20	FY20-21	FY21-22	FY22-23
Special Revenue Funds	15.3%	\$6,317,217	\$1,430,000	\$1,430,000	\$1,430,000	\$1,430,000
General Governmental CIP	26.9%	11,121,055	975,000	420,000	385,000	400,000
Grants CIP	15.3%	6,336,677	700,000	700,000	700,000	700,000
Development Impact Fees CIP	42.5%	17,548,791	724,000	40,000	40,000	-
Total		\$41,323,740	\$3,829,000	\$2,590,000	\$2,555,000	\$2,530,000



CAPITAL IMPROVEMENTS BY DEPARTMENT

DEPARTMENT	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23
COMMUNITY SERVICES					
Copper Sky Recreation Center					
Indoor Security Camera Expansion	33,151	-	-	-	-
Atrium Window Shades #38004	15,000	-	-	-	-
Exercise Equipment #38000	88,425	-	-	-	-
Shade/Umbrellas to the Aquatic Deck	-	25,000	-	-	-
Copper Sky Locker Replacement	-	40,000	-	-	-
Library					
Drive-Thru Book Return #31014	37,000	-	-	-	-
Phone System #31015	4,687	-	-	-	-
Library Carpeting #38005	75,000	-	-	-	-
RFID for Library Collection #40001	40,000	-	-	-	-
Parks					
Communications & Data Line #33024	12,500	-	-	-	-
Copper Sky Pickleball Courts #40002	425,000	-	-	-	-
DIF Study	20,239	-	-	-	-
Total - Community Services	\$751,002	\$65,000	\$-	\$-	\$-

CAPITAL IMPROVEMENTS BY DEPARTMENT

DEPARTMENT	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23
DEVELOPMENT SERVICES					
Bus Shelters (10) #18402	87,791	-	-	-	-
Comet Bus #18402	96,000				
Regional Transportation Plan #35036	93,706	-	-	-	-
Housing Needs Assessment #35050	84,888	-	-	-	-
2006 Subdivision Ordinance Update #35051	48,123	-	-	-	-
Building Safety Replacement Vehicles #38008	73,826	-	-	-	-
Total - Development Services	\$484,334	\$-	\$-	\$-	\$-
FINANCIAL SERVICES					
Timekeeping and Scheduling Software	80,035	-	-	-	-
Total - Financial Services	\$80,035	\$-	\$-	\$-	\$-
FIRE DEPARTMENT					
Fire Engine Replacement #32004	101,798	-	-	-	-
End-User Radios #32006	60,000	40,000	40,000	40,000	-
Emergency Vehicle Preemption #32031	60,000	-	-	-	-
Cars & Light Trucks #32033	230,322	35,000	70,000	35,000	50,000
FD Fire Administration #38022	5,558,470	315,000	-	-	-

CAPITAL IMPROVEMENTS BY DEPARTMENT

DEPARTMENT	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23
Pump Test Pit #40003	295,000	-	-	-	-
HVAC/Exhaust System for Bays #40004	100,000	-	-	-	-
FD Type 6 Brush truck	430,000	-	-	-	-
DIF Study	9,811	-	-	-	-
Total - Fire Department	\$6,845,401	\$390,000	\$110,000	\$75,000	\$50,000

INFORMATION TECHNOLOGY

IT - Data Network Equipment Refresh #38010	70,000	-	-	-	-
City Data Center #35055	75,000	-	-	-	-
Security Camera Upgrade #40015	135,000	-	-	-	-
Council Chambers AV Upgrade #40005	60,000	-	-	-	-
Total - Information Technology	\$340,000	\$-	\$-	\$-	\$-

POLICE DEPARTMENT

Maricopa PD Substation #32016	206,911	-	-	-	-
Identification Technology #32035	170,294	-	-	-	-
Balistic Protection of Existing Patrol Units #38013	50,642	-	-	-	-
Crime Prevention Technology #38014	22,785	-	-	-	-
Spillman Upgrade #38015	80,000	-	-	-	-

CAPITAL IMPROVEMENTS BY DEPARTMENT

DEPARTMENT	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23
Body Worn Camera Upgrades #38017	152,435	-	-	-	-
Police Replacement Vehicles #38012	350,000	350,000	350,000	350,000	350,000
Duty Lockers at the Main Police Facility #40006	16,000	-	-	-	-
Replacement of Animal Control Truck #40007	55,000	-	-	-	-
Audio Visual Upgrade to Both Police Facilities #40008	40,000	-	-	-	-
Additional Police Motorcycle	40,000	-	-	-	-
Mobile Command Vehicle #40009	100,000	-	-	-	-
Coverd Parking at Main Police Facility	-	40,000	-	-	-
Criminal Investigations Crime Scene Vehicle/ Equipment	-	50,000	-	-	-
Crisis Negotiations Vehicle	-	85,000	-	-	-
DIF Study	5,024	-	-	-	-
Total - Police Department	\$1,289,091	\$525,000	\$350,000	\$350,000	\$350,000
PUBLIC WORKS					
UPRR Grade Separation #11408	937,187	-	-	-	-
SR347 Overpass Project: Amtrak Relocation #13402	237,103	-	-	-	-
CDBG - Regional Account Heritage District Project #15504	290,534	-	-	-	-
Safe Routes to Schools: Porter Road Study #16402	84,560	-	-	-	-

CAPITAL IMPROVEMENTS BY DEPARTMENT

DEPARTMENT	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23
Paving Unpaved Roads #17406	930,000	930,000	930,000	930,000	930,000
Santa Cruz Wash Flood Control Solution #31005	713,720	-	-	-	-
Street Maintenance #34005	2,540,141	1,200,000	1,200,000	1,200,000	1,200,000
Smith Enke & Porter Rd Improvement #34014	1,086,645	-	-	-	-
MCG Highway Maintenance & Improvements #35022	332,335	-	-	-	-
Public Works & Fire Admin Building #35023	891,703	-	-	-	-
Edison Road Extension #35029	245,998	-	-	-	-
SR347 Grade Separation #35041	1,127,805	-	-	-	-
Signal @ White & Parker Rd and Honeycutt Rd #35043	322,273	-	-	-	-
Signal @ Hartman Road & Honeycutt Road #35044	400,000	-	-	-	-
Study to Establish Truck Routes #35045	20,488	-	-	-	-
Bowlin Road - Hartman to Murphy Half-Street #35047	2,717,078	-	-	-	-
Hartman Road - Honeycutt to Bowling (Tortosa) Half Street Improvements #35048	2,750,000	-	-	-	-
Hartman Road Interim Improvements - MCG Hwy to Bowling Road Pavement #35049	2,500,000	-	-	-	-
Highway Safety Improvement Program Sign Management System	66,000	-	-	-	-
CMAQ - Farrell & Porter Road #35062	2,566,828	-	-	-	-

CAPITAL IMPROVEMENTS BY DEPARTMENT

DEPARTMENT	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23
Tortosa Flood Control Solution Assistance #35065	250,000	-	-	-	-
Honeycutt Road Bridge #38018	3,750,000	-	-	-	-
Honeycutt Road Widening #38019	3,350,000	-	-	-	-
Signal @ Desert Greens & Smith Enke Rd. #38020	400,000	-	-	-	-
Street Projects	284,283	-	-	-	-
Intelligent Transportation System Phase I	615,920	-	-	-	-
Bowlin Rd Improvement - Hogenes to Santa Rosa #40011	64,800	684,000	-	-	-
Bowlin Road Crossing #40012	498,550	-	-	-	-
CDBG Regional Allocation	300,000	-	-	-	-
CDBG-State Special Projects	300,000	-	-	-	-
Facilities Replacement Vehicle #40013	45,000	-	-	-	-
San Capistrano Road Reconstruction #40014	480,000	-	-	-	-
Sign Truck #40021	85,000	-	-	-	-
Zephyr Relocation #35075	250,000	-	-	-	-
Public Works Administration Vehicle #40010	35,000	-	-	-	-
DIF Study	64,926	-	-	-	-
Facilities Energy Management Consolidation	-	35,000	-	-	-

CAPITAL IMPROVEMENTS BY DEPARTMENT

DEPARTMENT	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23
Total - Public Works	\$31,533,877	\$2,849,000	\$2,130,000	\$2,130,000	\$2,130,000
Total Capital Improvements	\$41,323,740	\$3,829,000	\$2,590,000	\$2,555,000	\$2,530,000

CAPITAL IMPROVEMENT PLAN FY2018-2019

Capital Expenditures by Department - Out Year Projects

PROJECTS	FY23-27
Community Services	
Glass Panel Installation	\$200,000
Copper Sky Back up Generator	\$550,000
Cover Shade Parking w/ Solar Panels	\$200,000
Maker Mobile Tech Lab	\$180,000
Wood Chipper	\$35,000
Pacana Park Irrigation Controller Upgrade	\$17,500
Lexington Park Playground Perimeter	\$22,000
Lexington Park Playground Retention Area	\$42,000
Light Tower Portable	\$10,000
Christmas Tree for Special Events	\$27,000
Fire Department	
FD Station 575 Improvement - Fuel Tank Capacity	40,000
FD Station 575 Improvement - Landscape	50,000
Police Department	
Technology Upgrade to Emergency Operations Center	40,000
Special Response Team Armored Vehicle	315,000
Special Response Team Robot	110,225
Public Works	
Bowlin Road Improvements - Porter to White Parker	501,600
SR347 - Cobblestone Dr to Lake View	210,000
Maricopa City Cemetery	640,000
Garvey Avenue Improvements - Green Road to SR347	592,800
Homestead Trail	534,600
Honeycutt Rd Improvements - Plainview to Porter	839,800

CAPITAL IMPROVEMENT PLAN FY2018-2019

Capital Expenditures by Department - Out Year Projects

PROJECTS	FY23-27
SR347/Smith-Enke Intersection Improvements	550,000
McDavid Rd Improvement Ak-Chin Boundary to SR347	988,000
Pave White Rd	1,000,000
Santa Rosa Wash Trail	712,800
Hogenes Blvd Improvements - McDavid to Bowlin	501,600
MCGH Improvements - Stonegate to Porter	307,800
Porter Rd Improvements - Smith - Enke to MCGH	1,284,400
Smith - Enke Improvements - Porter Rd to Chase Dr	250,800
Smith - Enke Improvements - SR347 to Desert Greens	642,200
SR347 Improvements - Desert Cedars to Farrell	652,080
Farrell Rd Improvements - SR347 to Porter	988,000
Total Out Year Projects	\$13,035,205

CAPITAL IMPROVEMENT PLAN FY2018-2019

Fund Cash Flows

FUND	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23
GENERAL GOVERNMENTAL CIP FUND					
Beginning Cash Available	\$7,207,615	\$116,562	\$1,645	\$471,831	\$1,008,173
Revenues:					
Transfer in from General Fund	2,926,702	-	-	-	-
Sales Tax	1,103,300	860,083	890,186	921,342	953,589
Total Sources of Cash	\$11,237,617	\$976,645	\$891,831	\$1,393,173	\$1,961,762

CAPITAL IMPROVEMENT PLAN FY2018-2019

Fund Cash Flows

FUND	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23
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Expenditures:

Safe Routes to Schools: Porter Road Study #16402	4,560	-	-	-	-
Bus Shelters (10) #18402	14,779	-	-	-	-
Santa Cruz Wash #31005	713,720	-	-	-	-
Drive-Thru Book Return #31014	37,000	-	-	-	-
Phone System #31015	4,687	-	-	-	-
Fire Engine Replacement #32004	101,798	-	-	-	-
Maricopa PD Substation #32016	206,911	-	-	-	-
Emergency Vehicle Preemption #32031	60,000	-	-	-	-
FD Cars & Light Truck Replacement #32033	230,322	35,000	70,000	35,000	50,000
Identification Technology #32035	170,294	-	-	-	-
Communications & Data Line #33024	12,500	-	-	-	-
Regional Transportation #35036	10,130	-	-	-	-
SR347 Grade Separation #35041	1,127,805	-	-	-	-
Housing Needs Assessment #35050	84,888	-	-	-	-
2006 Subdivision Ordinance Update #35051	48,123	-	-	-	-
City Data Center #35055	75,000	-	-	-	-

CAPITAL IMPROVEMENT PLAN FY2018-2019

Fund Cash Flows

FUND	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23
Exercise Equipment #38000	88,425	-	-	-	-
Atrium Window Shades #38004	15,000	-	-	-	-
Library Carpeting #38005	75,000	-	-	-	-
Building Safety Replacement Vehicles	73,826	-	-	-	-
IT - Data Network Equipment Refresh #38010	70,000	-	-	-	-
Ballistic Protection of Existing Patrol Units #38013	50,642	-	-	-	-
Crime Prevention Technology #38014	22,785	-	-	-	-
Spillman Upgrade #38015	80,000	-	-	-	-
BWC Upgrades #38017	152,435	-	-	-	-
Fire Administration #38022	5,558,470	315,000	-	-	-
Shade/Umbrellas to the Aquatic Deck	-	25,000	-	-	-
Copper Sky Locker Replacement	-	40,000	-	-	-
RFID for Library Collection #40001	40,000	-	-	-	-
Pump Test Pit #40003	295,000	-	-	-	-
FD HVAC/Exhaust System for Bays #40004	100,000	-	-	-	-
FD Type 6 Brush Truck	215,000	-	-	-	-
Council Chambers AV Upgrade #40005	60,000	-	-	-	-

CAPITAL IMPROVEMENT PLAN FY2018-2019

Fund Cash Flows

FUND	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23
Duty Lockers at the Main Police Facility #40006	16,000	-	-	-	-
Animal Control Vehicle Replacement #40007	55,000	-	-	-	-
PD AV Upgrade to Both Facilities #40008	40,000	-	-	-	-
PD Covered Parking at Main Facility	-	40,000	-	-	-
Criminal Investigations Crime Scene Vehicle/Equip	-	50,000	-	-	-
Crisis Negotiation Vehicle	-	85,000	-	-	-
Mobile Command Vehicle #40009	100,000	-	-	-	-
Security Camera Upgrade #40015	135,000	-	-	-	-
Police Replacement Vehicles #38012	350,000	350,000	350,000	350,000	350,000
Facilities Replacement Vehicle #40013	45,000	-	-	-	-
Timekeeping and Scheduling Software	80,035	-	-	-	-
Facilities Energy Management Consolidation	-	35,000	-	-	-
Zephyr Relocation #35075	250,000	-	-	-	-
PW Administration Vehicle #40010	35,000	-	-	-	-
Intelligent Transportation Systems Phase I	215,920	-	-	-	-
Total Uses of Cash	\$11,121,055	\$975,000	\$420,000	\$385,000	\$400,000
Ending Cash Available	\$116,562	\$1,645	\$471,831	\$1,008,173	\$1,561,762

CAPITAL IMPROVEMENT PLAN FY2018-2019

Fund Cash Flows

FUND	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23
HIGHWAY USER REVENUE FUND (HURF)					
Beginning Cash Available	\$3,474,591	\$1,842,355	\$3,203,458	\$4,561,320	\$5,913,651
Revenues:					
Motor Vehicle Fuel Tax	3,442,764	3,546,047	3,652,428	3,762,001	3,874,861
Interest Earnings	7,500	7,500	7,500	7,500	7,500
Total Sources of Cash	\$6,924,855	\$5,395,902	\$6,863,386	\$8,330,821	\$9,796,013
Expenditures:					
Operating					
Operating Expenditures	2,088,042	2,192,444	2,302,066	2,417,170	2,538,028
Capital					
Street Maintenance #34005	376,444	-	-	-	-
Public Works & Fire Admin Building #35023	891,703	-	-	-	-
Signal @ White & Parker Rd and Honeycutt Rd #35043	322,273	-	-	-	-
Signal @ Hartman Road & Honeycutt Road #35044	400,000	-	-	-	-
Study to Establish Truck Routes #35045	20,488	-	-	-	-
Signal @ Desert Greens & Smith Enke Rd. #38020	400,000	-	-	-	-

CAPITAL IMPROVEMENT PLAN FY2018-2019

Fund Cash Flows

FUND	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23
Bowlin Road Crossing #40012	498,550	-	-	-	-
Sign Truck	85,000	-	-	-	-
Total Uses of Cash	\$5,082,500	\$2,192,444	\$2,302,066	\$2,417,170	\$2,538,028
Ending Cash Available	\$1,842,355	\$3,203,458	\$4,561,320	\$5,913,651	\$7,257,985

LOCAL ROAD MAINTENANCE FUND

Beginning Cash Available	\$60,271	\$19,085	\$20,085	\$21,085	\$22,085
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Revenues:

Interest Earnings	6,000	1,000	1,000	1,000	1,000
Total Sources of Cash	\$66,271	\$20,085	\$21,085	\$22,085	\$23,085

Expenditures:

Street Maintenance #34005	47,186	-	-	-	-
Total Uses of Cash	\$47,186	\$-	\$-	\$-	\$-
Ending Cash Available	\$19,085	\$20,085	\$21,085	\$22,085	\$23,085

COUNTY ROAD TAX

Beginning Cash Available	\$3,923,664	\$2,259,842	\$2,045,842	\$1,831,842	\$1,617,842
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Revenues:

County Road Tax	1,562,600	1,200,000	1,200,000	1,200,000	1,200,000
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CAPITAL IMPROVEMENT PLAN FY2018-2019

Fund Cash Flows

FUND	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23
Interest Earnings	16,000	16,000	16,000	16,000	16,000
Total Sources of Cash	\$5,502,264	\$3,475,842	\$3,261,842	\$3,047,842	\$2,833,842

Expenditures:

Paving Unpaved Roads #17406	230,000	230,000	230,000	230,000	230,000
Street Maintenance #34005	2,116,511	1,200,000	1,200,000	1,200,000	1,200,000
MCG Highway Maintenance & Improvements #35022	332,335	-	-	-	-
Regional Transportation #35036	83,576	-	-	-	-
San Capistrano Road Construction #40014	480,000	-	-	-	-
Total Uses of Cash	\$3,242,422	\$1,430,000	\$1,430,000	\$1,430,000	\$1,430,000
Ending Cash Available	\$2,259,842	\$2,045,842	\$1,831,842	\$1,617,842	\$1,403,842

GRANTS CIP FUND

Beginning Cash Available	\$284,283	\$0	\$0	\$0	\$0
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Revenues:

Other Sources of Cash	6,052,394	700,000	700,000	700,000	700,000
Total Sources of Cash	\$6,336,677	\$700,000	\$700,000	\$700,000	\$700,000

Expenditures:

UPRR Grade Separation #11408	937,187	-	-	-	-
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CAPITAL IMPROVEMENT PLAN FY2018-2019

Fund Cash Flows

FUND	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23
SR347 Overpass Project: Amtrak Relocation #13402	237,103	-	-	-	-
CDBG #15504	290,534	-	-	-	-
Safe Routes to Schools: Porter Road Study #16402	80,000	-	-	-	-
Bus Shelters #18402	169,012	-	-	-	-
HSIP - Sign Management System #35060	66,000	-	-	-	-
Tortosa Flood Control Solution Assistance #35065	250,000	-	-	-	-
FD Type 6 Brush Truck	215,000	-	-	-	-
Additional Police Motorcycle	40,000	-	-	-	-
Street Projects	284,283	-	-	-	-
Intelligent Transportation Systems Phase I	400,000	-	-	-	-
Paving Unpaved Roads #17406	700,000	700,000	700,000	700,000	700,000
CMAQ - Farrell Phase I #35062	2,067,558	-	-	-	-
CDBG - Regional Allocation 2018	300,000	-	-	-	-
CDBG-State Special Project	300,000	-	-	-	-
Total Uses of Cash	\$6,336,677	\$700,000	\$700,000	\$700,000	\$700,000
Ending Cash Available	\$0	\$0	\$0	\$0	\$0

CAPITAL IMPROVEMENT PLAN FY2018-2019

Fund Cash Flows

FUND	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23
LIBRARY DEVELOPMENT IMPACT FEE FUND					
Beginning Cash Available	\$775,812	\$775,829	\$782,629	\$789,429	\$796,229
Revenues:					
Development Impact Fees	14	6,800	6,800	6,800	6,800
Interest Earnings	3	-	-	-	-
Total Sources of Cash	\$775,829	\$782,629	\$789,429	\$796,229	\$803,029
Expenditures: NA					
Total Uses of Cash	\$-	\$-	\$-	\$-	\$-
Ending Cash Available	\$775,829	\$782,629	\$789,429	\$796,229	\$803,029
PARKS DEVELOPMENT IMPACT FEE FUND					
Beginning Cash Available	\$3,003,245	\$3,202,006	\$3,865,269	\$4,548,373	\$5,251,913
Revenues:					
Development Impact Fees	\$642,100	\$661,363	\$681,204	\$701,640	\$722,689
Interest Earnings	1,900	1,900	1,900	1,900	1,900
Total Sources of Cash	\$3,647,245	\$3,865,269	\$4,548,373	\$5,251,913	\$5,976,502
Expenditures:					
Copper Sky Pickleball Courts #40002	425,000	-	-	-	-

CAPITAL IMPROVEMENT PLAN FY2018-2019

Fund Cash Flows

FUND	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23
Development Impact Fee Study	20,239	-	-	-	-
Total Uses of Cash	\$445,239	\$-	\$-	\$-	\$-
Ending Cash Available	\$3,202,006	\$3,865,269	\$4,548,373	\$5,251,913	\$5,976,502

POLICE DEVELOPMENT IMPACT FEE FUND

Beginning Cash Available	\$537,369	\$917,345	\$944,545	\$971,745	\$998,945
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Revenues:

Development Impact Fees	370,500	27,200	27,200	27,200	27,200
Interest Earnings	14,500	-	-	-	-
Total Sources of Cash	\$922,369	\$944,545	\$971,745	\$998,945	\$1,026,145

Expenditures:

Development Impact Fee Study	5,024	-	-	-	-
Total Uses of Cash	\$5,024	\$-	\$-	\$-	\$-
Ending Cash Available	\$917,345	\$944,545	\$971,745	\$998,945	\$1,026,145

FIRE DEVELOPMENT IMPACT FEE FUND

Beginning Cash Available	\$16,222	\$328,411	\$670,438	\$1,023,926	\$1,389,218
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Revenues:

Development Impact Fees	\$370,900	\$382,027	\$393,488	\$405,292	\$417,451
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CAPITAL IMPROVEMENT PLAN FY2018-2019

Fund Cash Flows

FUND	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23
Interest Earnings	11,100	-	-	-	-
Total Sources of Cash	\$398,222	\$710,438	\$1,063,926	\$1,429,218	\$1,806,669

Expenditures:

End-User Radios #32006	60,000	40,000	40,000	40,000	-
Development Impact Fee Study	9,811	-	-	-	-
Total Uses of Cash	\$69,811	\$40,000	\$40,000	\$40,000	\$-
Ending Cash Available	\$328,411	\$670,438	\$1,023,926	\$1,389,218	\$1,806,669

Copper Sky Fund

Beginning Cash Available	\$2,119,409	\$2,086,258	\$-	\$(2,148,846)	\$(4,362,157)
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Revenues:

Park & Recreation Activity	\$1,427,600	\$28,428	\$29,281	\$30,159	\$31,064
Transfer in from General Fund	1,033,771	-	-	-	-
Total Sources of Cash	\$4,580,780	\$2,114,686	\$29,281	\$(2,118,686)	\$(4,331,093)

Expenditures:

Operating

Operating Expenditures	2,461,371	2,114,686	2,178,127	2,243,470	2,310,774
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Capital

CAPITAL IMPROVEMENT PLAN FY2018-2019

Fund Cash Flows

FUND	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23
Indoor Security Camera Expansion	33,151	-	-	-	-
Total Uses of Cash	\$2,494,522	\$-	\$-	\$-	\$-
Ending Cash Available	\$2,086,258	\$	\$(2,148,846)	\$(4,362,157)	\$(6,641,867)

TRANSPORTATION DEVELOPMENT IMPACT FEE FUND

Beginning Cash Available	\$17,564,578	\$4,445,861	\$7,788,876	\$11,936,416	\$16,208,098
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Revenues:

Development Impact Fees	3,900,500	4,017,515	4,138,040	4,262,181.66	4,390,047
Interest Earnings	9,500	9,500	9,500	9,500	9,500
Total Sources of Cash	\$21,474,578	\$8,472,876	\$11,936,416	\$16,208,098	\$20,607,644

Expenditures:

Smith Enke & Porter Rd Improvement #34014	1,086,645	-	-	-	-
Edison Road Extension #35029	245,998	-	-	-	-
Bowlin Road - Hartman to Murphy #35047	2,717,078	-	-	-	-
Hartman - Honeycutt to Bowlin Road #35048	2,750,000	-	-	-	-
Hartman Road - MCG Hwy to Bowlin Road #35049	2,500,000	-	-	-	-
CMAQ - Farrell & Porter Road #35062	499,270	-	-	-	-
Honeycutt Road Bridge at Santa Cruz Wash #38018	3,750,000	-	-	-	-

CAPITAL IMPROVEMENT PLAN FY2018-2019

Fund Cash Flows

FUND	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23
Honeycutt Rd White & Parker to SC Widening #38019	3,350,000	-	-	-	-
Bowlin Road - Hogenes to Santa Rosa	64,800	684,000	-	-	-
Development Impact Fee Study	64,926	-	-	-	-
Total Uses of Cash	\$17,028,717	\$684,000	\$-	\$-	\$-
Ending Cash Available	\$4,445,861	\$7,788,876	\$11,936,416	\$16,208,098	\$20,607,644

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Atrium Window Shades

Project No. 38004

Project Cost: \$15,000
 Previous Cost: \$0
 O&M Impact: \$0
 Department: Community Services
 Description: Window shades for the south facing windows of the Aquatic Complex.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Improvements (non-Building)	\$15,000	\$-	\$-	\$-	\$-	\$15,000
Total	\$15,000	\$-	\$-	\$-	\$-	\$15,000

Funding Sources

Gen Govt CIP Fund	\$15,000	\$-	\$-	\$-	\$-	\$15,000
Total	\$15,000	\$-	\$-	\$-	\$-	\$15,000

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Copper Sky Locker Replacement	Project No. NA
Project Cost:	\$40,000
Previous Cost:	\$0
O&M Impact:	\$0
Department:	Community Services
Description:	Removing all old particle board lockers and replacing them with plastic lockers.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Furniture & Fixtures	\$-	\$40,000	\$-	\$-	\$-	\$40,000
Total	\$-	\$40,000	\$-	\$-	\$-	\$40,000

Funding Sources

Gen Govt CIP Fund	\$-	\$40,000	\$-	\$-	\$-	\$40,000
Total	\$-	\$40,000	\$-	\$-	\$-	\$40,000

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Copper Sky Pickleball Courts

Project No. 40002

Project Cost:	\$425,000
Previous Cost:	\$0
O&M Impact:	\$1,056
Department:	Community Services
Description:	Construction of a new 8-court lighted Pickleball court complex at Copper Sky Park.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Improvements (non-Building)	\$425,000	\$-	\$-	\$-	\$-	\$425,000
Total	\$425,000	\$-	\$-	\$-	\$-	\$425,000

Funding Sources

Parks DIF Fund	\$425,000	\$-	\$-	\$-	\$-	\$425,000
Total	\$425,000	\$-	\$-	\$-	\$-	\$425,000

Budget Impact

Total O&M Costs	\$1,056	\$2,500	\$3,000	\$4,500	\$5,600	\$16,656
Total	\$1,056	\$2,500	\$3,000	\$4,500	\$5,600	\$16,656

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Drive Thru Book Return – COMMUNITY SERVICES

Project No. 31014

Project Cost:	\$37,000
Previous Cost:	\$0
O&M Impact:	\$0
Department:	Community Services
Description:	Acquire and install a drive-thru book return at the Maricopa Public Library.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Furniture & Fixtures	\$37,000	\$-	\$-	\$-	\$-	\$37,000
Total	\$37,000	\$-	\$-	\$-	\$-	\$37,000

Funding Sources

Gen Govt CIP Fund	\$37,000	\$-	\$-	\$-	\$-	\$37,000
Total	\$37,000	\$-	\$-	\$-	\$-	\$37,000

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Exercise Equipment	Project No. 38000
Project Cost:	\$100,000
Previous Cost:	\$11,574
O&M Impact:	\$0
Department:	Community Services
Description:	Cardio and Exercise Equipment expansion for Copper Sky due to increase in membership.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Improvements (non-Building)	\$88,425	\$-	\$-	\$-	\$-	\$88,425
Total	\$88,425	\$-	\$-	\$-	\$-	\$88,425

Funding Sources

Gen Govt CIP Fund	\$88,425	\$-	\$-	\$-	\$-	\$88,425
Total	\$88,425	\$-	\$-	\$-	\$-	\$88,425

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Indoor Security Monitoring Camera Expansion – COMMUNITY SERVICES

Project No. NA

Project Cost:	\$55,000
Previous Cost:	\$21,849
O&M Impact:	\$0
Department:	Community Services
Description:	This project is to expand the Copper Sky indoor Closed Circuit Television Security Monitoring Camera's with an additional 16 units.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
Expenditures						
Machinery	\$33,151	\$-	\$-	\$-	\$-	\$33,151
Total	\$33,151	\$-	\$-	\$-	\$-	\$33,151
Funding Sources						
Copper Sky Fund	\$33,151	\$-	\$-	\$-	\$-	\$33,151
Total	\$33,151	\$-	\$-	\$-	\$-	\$33,151
Budget Impact						
Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Library Carpeting

Project No. 38005

Project Cost: \$75,000
 Previous Cost: \$0
 O&M Impact: \$0
 Department: Community Services
 Description: Library carpet replacement.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Improvements (non-Building)	\$75,000	\$-	\$-	\$-	\$-	\$75,000
Total	\$75,000	\$-	\$-	\$-	\$-	\$75,000

Funding Sources

Gen Govt CIP Fund	\$75,000	\$-	\$-	\$-	\$-	\$75,000
Total	\$75,000	\$-	\$-	\$-	\$-	\$75,000

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Phone System – COMMUNITY SERVICES

Project No. 31015

Project Cost: \$4,687
 Previous Cost: \$0
 O&M Impact: \$0
 Department: Community Services
 Description: New Phone System for the Library

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Furniture & Fixtures	\$4,687	\$-	\$-	\$-	\$-	\$4,687
Total	\$4,687	\$-	\$-	\$-	\$-	\$4,687

Funding Sources

Gen Govt CIP Fund	\$4,687	\$-	\$-	\$-	\$-	\$4,687
Total	\$4,687	\$-	\$-	\$-	\$-	\$4,687

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Communications & Data Line – COMMUNITY SERVICES

Project No. 33024

Project Cost: \$12,500
 Previous Cost: \$0
 O&M Impact: \$0
 Department: Community Services
 Description: Adding a new communication and data line.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Improvements (non-Building)	\$12,500	\$-	\$-	\$-	\$-	\$12,500
Total	\$12,500	\$-	\$-	\$-	\$-	\$12,500

Funding Sources

Gen Govt CIP Fund	\$12,500	\$-	\$-	\$-	\$-	\$12,500
Total	\$12,500	\$-	\$-	\$-	\$-	\$12,500

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

RFID for Library Collection

Project No. 40001

Project Cost:	\$40,000
Previous Cost:	\$0
O&M Impact:	\$0
Department:	Community Services
Description:	RFID is a combination of radio-frequency-based and microchip technology. The information contained on microchips in the tags affixed to library materials is read using radio frequency technology. The use of RFID reduces the amount of time required to perform circulation operations. The most significant time savings are attributable to the fact that information can be read from RFID tags much faster than from barcodes and that several items in a stack can be read at the same time.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Computer Equipment	\$40,000	\$-	\$-	\$-	\$-	\$40,000
Total	\$40,000	\$-	\$-	\$-	\$-	\$40,000

Funding Sources

Gen Govt CIP Fund	\$40,000	\$-	\$-	\$-	\$-	\$40,000
Total	\$40,000	\$-	\$-	\$-	\$-	\$40,000

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Shade/Umbrellas to the Aquatic Deck	Project No. NA
Project Cost:	\$25,000
Previous Cost:	\$0
O&M Impact:	\$0
Department:	Community Services
Description:	Adding umbrellas and shade structures to the aquatic pool deck.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Improvements (non-Building)	\$-	\$25,000	\$-	\$-	\$-	\$25,000
Total	\$-	\$25,000	\$-	\$-	\$-	\$25,000

Funding Sources

Gen Govt CIP Fund	\$-	\$25,000	\$-	\$-	\$-	\$25,000
Total	\$-	\$25,000	\$-	\$-	\$-	\$25,000

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Building Safety Replacement Vehicles

Project No. 38008

Project Cost:	\$120,000
Previous Cost:	\$46,174
O&M Impact:	\$0
Department:	Development Services
Description:	This project funds the purchase for replacement of vehicles in compliance with the replacement schedule as determined by the Fleet Manager.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Vehicles	\$73,826	\$-	\$-	\$-	\$-	\$73,826
Total	\$73,826	\$-	\$-	\$-	\$-	\$73,826

Funding Sources

Gen Govt CIP Fund	73,826	-	-	-	-	\$73,826
Total	\$73,826	\$-	\$-	\$-	\$-	\$73,826

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Bus Shelters – DEVELOPMENT SERVICES

Project No. 18402

Project Cost:	\$120,000
Previous Cost:	\$32,209
O&M Impact:	\$0
Department:	Development Services
Description:	The bus shelters provide a place for transit passengers to wait at the bus stop. They are generally of steel construction, on a concrete pad. The shelters include a back wall, limited side walls, a roof, a bench and an all-weather bulletin board to post the latest information about the COMET services.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Construction - Buildings	\$87,791	\$-	\$-	\$-	\$-	\$87,791
Total	\$87,791	\$-	\$-	\$-	\$-	\$87,791

Funding Sources

Gen Govt CIP Fund	\$8,779	\$-	\$-	\$-	\$-	\$8,779
Grants Fund	\$79,012	\$-	\$-	\$-	\$-	\$79,012
Total	\$87,791	\$-	\$-	\$-	\$-	\$87,791

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Comet Bus – DEVELOPMENT SERVICES

Project No. 18402

Project Cost:	\$107,997
Previous Cost:	\$11,997
O&M Impact:	\$0
Department:	Development Services
Description:	This funding is for the purchase of a new 21-passenger bus to replace one of the 2010 21-passenger buses.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Vehicles	\$96,000	\$-	\$-	\$-	\$-	\$96,000
Total	\$96,000	\$-	\$-	\$-	\$-	\$96,000

Funding Sources

Grants Fund	\$96,000	\$-	\$-	\$-	\$-	\$96,000
Total	\$96,000	\$-	\$-	\$-	\$-	\$96,000

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Housing Needs Assessment – DEVELOPMENT SERVICES

Project No. 35050

Project Cost:	\$164,895
Previous Cost:	\$80,007
O&M Impact:	\$0
Department:	Development Services
Description:	Per City Council approved 2040 Vision goals and strategies, and the General Plan Update, a Housing Needs Assessment Study will provide the elected officials and staff direction to carry forward to meet the goals and objectives stated in the 2040 Vision and the General Plan Update.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
Expenditures						
Professional & Occup	\$84,888	\$-	\$-	\$-	\$-	\$84,888
Total	\$84,888	\$-	\$-	\$-	\$-	\$84,888
Funding Sources						
Gen Govt CIP Fund	\$84,888	\$-	\$-	\$-	\$-	\$84,888
Total	\$84,888	\$-	\$-	\$-	\$-	\$84,888
Budget Impact						
Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Regional Transportation Plan – DEVELOPMENT SERVICES Project No. 35036

Project Cost:	\$438,428
Previous Cost:	\$344,722
O&M Impact:	\$0
Department:	Development Services
Description:	Update of the Regional Transportation Plan.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Professional & Occup	\$93,706	\$-	\$-	\$-	\$-	\$93,706
Total	\$93,706	\$-	\$-	\$-	\$-	\$93,706

Funding Sources

County Road Tax	\$83,576	\$-	\$-	\$-	\$-	\$83,576
Gen Govt CIP Fund	\$10,130	\$-	\$-	\$-	\$-	\$10,130
Total	\$93,706	\$-	\$-	\$-	\$-	\$93,706

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Subdivision Ordinance Update – DEVELOPMENT SERVICES

Project No. 35051

Project Cost:	\$100,075
Previous Cost:	\$51,952
O&M Impact:	\$0
Department:	Development Services
Description:	Update of the City Council approved 2006 Subdivision Ordinance. In addition, there are some provisions in the Subdivision Ordinance that will be modified for clarity and consistencies of language and application.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Professional & Occup	\$48,123	\$-	\$-	\$-	\$-	\$48,123
Total	\$48,123	\$-	\$-	\$-	\$-	\$48,123

Funding Sources

Gen Govt CIP Fund	\$48,123	\$-	\$-	\$-	\$-	\$48,123
Total	\$48,123	\$-	\$-	\$-	\$-	\$48,123

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Car & Light Truck Replacement - Fire Department

Project No. 32033

Project Cost:	\$535,000
Previous Cost:	\$114,678
O&M Impact:	\$0
Department:	Fire Department
Description:	This project will help meet the City's goal of providing adequate public safety services by funding vehicles for use by the Fire Department. These vehicles are for commercial inspections, structure fire investigations, public education, training, delivering supplies, and transportation to and from fire stations. These units would also be available to be called out any time day or night for fire responses, support service response, and mechanical response.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Vehicles	\$230,322	\$35,000	\$70,000	\$35,000	\$50,000	\$420,322
Total	\$230,322	\$35,000	\$70,000	\$35,000	\$50,000	\$420,322

Funding Sources

Gen Govt CIP Fund	\$230,322	\$35,000	\$70,000	\$190,000	\$50,000	\$575,322
Total	\$230,322	\$35,000	\$70,000	\$190,000	\$50,000	\$575,322

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Emergency Vehicle Preemption – Fire Department

Project No. 32031

Project Cost:	\$60,000
Previous Cost:	\$0
O&M Impact:	\$0
Department:	Fire Department
Description:	Emergency Vehicle preemption equipment allows emergency vehicles to change traffic signals from a distance, allowing unfettered movement through intersections.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Machinery	\$60,000	\$-	\$-	\$-	\$-	\$60,000
Total	\$60,000	\$-	\$-	\$-	\$-	\$60,000

Funding Sources

Gen Govt CIP Fund	\$60,000	\$-	\$-	\$-	\$-	\$60,000
Total	\$60,000	\$-	\$-	\$-	\$-	\$60,000

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

End-User Radios - Fire Department

Project No. 32006

Project Cost:	\$200,000
Previous Cost:	\$20,000
O&M Impact:	\$0
Department:	Fire Department
Description:	This project will provide funding for dual-based replacement radios for the Fire Department.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Machinery	\$60,000	\$40,000	\$40,000	\$40,000	\$-	\$180,000
Total	\$60,000	\$40,000	\$40,000	\$40,000	\$-	\$180,000

Funding Sources

Fire DIF Fund	\$60,000	\$40,000	\$40,000	\$40,000	\$-	\$180,000
Total	\$60,000	\$40,000	\$40,000	\$40,000	\$-	\$180,000

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Fire Engine Replacement

Project No. 32004

Project Cost:	\$900,000
Previous Cost:	\$798,202
O&M Impact:	\$0
Department:	Fire Department
Description:	This project is for the purchase of one fire engine (pumpers) and equipment for emergency response. Fire engines are used for emergency incident response.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Vehicles	\$101,798	\$-	\$-	\$-	\$-	\$101,798
Total	\$101,798	\$-	\$-	\$-	\$-	\$101,798

Funding Sources

Gen Govt CIP Fund	\$101,798	\$-	\$-	\$-	\$-	\$101,798
Total	\$101,798	\$-	\$-	\$-	\$-	\$101,798

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

HVAC/Exhaust System for Bays - Fire

Project No. 40004

Project Cost:	\$100,000
Previous Cost:	\$0
O&M Impact:	\$0
Department:	Fire Department
Description:	This project is to provide a system to remove the harmful exhaust gases that are produced by the fire engines and other vehicles in the bays.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Machinery	\$100,000	\$-	\$-	\$-	\$-	\$100,000
Total	\$100,000	\$-	\$-	\$-	\$-	\$100,000

Funding Sources

Gen Govt CIP Fund	\$100,000	\$-	\$-	\$-	\$-	\$100,000
Total	\$100,000	\$-	\$-	\$-	\$-	\$100,000

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Pump Test Pit

Project No. 40003

Project Cost:	\$295,000
Previous Cost:	\$0
O&M Impact:	\$0
Department:	Fire Department
Description:	This project is for Phase 2 of the Fire Department Fleet Facility and is for the construction of a pump test pit.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Improvements (non-Building)	\$295,000	\$-	\$-	\$-	\$-	\$295,000
Total	\$295,000	\$-	\$-	\$-	\$-	\$295,000

Funding Sources

Gen Govt CIP Fund	\$295,000	\$-	\$-	\$-	\$-	\$295,000
Total	\$295,000	\$-	\$-	\$-	\$-	\$295,000

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Type 6 Brush Truck	Project No. NA
Project Cost:	\$430,000
Previous Cost:	\$0
O&M Impact:	\$0
Department:	Fire Department
Description:	This project is for the purchase of a Type 6 brush truck. A Type 6 brush truck will consist of a heavy duty pick-up truck with a small tank and pump in the bed portion. Additional tools and equipment will be purchased that are required per NFPA guidelines for brush apparatus.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Vehicles	\$430,000	\$-	\$-	\$-	\$-	\$430,000
Total	\$430,000	\$-	\$-	\$-	\$-	\$430,000

Funding Sources

Gen Govt CIP Fund	\$215,000	\$-	\$-	\$-	\$-	\$215,000
Grants Fund	215,000	-	-	-	-	215,000
Total	\$430,000	\$-	\$-	\$-	\$-	\$430,000

Budget Impact

Total O&M Costs	\$20,000	\$5,000	\$6,000	\$8,000	\$9,500	\$48,500
Total	\$20,000	\$5,000	\$6,000	\$8,000	\$9,500	\$48,500

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Timekeeping & Scheduling System - Financial Services		Project No. NA
Project Cost:	\$91,265	
Previous Cost:	\$11,230	
O&M Impact:	\$15,346	
Department:	Financial Services	
Description:	Electronic Scheduling and Timekeeping System.	

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Computer Equipment	\$80,035	\$-	\$-	\$-	\$-	\$80,035
Total	\$80,035	\$-	\$-	\$-	\$-	\$80,035

Funding Sources

Gen Govt CIP Fund	\$80,035	\$-	\$-	\$-	\$-	\$80,035
Total	\$80,035	\$-	\$-	\$-	\$-	\$80,035

Budget Impact

Total O&M Costs	\$15,346	\$15,346	\$15,346	\$15,346	\$15,346	\$76,730
Total	\$15,346	\$15,346	\$15,346	\$15,346	\$15,346	\$76,730

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

City Hall Data Center – Information Technology

Project No. 35055

Project Cost: \$75,000
 Previous Cost: \$0
 O&M Impact: \$0
 Department: Information Technology
 Description: Additional 120v circuit for the City Hall data center.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
Expenditures						
Computer Equipment	\$75,000	\$-	\$-	\$-	\$-	\$75,000
Total	\$75,000	\$-	\$-	\$-	\$-	\$75,000
Funding Sources						
Gen Govt CIP Fund	\$75,000	\$-	\$-	\$-	\$-	\$75,000
Total	\$75,000	\$-	\$-	\$-	\$-	\$75,000
Budget Impact						
Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Council Chambers AV Upgrade - IT

Project No. 40005

Project Cost:	\$60,000
Previous Cost:	\$0
O&M Impact:	\$0
Department:	Information Technology
Description:	Upgrade projector, make necessary repairs and document AV environment in Council Chambers.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Improvements (non-Building)	\$60,000	\$-	\$-	\$-	\$-	\$60,000
Total	\$60,000	\$-	\$-	\$-	\$-	\$60,000

Funding Sources

Gen Govt CIP Fund	\$60,000	\$-	\$-	\$-	\$-	\$60,000
Total	\$60,000	\$-	\$-	\$-	\$-	\$60,000

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

IT – Data Network Equipment Refresh

Project No. 38010

Project Cost:	\$70,000
Previous Cost:	\$0
O&M Impact:	\$0
Department:	Information Technology
Description:	Upgrade existing network hardware at City Hall and at Copper Sky Multigenerational Center.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Improvements (non-Building)	\$70,000	\$-	\$-	\$-	\$-	\$70,000
Total	\$70,000	\$-	\$-	\$-	\$-	\$70,000

Funding Sources

Gen Govt CIP Fund	\$70,000	\$-	\$-	\$-	\$-	\$70,000
Total	\$70,000	\$-	\$-	\$-	\$-	\$70,000

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Security Camera Upgrade - IT

Project No. 40015

Project Cost: \$135,000
 Previous Cost: \$0
 O&M Impact: \$0
 Department: Information Technology
 Description: Upgrade existing security cameras and security camera software.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Computer Equipment	\$135,000	\$-	\$-	\$-	\$-	\$135,000
Total	\$135,000	\$-	\$-	\$-	\$-	\$135,000

Funding Sources

Gen Govt CIP Fund	\$135,000	\$-	\$-	\$-	\$-	\$135,000
Total	\$135,000	\$-	\$-	\$-	\$-	\$135,000

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Additional Police Motorcycle		Project No. NA
Project Cost:	\$40,000	
Previous Cost:	\$0	
O&M Impact:	\$0	
Department:	Police Department	
Description:	Purchase of an additional police motorcycle.	

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Vehicles	\$40,000	\$-	\$-	\$-	\$-	\$40,000
Total	\$40,000	\$-	\$-	\$-	\$-	\$40,000

Funding Sources

Grants Fund	\$40,000	\$-	\$-	\$-	\$-	\$40,000
Total	\$40,000	\$-	\$-	\$-	\$-	\$40,000

Budget Impact

Total O&M Costs	\$2,000	\$2,500	\$3,000	\$3,500	\$4,000	\$15,000
Total	\$2,000	\$2,500	\$3,000	\$3,500	\$4,000	\$15,000

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Replacement Animal Control Truck - Police

Project No. 40007

Project Cost: \$55,000
 Previous Cost: \$0
 O&M Impact: \$0
 Department: Police Department
 Description: Replacement of the Animal Control truck.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
Expenditures						
Vehicles	\$55,000	\$-	\$-	\$-	\$-	\$55,000
Total	\$55,000	\$-	\$-	\$-	\$-	\$55,000
Funding Sources						
Gen Govt CIP Fund	\$55,000	\$-	\$-	\$-	\$-	\$55,000
Total	\$55,000	\$-	\$-	\$-	\$-	\$55,000
Budget Impact						
Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Audio Visual Upgrade to Both Police Facilities

Project No. 40008

Project Cost:	\$40,000
Previous Cost:	\$0
O&M Impact:	\$0
Department:	Police Department
Description:	Upgrade of the audio and video capabilities at both police facilities.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Technical	\$40,000	\$-	\$-	\$-	\$-	\$40,000
Total	\$40,000	\$-	\$-	\$-	\$-	\$40,000

Funding Sources

Gen Govt CIP Fund	\$40,000	\$-	\$-	\$-	\$-	\$40,000
Total	\$40,000	\$-	\$-	\$-	\$-	\$40,000

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Covered Parking at Main Police Facility	Project No. NA
Project Cost:	\$40,000
Previous Cost:	\$0
O&M Impact:	\$0
Department:	Police Department
Description:	Covered parking for police vehicles at the main police facility.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Improvements (non-Building)	\$-	\$40,000	\$-	\$-	\$-	\$40,000
Total	\$-	\$40,000	\$-	\$-	\$-	\$40,000

Funding Sources

Gen Govt CIP Fund	\$-	\$40,000	\$-	\$-	\$-	\$40,000
Total	\$-	\$40,000	\$-	\$-	\$-	\$40,000

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Criminal Investigations Vehicle	Project No. NA
Project Cost:	\$50,000
Previous Cost:	\$0
O&M Impact:	\$0
Department:	Police Department
Description:	Purchase of a special utility vehicle to be used for the processing of crime scenes by the criminal investigations unit.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Vehicles	\$-	\$50,000	\$-	\$-	\$-	\$50,000
Total	\$-	\$50,000	\$-	\$-	\$-	\$50,000

Funding Sources

Gen Govt CIP Fund	\$-	\$50,000	\$-	\$-	\$-	\$50,000
Total	\$-	\$50,000	\$-	\$-	\$-	\$50,000

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Crisis Negotiations Vehicle	Project No. NA
Project Cost:	\$85,000
Previous Cost:	\$0
O&M Impact:	\$0
Department:	Police Department
Description:	Purchase of a vehicle and equipment for crisis negotiators that can respond directly to the scene of a barricaded suspect or hostage situation.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Vehicles	\$-	\$85,000	\$-	\$-	\$-	\$85,000
Total	\$-	\$85,000	\$-	\$-	\$-	\$85,000

Funding Sources

Gen Govt CIP Fund	\$-	\$85,000	\$-	\$-	\$-	\$85,000
Total	\$-	\$85,000	\$-	\$-	\$-	\$85,000

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Duty Lockers at Main Police Facility

Project No. 40006

Project Cost:	\$16,000
Previous Cost:	\$0
O&M Impact:	\$0
Department:	Police Department
Description:	The main police facility has 60 duty lockers for sworn officers. The Department now has 67 officers and needs extra lockers for current employees and to address future needs of the facility.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Furniture & Fixtures	\$16,000	\$-	\$-	\$-	\$-	\$16,000
Total	\$16,000	\$-	\$-	\$-	\$-	\$16,000

Funding Sources

Gen Govt CIP Fund	\$16,000	\$-	\$-	\$-	\$-	\$16,000
Total	\$16,000	\$-	\$-	\$-	\$-	\$16,000

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Mobile Command Vehicle - Police

Project No. 40009

Project Cost:	\$100,000
Previous Cost:	\$0
O&M Impact:	\$2,000
Department:	Police Department
Description:	Purchase of a mobile command vehicle that can respond directly to the scene of a barricaded suspect or hostage situation and any other major incident.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Vehicles	\$100,000	\$-	\$-	\$-	\$-	\$100,000
Total	\$100,000	\$-	\$-	\$-	\$-	\$100,000

Funding Sources

Gen Govt CIP Fund	\$100,000	\$-	\$-	\$-	\$-	\$100,000
Total	\$100,000	\$-	\$-	\$-	\$-	\$100,000

Budget Impact

Total O&M Costs	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$10,000
Total	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$10,000

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Ballistic Protection of Existing Patrol Units

Project No. 38013

Project Cost:	\$75,000
Previous Cost:	\$24,358
O&M Impact:	\$0
Department:	Police Department
Description:	This will provide IIIA ballistic protection of current patrol vehicles that will remain in the fleet for the next three years. This will also provide ballistic protection in both front doors of the patrol unit.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Improvements (non-Building)	\$50,642	\$-	\$-	\$-	\$-	\$50,642
Total	\$50,642	\$-	\$-	\$-	\$-	\$50,642

Funding Sources

Gen Govt CIP Fund	\$50,642	\$-	\$-	\$-	\$-	\$50,642
Total	\$50,642	\$-	\$-	\$-	\$-	\$50,642

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Body Worn Camera Upgrades – Police Department

Project No. 38017

Project Cost:	\$205,000
Previous Cost:	\$52,565
O&M Impact:	\$0
Department:	Police Department
Description:	Upgrade current Body Worn Cameras with next generation technology.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Improvements (non-Building)	\$152,435	\$-	\$-	\$-	\$-	\$152,435
Total	\$152,435	\$-	\$-	\$-	\$-	\$152,435

Funding Sources

Gen Govt CIP Fund	\$152,435	\$-	\$-	\$-	\$-	\$152,435
Total	\$152,435	\$-	\$-	\$-	\$-	\$152,435

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Crime Prevention Technology

Project No. 38014

Project Cost:	\$60,000
Previous Cost:	\$37,215
O&M Impact:	\$0
Department:	Police Department
Description:	Crime Prevention Equipment to prevent and reduce crime. The creation of a deployable camera network that can be used to address crime in any area of the city.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Improvements (non-Building)	\$22,785	\$-	\$-	\$-	\$-	\$22,785
Total	\$22,785	\$-	\$-	\$-	\$-	\$22,785

Funding Sources

Gen Govt CIP Fund	\$22,785	\$-	\$-	\$-	\$-	\$22,785
Total	\$22,785	\$-	\$-	\$-	\$-	\$22,785

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Police Department Substation at Regional Park - Police Department

Project No. 32016

Project Cost: \$4,705,452
 Previous Cost: \$4,498,541
 O&M Impact: \$0
 Department: Police Department
 Description: In order to continue providing effective public safety services to the citizens of Maricopa it is necessary to expand Police Department services to strategic areas within the City.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Buildings	\$205,584	\$-	\$-	\$-	\$-	\$205,584
Computer Equipment	\$1,327	\$-	\$-	\$-	\$-	\$1,327
Total	\$206,911	\$-	\$-	\$-	\$-	\$206,911

Funding Sources

Gen Govt CIP Fund	\$206,911	\$-	\$-	\$-	\$-	\$206,911
Total	\$206,911	\$-	\$-	\$-	\$-	\$206,911

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

ID Technology – Police Department

Project No. 32035

Project Cost:	\$427,682
Previous Cost:	\$257,388
O&M Impact:	\$0
Department:	Police Department
Description:	To purchase emerging technology that may include: E-Citation, Portable Pole Cameras, Mobile AFIS and AXON Body Camera Replacements.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Computer Equipment	\$170,294	\$-	\$-	\$-	\$-	\$170,294
Total	\$170,294	\$-	\$-	\$-	\$-	\$170,294

Funding Sources

Gen Govt CIP Fund	\$170,294	\$-	\$-	\$-	\$-	\$170,294
Total	\$170,294	\$-	\$-	\$-	\$-	\$170,294

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Replacement Vehicles - Police

Project No. 38012

Project Cost:	\$1,750,000
Previous Cost:	\$0
O&M Impact:	\$0
Department:	Police Department
Description:	This is for the replacement of police fleet vehicles as needed in accordance with the replacement schedule.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Vehicles	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000	\$1,750,000
Total	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000	\$1,750,000

Funding Sources

Gen Govt CIP Fund	350,000	350,000	350,000	350,000	350,000	\$1,750,000
Total	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000	\$1,750,000

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Spillman Upgrade

Project No. 38015

Project Cost:	\$80,000
Previous Cost:	\$0
O&M Impact:	\$0
Department:	Police Department
Description:	Upgrade to the PD Records Management System (RMS). Purchase of a new server, software/firmware upgrade and training for end users.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Improvements (non-Building)	\$80,000	\$-	\$-	\$-	\$-	\$80,000
Total	\$80,000	\$-	\$-	\$-	\$-	\$80,000

Funding Sources

Gen Govt CIP Fund	\$80,000	\$-	\$-	\$-	\$-	\$80,000
Total	\$80,000	\$-	\$-	\$-	\$-	\$80,000

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Public Works Administration Vehicle

Project No. 40010

Project Cost:	\$35,000
Previous Cost:	\$0
O&M Impact:	\$8,000
Department:	Public Works
Description:	Purchase of mid-size SUV for Engineering/Public Works Administration

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Vehicles	\$35,000	\$-	\$-	\$-	\$-	\$35,000
Total	\$35,000	\$-	\$-	\$-	\$-	\$35,000

Funding Sources

Gen Govt CIP Fund	\$35,000	\$-	\$-	\$-	\$-	\$35,000
Total	\$35,000	\$-	\$-	\$-	\$-	\$35,000

Budget Impact

Total O&M Costs	\$3,000	\$4,000	\$6,000	\$7,000	\$8,500	\$28,500
Total	\$3,000	\$4,000	\$6,000	\$7,000	\$8,500	\$28,500

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Bowlin Road Improvement – Hogenes to Santa Rosa

Project No. 40011

Project Cost:	\$748,800
Previous Cost:	\$0
O&M Impact:	\$0
Department:	Public Works
Description:	Upgrade of Bowlin Road from Hogenes Boulevard to the Santa Rosa Wash to fit with the Complete Streets Concept

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Design Services (Street Projects)	\$64,800	\$-	\$-	\$-	\$-	\$64,800
Capital Street Projects	-	684,000	-	-	-	684,000
Total	\$64,800	\$684,000	\$-	\$-	\$-	\$748,800

Funding Sources

Transportation DIF Fund	\$64,800	\$684,000	\$-	\$-	\$-	\$748,800
Total	\$64,800	\$684,000	\$-	\$-	\$-	\$748,800

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Bowlin Road Wash Crossing

Project No. 40012

Project Cost:	\$498,550
Previous Cost:	\$0
O&M Impact:	\$0
Department:	Public Works
Description:	This project proposes to install a raised crossing at the wash, to increase vehicular connectivity, improve response time of the fire department and provide relief to congestion on Honeycutt Road. Improvement of Bowlin Road from White Parker to Anthony Blvd with a 4 lane arterial and all weather crossing is programmed in the Area Transportation Plan by 2030.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Design Services (Street Projects)	\$65,000	\$-	\$-	\$-	\$-	\$65,000
Capital Street Projects	433,550	-	-	-	-	433,550
Total	\$498,550	\$-	\$-	\$-	\$-	\$498,550

Funding Sources

HURF	498,550	-	-	-	-	498,550
Total	\$498,550	\$-	\$-	\$-	\$-	\$498,550

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

**Bowlin Road – Hartman to Murphy (Tortosa) 1/2
Improvements – Public Works**

Project No. 35047

Project Cost: \$2,750,000
 Previous Cost: \$32,922
 O&M Impact: \$0
 Department: Public Works
 Description: This is a half street improvement to the Principal Arterial standard. This will entail paving two through lanes and a continuous two way left turn lane from Hartman Road to Murphy Road.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
Expenditures						
Capital Street Projects	\$2,717,078	\$-	\$-	\$-	\$-	\$2,717,078
Total	\$2,717,078	\$-	\$-	\$-	\$-	\$2,717,078
Funding Sources						
Transportation DIF Fund	\$2,717,078	\$-	\$-	\$-	\$-	\$2,717,078
Total	\$2,717,078	\$-	\$-	\$-	\$-	\$2,717,078
Budget Impact						
Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

CDBG Grant Projects - Public Works

Project No. 15504

Project Cost:	\$300,507
Previous Cost:	\$9,973
O&M Impact:	\$0
Department:	Public Works
Description:	This project provides funding for various Community Development Block Grant (CDBG) Projects.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Improvements (non-Building)	\$290,534	\$-	\$-	\$-	\$-	\$290,534
Total	\$290,534	\$-	\$-	\$-	\$-	\$290,534

Funding Sources

Grants Fund	\$290,534	\$-	\$-	\$-	\$-	\$290,534
Total	\$290,534	\$-	\$-	\$-	\$-	\$290,534

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

CDBG Grant Projects - Public Works	Project No. NA
Project Cost:	\$300,000
Previous Cost:	\$0
O&M Impact:	\$0
Department:	Public Works
Description:	This project provides funding for various Community Development Block Grant (CDBG) Projects.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Improvements (non-Building)	\$300,000	\$-	\$-	\$-	\$-	\$300,000
Total	\$300,000	\$-	\$-	\$-	\$-	\$300,000

Funding Sources

Grants Fund	\$300,000	\$-	\$-	\$-	\$-	\$300,000
Total	\$300,000	\$-	\$-	\$-	\$-	\$300,000

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

CDBG – Regional Allocation 2018	Project No. NA
Project Cost:	\$300,000
Previous Cost:	\$0
O&M Impact:	\$0
Department:	Public Works
Description:	Regional allocation from the Arizona Department of Housing for the Community Development Block Grant program.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Design Services (Street Projects)	\$300,000	\$-	\$-	\$-	\$-	\$300,000
Total	\$300,000	\$-	\$-	\$-	\$-	\$300,000

Funding Sources

Grants Fund	\$300,000	\$-	\$-	\$-	\$-	\$300,000
Total	\$300,000	\$-	\$-	\$-	\$-	\$300,000

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

CMAQ Grant Projects (Congestion) - Public Works

Project No. 35062

Project Cost:	\$2,712,362
Previous Cost:	\$145,534
O&M Impact:	\$0
Department:	Public Works
Description:	This project provides funding phase I, II & Porter Rd

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Capital Street Projects	\$2,067,558	\$-	\$-	\$-	\$-	\$2,067,558
Design Services (Street Projects)	334,749	-	-	-	-	\$334,749
Improvements (non-Building)	164,521	-	-	-	-	\$164,521
Total	\$2,566,828	\$-	\$-	\$-	\$-	\$2,566,828

Funding Sources

Grants Fund	\$2,067,558	\$-	\$-	\$-	\$-	\$2,067,558
Transportation DIF Fund	499,270	-	-	-	-	\$499,270
Total	\$2,566,828	\$-	\$-	\$-	\$-	\$2,566,828

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Development Impact Fee Study	Project No. NA
Project Cost:	\$100,000
Previous Cost:	\$0
O&M Impact:	\$0
Department:	Public Works
Description:	The last development impact fee study was completed in 2014. A fee update is necessary to stay in compliance with state statutes.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Professional & Occup	\$100,000	\$-	\$-	\$-	\$-	\$100,000
Total	\$100,000	\$-	\$-	\$-	\$-	\$100,000

Funding Sources

Parks DIF Fund	\$20,239	\$-	\$-	\$-	\$-	\$20,239
Police DIF Fund	\$5,024	\$-	\$-	\$-	\$-	\$5,024
Fire DIF Fund	\$9,811	\$-	\$-	\$-	\$-	\$9,811
Transportation DIF Fund	\$64,926	\$-	\$-	\$-	\$-	\$64,926
Total	\$100,000	\$-	\$-	\$-	\$-	\$100,000

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Edison Road Extension – Public Works

Project No. 35029

Project Cost:	\$5,064,287
Previous Cost:	\$4,818,289
O&M Impact:	\$0
Department:	Public Works
Description:	This project includes funding for extending Edison Road to SR 238.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Capital Street Projects	\$245,998	\$-	\$-	\$-	\$-	\$245,998
Total	\$245,998	\$-	\$-	\$-	\$-	\$245,998

Funding Sources

Transportation DIF Fund	\$245,998	\$-	\$-	\$-	\$-	\$245,998
Total	\$245,998	\$-	\$-	\$-	\$-	\$245,998

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Facilities Energy Management Consolidation	Project No. NA
Project Cost:	\$35,000
Previous Cost:	\$0
O&M Impact:	\$0
Department:	Public Works
Description:	This project funds consolidation of our energy management system across all city buildings and prepares for future upgrades.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Computer Equipment	\$-	\$35,000	\$-	\$-	\$-	\$35,000
Total	\$-	\$35,000	\$-	\$-	\$-	\$35,000

Funding Sources

Gen Govt CIP Fund	\$-	\$35,000	\$-	\$-	\$-	\$35,000
Total	\$-	\$35,000	\$-	\$-	\$-	\$35,000

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Facilities Replacement Vehicle

Project No. 40013

Project Cost:	\$45,000
Previous Cost:	\$0
O&M Impact:	\$0
Department:	Public Works
Description:	This is to replace a ten year old truck. The normal replacement cycle is between five to seven years.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Vehicles	\$45,000	\$-	\$-	\$-	\$-	\$45,000
Total	\$45,000	\$-	\$-	\$-	\$-	\$45,000

Funding Sources

Gen Govt CIP Fund	\$45,000	\$-	\$-	\$-	\$-	\$45,000
Total	\$45,000	\$-	\$-	\$-	\$-	\$45,000

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Fire Administration

Project No. 38022

Project Cost:	\$5,873,470
Previous Cost:	\$0
O&M Impact:	\$10,000
Department:	Public Works/Fire
Description:	This project includes land acquisition, design, and construction of Fire Administration at a location to be determined.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Construction - Buildings	\$5,558,470	\$315,000	\$-	\$-	\$-	\$5,873,470
Total	\$5,558,470	\$315,000	\$-	\$-	\$-	\$5,873,470

Funding Sources

Gen Govt CIP Fund	\$5,558,470	\$315,000	\$-	\$-	\$-	\$5,873,470
Total	\$5,558,470	\$315,000	\$-	\$-	\$-	\$5,873,470

Budget Impact

Total O&M Costs	\$-	\$410,000	\$60,000	\$65,000	\$70,000	\$605,000
Total	\$-	\$410,000	\$60,000	\$65,000	\$70,000	\$605,000

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

**Hartman Road – Honeycutt to Bowlin Half Street
Improvements - Public Works**

Project No. 35048

Project Cost: \$2,750,000
 Previous Cost: \$0
 O&M Impact: \$0
 Department: Public Works
 Description: This is a half street improvement to the principal arterial standard. This will entail paving two through lanes and a continuous two way left turn lane from Bowlin Road to Honeycutt Road.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Improvements (non-Building)	\$2,500,000	\$-	\$-	\$-	\$-	\$2,500,000
Design Services	250,000	-	-	-	-	250,000
Total	\$2,750,000	\$-	\$-	\$-	\$-	\$2,750,000

Funding Sources

Transportation DIF Fund	\$2,750,000	\$-	\$-	\$-	\$-	\$2,750,000
Total	\$2,750,000	\$-	\$-	\$-	\$-	\$2,750,000

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Hartman Road Interim Improvements – MCG Hwy to Bowlin Road Pavement

Project No. 35049

Project Cost: \$2,500,000
 Previous Cost: \$0
 O&M Impact: \$0
 Department: Public Works
 Description: This project is to pave two lanes on Hartman Road from the current end of pavement to MCG highway. Work will be completed with the existing 66 feet of right-of-way. This project is needed to provide a second paved access to Rancho Mirage, Sorrento and Tortosa.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Construction - Contracted	\$2,500,000	\$-	\$-	\$-	\$-	\$2,500,000
Total	\$2,500,000	\$-	\$-	\$-	\$-	\$2,500,000

Funding Sources

Transportation DIF Fund	\$2,500,000	\$-	\$-	\$-	\$-	2,500,000
Total	\$2,500,000	\$-	\$-	\$-	\$-	\$2,500,000

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Highway Safety Improvement Program – Sign Management System

Project No. NA

Project Cost:	\$66,000
Previous Cost:	\$0
O&M Impact:	\$0
Department:	Public Works
Description:	Systematic Sign Management System and Sign Panel Reflectivity Upgrade. Phase I involves procurement of sign management system under a GIS based internet platform traffic sign inventory layer. Phase II involves replacement of citywide sign panels established during Phase I.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Non-Capital Equipment	\$66,000	\$-	\$-	\$-	\$-	\$66,000
Total	\$66,000	\$-	\$-	\$-	\$-	\$66,000

Funding Sources

Grants Fund	\$66,000	\$-	\$-	\$-	\$-	\$66,000
Total	\$66,000	\$-	\$-	\$-	\$-	\$66,000

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Honeycutt Rd Bridge @ Santa Cruz Wash

Project No. 38018

Project Cost:	\$3,750,000
Previous Cost:	\$0
O&M Impact:	\$0
Department:	Public Works
Description:	Honeycutt Road improvement project will allow for a minimum of four lanes on Honeycutt Road from SR347 to Hartman Road, by constructing an additional two lane twin bridge for the Santa Cruz Wash.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Design Services (non-Building)	\$750,000	\$-	\$-	\$-	\$-	\$750,000
Improvements (non-Building)	\$3,000,000	\$-	\$-	\$-	\$-	3,000,000
Total	\$3,750,000	\$-	\$-	\$-	\$-	\$3,750,000

Funding Sources

Transportation DIF Fund	\$3,750,000	\$-	\$-	\$-	\$-	\$3,750,000
Total	\$3,750,000	\$-	\$-	\$-	\$-	\$3,750,000

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Honeycutt Road - White & Parker to Santa Cruz Wash Widening

Project No. 38019

Project Cost: \$3,350,000
 Previous Cost: \$0
 O&M Impact: \$0
 Department: Public Works
 Description: Honeycutt Road Improvement project will provide a minimum of four lanes on Honeycutt Road from SR347 to Hartman Road. This project will improve Honeycutt Road from White/Parker to the Santa Cruz Bridge.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Design Services (non-Building)	\$350,000	\$-	\$-	\$-	\$-	\$350,000
Improvements (non-Building)	\$3,000,000	\$-	\$-	\$-	\$-	3,000,000
Total	\$3,350,000	\$-	\$-	\$-	\$-	\$3,350,000

Funding Sources

Transportation DIF Fund	\$3,350,000	\$-	\$-	\$-	\$-	\$3,350,000
Total	\$3,350,000	\$-	\$-	\$-	\$-	\$3,350,000

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Intelligent Transportation Systems Phase I	Project No. NA
Project Cost:	\$615,920
Previous Cost:	\$0
O&M Impact:	\$0
Department:	Public Works
Description:	Traffic signal monitoring and progressive timing; fiber optic connectivity

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Improvements (non-Building)	\$615,920	\$-	\$-	\$-	\$-	\$615,920
Total	\$10,000	\$-	\$-	\$-	\$-	\$10,000

Funding Sources

Gen Govt CIP Fund	\$215,920	\$-	\$-	\$-	\$-	\$215,920
Grants Fund	\$400,000	\$-	\$-	\$-	\$-	\$400,000
Total	\$615,920	\$-	\$-	\$-	\$-	\$615,920

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

MCG Highway Maintenance & Improvements

Project No. 35022

Project Cost:	\$1,305,188
Previous Cost:	\$972,853
O&M Impact:	\$0
Department:	Public Works
Description:	This project includes professional services such as geotechnical and civil engineering design and repair construction of 5 miles of the Maricopa Casa Grande Highway.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Capital Street Projects	\$332,335	\$-	\$-	\$-	\$-	\$332,335
Total	\$332,335	\$-	\$-	\$-	\$-	\$332,335

Funding Sources

County Road Tax	\$332,335	\$-	\$-	\$-	\$-	\$332,335
Total	\$332,335	\$-	\$-	\$-	\$-	\$332,335

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Paving Unpaved Roads

Project No. 17406

Project Cost:	\$4,650,000
Previous Cost:	\$0
O&M Impact:	\$0
Department:	Public Works
Description:	Ongoing project to pave unpaved roads within the City.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Capital Street Projects	\$930,000	\$930,000	\$930,000	\$930,000	\$930,000	\$4,650,000
Total	\$930,000	\$930,000	\$930,000	\$930,000	\$930,000	\$4,650,000

Funding Sources

County Road Tax	\$230,000	\$230,000	\$230,000	\$230,000	\$230,000	\$1,150,000
Grants Fund	\$700,000	\$700,000	\$700,000	\$700,000	\$700,000	\$3,500,000
Total	\$930,000	\$930,000	\$930,000	\$930,000	\$930,000	\$4,650,000

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Maintenance and Fire Fleet Facility

Project No. 35023

Project Cost:	\$7,109,720
Previous Cost:	\$6,218,017
O&M Impact:	\$0
Department:	Public Works
Description:	The project will construct a facility for the maintenance of City vehicles.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Buildings	\$558,028	\$-	\$-	\$-	\$-	\$558,028
Improvements (non-Building)	\$15,082	\$-	\$-	\$-	\$-	\$15,082
Furniture & Fixtures	\$318,593	\$-	\$-	\$-	\$-	\$318,593
Total	\$891,703	\$-	\$-	\$-	\$-	\$891,703

Funding Sources

HURF	\$891,703	\$-	\$-	\$-	\$-	\$891,703
Total	\$891,703	\$-	\$-	\$-	\$-	\$891,703

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Safe Routes to Schools Vehicle Feedback Signs - Public Works

Project No. 16402

Project Cost:	\$84,560
Previous Cost:	\$0
O&M Impact:	\$0
Department:	Public Works
Description:	This project provides funding from State "Safe Routes to Schools" grant for signs that warn drivers of their current speed approaching a school zone.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Professional & Occup	\$4,560	\$-	\$-	\$-	\$-	\$4,560
Technical	\$80,000	\$-	\$-	\$-	\$-	\$80,000
Total	\$84,560	\$-	\$-	\$-	\$-	\$84,560

Funding Sources

Gen Govt CIP Fund	\$4,560	\$-	\$-	\$-	\$-	\$4,560
Grants Fund	\$80,000	\$-	\$-	\$-	\$-	\$80,000
Total	\$84,560	\$-	\$-	\$-	\$-	\$84,560

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

San Capistrano Road Reconstruction

Project No. 40014

Project Cost:	\$480,000
Previous Cost:	\$0
O&M Impact:	\$0
Department:	Public Works
Description:	Reconstruct portions of San Capistrano Ave and Salerno Drive in the Rancho Mirage subdivision.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Design Services (Street Projects)	\$80,000	\$-	\$-	\$-	\$-	\$80,000
Capital Street Projects	400,000	-	-	-	-	400,000
Total	\$480,000	\$-	\$-	\$-	\$-	\$480,000

Funding Sources

County Road Tax	\$480,000	\$-	\$-	\$-	\$-	\$480,000
Total	\$480,000	\$-	\$-	\$-	\$-	\$480,000

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Santa Cruz Wash

Project No. 31005

Project Cost:	\$820,852
Previous Cost:	\$107,132
O&M Impact:	\$0
Department:	Public Works
Description:	This project provides funding for the City of Maricopa's portion of the Flood Control Regional Solution.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Professional & Occup	\$713,720	\$-	\$-	\$-	\$-	\$713,720
Total	\$713,720	\$-	\$-	\$-		\$713,720

Funding Sources

Gen Govt CIP Fund	\$713,720	\$-	\$-	\$-	\$-	\$713,720
Total	\$713,720	\$-	\$-	\$-	\$-	\$713,720

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Sign Truck - Public Works

Project No. 40021

Project Cost: \$85,000
 Previous Cost: \$0
 O&M Impact: \$0
 Department: Public Works
 Description: The sign truck will replace a water truck we no longer have need of.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
Expenditures						
Vehicles	\$85,000	\$-	\$-	\$-	\$-	\$85,000
Total	\$85,000	\$-	\$-	\$-	\$-	\$85,000
Funding Sources						
HURF	\$85,000	\$-	\$-	\$-	\$-	\$85,000
Total	\$85,000	\$-	\$-	\$-	\$-	\$85,000
Budget Impact						
Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Signal at White & Parker and Honeycutt Rd.

Project No. 35043

Project Cost:	\$365,747
Previous Cost:	\$43,474
O&M Impact:	\$0
Department:	Public Works
Description:	Construct a traffic signal at the intersection of Honeycutt Road and White and Parker Road.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Design Services (non-Building)	\$22,273	\$-	\$-	\$-	\$-	\$22,273
Improvements (non-Building)	\$300,000	\$-	\$-	\$-	\$-	\$300,000
Total	\$322,273	\$-	\$-	\$-	\$-	\$322,273

Funding Sources

HURF	\$322,273	\$-	\$-	\$-	\$-	\$322,273
Total	\$322,273	\$-	\$-	\$-	\$-	\$322,273

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Signal @ Desert Greens & Smith Enke

Project No. 38020

Project Cost:	\$400,000
Previous Cost:	\$0
O&M Impact:	\$0
Department:	Public Works
Description:	Traffic signal at the intersection of Smith Enke Road and Desert Greens Road.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Design Services (non-Building)	\$50,000	\$-	\$-	\$-	\$-	\$50,000
Improvements (non-Building)	\$350,000	\$-	\$-	\$-	\$-	\$350,000
Total	\$400,000	\$-	\$-	\$-	\$-	\$400,000

Funding Sources

HURF	\$400,000	\$-	\$-	\$-	\$-	\$400,000
Total	\$400,000	\$-	\$-	\$-	\$-	\$400,000

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Signal @ Hartman Road & Honeycutt Road - Public Works

Project No. 35044

Project Cost:	\$400,000
Previous Cost:	\$0
O&M Impact:	\$0
Department:	Public Works
Description:	This project consists of the construction of a traffic signal at the intersection of Hartman Road and Honeycutt Road.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Design Services (non-Building)	\$50,000	\$-	\$-	\$-	\$-	\$50,000
Improvements (non-Building)	\$350,000	\$-	\$-	\$-	\$-	\$350,000
Total	\$400,000	\$-	\$-	\$-	\$-	\$400,000

Funding Sources

HURF	\$400,000	\$-	\$-	\$-	\$-	\$400,000
Total	\$400,000	\$-	\$-	\$-	\$-	\$400,000

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

**Smith-Enke & Porter Rd and Chase to White & Park -
Public Works**

Project No. 34014

Project Cost:	\$1,561,467
Previous Cost:	\$474,822
O&M Impact:	\$0
Department:	Public Works
Description:	This project includes funding improvements to the intersection of Smith-Enke & Porter roads, as well as Chase to White and Park.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Capital Street Projects	\$1,086,645	\$-	\$-	\$-	\$-	\$1,086,645
Total	\$1,086,645	\$-	\$-	\$-	\$-	\$1,086,645

Funding Sources

Transportation DIF Fund	\$1,086,645	\$-	\$-	\$-	\$-	\$1,086,645
Total	\$1,086,645	\$-	\$-	\$-	\$-	\$1,086,645

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

SR347 Overpass Project - Public Works

Project No. 35041

Project Cost:	\$15,090,000
Previous Cost:	\$13,962,195
O&M Impact:	\$0
Department:	Public Works
Description:	Construction of the SR347 Overpass that will allow vehicular traffic to continue during a train crossing.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Capital Street Projects	\$1,127,805	\$-	\$-	\$-	\$-	\$1,127,805
Total	\$1,127,805	\$-	\$-	\$-	\$-	\$1,127,805

Funding Sources

Gen Govt CIP Fund	\$1,127,805	\$-	\$-	\$-	\$-	\$1,127,805
Total	\$1,127,805	\$-	\$-	\$-	\$-	\$1,127,805

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

SR347 Overpass Project: Amtrak Relocation GRIC Award

Project No. 13402

Project Cost:	\$358,166
Previous Cost:	\$121,063
O&M Impact:	\$0
Department:	Public Works
Description:	Grant awarded from Gila River Indian Community under State Shared Revenue Funds for Design and Engineering Only.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Design Services (Street Projects)	\$237,103	\$-	\$-	\$-	\$-	\$237,103
Total	\$237,103	\$-	\$-	\$-	\$-	\$237,103

Funding Sources

Grants Fund	\$237,103	\$-	\$-	\$-	\$-	\$237,103
Total	\$237,103	\$-	\$-	\$-	\$-	\$237,103

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Street Maintenance - Public Works

Project No. 34005

Project Cost:	\$7,650,000
Previous Cost:	\$309,859
O&M Impact:	\$0
Department:	Public Works
Description:	This project provides additional funding for maintenance of streets included in the street maintenance program. This project includes preventive maintenance of street infrastructure, crack sealing, acrylic sealing, slurry sealing and overlay based on the age of each street.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Capital Street Projects	\$2,540,141	\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000	\$7,340,141
Total	\$2,540,141	\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000	\$7,340,141

Funding Sources

Local Rd Maintenance Fund	\$47,186	\$-	\$-	\$-	\$-	\$47,186
County Road Tax	\$2,116,511	\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000	\$6,916,511
HURF	\$376,444	\$-	\$-	\$-	\$-	\$376,444
Total	\$2,540,141	\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000	\$7,340,141

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Street Projects	Project No. NA
Project Cost:	\$284,283
Previous Cost:	\$0
O&M Impact:	\$0
Department:	Community Services
Description:	As Maricopa continues to mature and our streets get older maintenance is needed to extend the life of the streets. Failure to maintain the streets will result in street failure, requiring more extensive work to be performed.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Capital Street Projects	\$284,283	\$-	\$-	\$-	\$-	\$284,283
Total	\$284,283	\$-	\$-	\$-	\$-	\$284,283

Funding Sources

Grants Fund	\$284,283	\$-	\$-	\$-	\$-	\$284,283
Total	\$284,283	\$-	\$-	\$-	\$-	\$284,283

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Study to Establish Truck Routes - Public Works

Project No. 35045

Project Cost:	\$119,513
Previous Cost:	\$99,025
O&M Impact:	\$0
Department:	Public Works
Description:	Professional services to review City streets and infrastructure for the purpose of establishing truck routes.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Design Services	\$20,488	\$-	\$-	\$-	\$-	\$20,488
Total	\$20,488	\$-	\$-	\$-	\$-	\$20,488

Funding Sources

HURF	\$20,488	\$-	\$-	\$-	\$-	\$20,488
Total	\$20,488	\$-	\$-	\$-	\$-	\$20,488

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Tortosa Flood Control Solution Assistance

Project No. 35065

Project Cost:	\$250,000
Previous Cost:	\$0
O&M Impact:	\$0
Department:	Public Works
Description:	Construction and installation of a box culvert under Hartman Rd. to address flows in the Casa Blanca Canal and help prevent flooding of the Tortosa Development.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Improvements (non-Building)	\$250,000	\$-	\$-	\$-	\$-	\$250,000
Total	\$250,000	\$-	\$-	\$-	\$-	\$250,000

Funding Sources

Grants Fund	\$250,000	\$-	\$-	\$-	\$-	\$250,000
Total	\$250,000	\$-	\$-	\$-	\$-	\$250,000

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

**Union Pacific RR Grade Separation – White & Parker Rd -
Public Works**

Project No. 11408

Project Cost:	\$1,500,000
Previous Cost:	\$562,813
O&M Impact:	\$0
Department:	Public Works
Description:	This project is intended to study and design a grade separation over the Union Pacific Railroad. The Council will be responsible to determining where the crossing is to be built and which existing crossing will be closed.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Design Services (non-Building)	\$937,187	\$-	\$-	\$-	\$-	\$937,187
Total	\$937,187	\$-	\$-	\$-	\$-	\$937,187

Funding Sources

Grants Fund	\$937,187	\$-	\$-	\$-	\$-	\$937,187
Total	\$937,187	\$-	\$-	\$-	\$-	\$937,187

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-

CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

PROJECT DESCRIPTION

Zephyr Relocation

Project No. 35075

Project Cost:	\$250,000
Previous Cost:	\$0
O&M Impact:	\$0
Department:	Public Works
Description:	Design and construction of site improvements to accommodate the relocation of the California Zephyr railcar from the Amtrak station to an alternate site, and physical relocation of the Zephyr.

	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	5-YEAR TOTAL
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Expenditures

Improvements (non-Building)	\$250,000	\$-	\$-	\$-	\$-	\$250,000
Total	\$250,000	\$-	\$-	\$-	\$-	\$250,000

Funding Sources

Gen Govt CIP Fund	\$250,000	\$-	\$-	\$-	\$-	\$250,000
Total	\$250,000	\$-	\$-	\$-	\$-	\$250,000

Budget Impact

Total O&M Costs	\$-	\$-	\$-	\$-	\$-	\$-
Total	\$-	\$-	\$-	\$-	\$-	\$-



Financial Policies

Introduction

The City of Maricopa, AZ, financial policies set forth the basic framework for the fiscal management of the City. These policies were developed within the parameters established by applicable provisions of the Arizona Revised Statutes for local governments and the City of Maricopa Code. These policies are intended to assist the City Council and City staff in evaluating current activities and proposals for future programs. The policies are to be reviewed on an annual basis and modified to accommodate changing circumstances or conditions. The Annual Budget is, in itself, a policy document.

Annual Budget

1. The fiscal year of the City of Maricopa shall begin July 1 of each calendar year and will end on June 30 of the following calendar year. The fiscal year will also be established as the accounting and budget year.
2. The City Manager, no later than June 1 of each year, shall prepare and submit to the City Clerk, the annual budget covering the next fiscal year, which shall contain the following information:
 - a. The City Manager's Budget Message shall outline the proposed policies for the next fiscal year with explanations of any major changes from the previous years in expenditures and any major changes of proposed policy and a statement regarding the financial condition of the City.
 - b. An estimate of all revenue from taxes and other sources, including the present tax structure rates and property evaluations for the ensuing year.
 - c. An itemized list of proposed expenditures for fund, department and division, and projects for the budget year, as compared to actual expenditures of the last ended fiscal year, and estimated expenditures for the current year compared to adopted budget. Analysis will provide identification of long-term costs in expenditures versus one-time expenditures, for the purpose of long-term budgetary stabilization and sustainability.
 - d. A description of all outstanding bonded indebtedness of the City.
 - e. A statement proposing capital expenditures deemed necessary during the next budget year including recommended provisions for financing and estimates of all future costs.
 - f. A list of capital projects which should be undertaken within the next five succeeding years.
 - g. A five-year financial plan for the General Fund.

3. The City Manager's budget should assume, for each fund, revenues that are equal to, or exceed expenditures. The City Manager's budget message shall explain the reasons for any fund that reflects operating expenditures exceeding operating revenues.
4. A public hearing shall be conducted before the City Council, allowing interested citizens to express their opinions concerning expenditures. The notice of hearing shall be published in the official newspaper of the City not less than 14 days before or more than 20 days before the hearing. (A.R.S. 42-17107)
5. Following the public hearing, the City Council shall analyze the budget, making any additions or deletions which they feel appropriate, and shall, at least three days prior to the beginning of the next fiscal year, adopt the budget by a favorable majority vote. If the City Council fails to adopt the budget, the City shall continue to operate under the existing budget until such time as the City Council adopts a budget for the ensuing fiscal year.
6. Upon final adoption, the budget shall be in effect for the budget year. Final adoption of the budget by the City Council shall constitute the official appropriations for the fiscal year. Under conditions which may arise, the City Council may amend or change the budget to provide for any additional expense.
7. The annual budget document shall be published in a format that satisfies all criteria established by the Government Finance Officers Association's Distinguished Budget Program. The final budget document shall be published no later than 90 days following the date of the budget's adoption by the City Council.

Basis of Accounting and Budgeting

1. The City's finances shall be accounted for in accordance with generally accepted accounting principles as established by the Governmental Accounting Standards Board (GASB). The City formally adopts an annual budget for all operating funds and the accounts within those funds and utilizes fund accounting.
 - a. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements. Governmental funds are used to account for the government's general government activities and include the General, Special Revenue and Capital Project funds for the City of Maricopa.
 - b. Governmental funds use the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service resources are provided during the current year for payment of long-term debt principal and interest due early in the following year (not to exceed one month) and, therefore, the expenditures and related liabilities have been recognized. Compensated absences and claims and judgments are recorded only when payment is due. Property taxes, sales taxes, franchise taxes, and investment income associated with the current fiscal period are all considered to be susceptible to accrual and have been recognized as revenues of the current fiscal period. Grants and similar awards are recognized as revenue as soon as all eligibility requirements imposed by the grantor or provider have been met. Miscellaneous revenue is not susceptible to accrual because generally it is not measurable until received in cash. Deferred

revenues arise when resources are received by the City before it has legal claim to them, as when grant monies are received prior to meeting all eligibility requirements imposed by the provider.

The City utilizes encumbrance accounting for its governmental fund types, under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation.

2. The City's annual budgets shall be prepared and adopted on a basis consistent with generally accepted accounting principles for all governmental funds. All annual appropriations lapse at fiscal year-end. Under the City's budgetary process, outstanding encumbrances are evaluated and re-appropriated, as deemed necessary the subsequent fiscal year.
3. The issuance of Statement 34 by the GASB has influenced the creation and reporting of individual funds. GASB 34 essentially mandates dual accounting systems; one for government-wide (i.e. the government as a single entity) reporting and another for individual reporting. The City will continue utilizing the accounting and budgeting processes as described in paragraphs #1 and #2 of this section. However, GASB 34 mandates the flow of economic resources measurement focus and accrual basis of accounting for the government-wide reporting and requires extensive reconciliations be performed to present aggregated fund information in the government-wide reporting model. Therefore, individual operating funds will be created with the objective of reducing fund to government-wide reconciliation as much as possible. The City does not currently utilize proprietary funds. However, individual funds will continue to be examined to determine whether it will be appropriate to account for them as proprietary fund types. Also, the City will limit the use of internal service funds and incorporate the financial transactions of those funds into other governmental funds when applicable.

Budget Administration

1. All expenditures of the City shall be made in accordance with the adopted annual budget. The department level is the legal level of control enacted by the City Council. Budgetary control is maintained at the review of all requisitions of estimated purchase amounts prior to the release of purchase orders to vendors or cash disbursements.
2. The City Manager shall supervise the expenditures of all departments, divisions or services of the city government in accordance with state law, this Code, and other ordinances, resolutions, policies and procedures of the city. This supervision includes the authority to transfer budget amounts between funds and departments.

Financial Reporting

1. Following the conclusion of the fiscal year, the City's Finance and Administrative Services Department will prepare a Comprehensive Annual Financial Report (CAFR) in accordance with generally accepted accounting and financial reporting principles established by the GASB. The document shall also satisfy the criteria of the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting Program which includes the annual audit report prepared by independent, certified public accountants designated by the City Council.
2. The CAFR shall show the status of the City's finances on the basis of generally accepted accounting principles (GAAP) and presents both government-wide financial statements and fund financial statements.

- a. The government-wide financial statements (i.e., the statement of net assets and the statement of activities) present financial information about the City as a whole. The reported information includes all of the non-fiduciary activities of the City. For the most part, the effect of internal activity has been removed from these statements. These statements are to distinguish between the governmental and business-type activities of the City. Governmental activities normally are supported by sales taxes and intergovernmental revenues, and are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. As of June 30, 2016, the City had no business-type activities.
 - b. As described in the Basis of Accounting and Budgeting section, fund financial statements present governmental fund financial information using the flow of current financial resources measurement focus and the modified accrual basis of accounting.
3. The Finance/Administrative Services Director shall, within 60 sixty days following the conclusion of each calendar quarter, issue a report to the City Council reflecting the City's financial condition for that quarter. The quarterly report format shall be consistent with the format of the annual budget document.

Revenues

1. To protect the City's financial integrity, the City will maintain a diversified and stable revenue system to shelter it from fluctuations in any one revenue source. Recognizing that sales tax can be a somewhat volatile, unpredictable source of revenue, the City will attempt to reduce its dependence on one-time sales tax revenue. Specifically, analysis will put a priority on identification of long-term trends in sales taxes versus one-time sales tax revenues, for the purpose of stabilization of sales tax revenue projections.
2. For every annual property tax levy, the City shall receive from the County assessor the certified property values necessary to calculate the property tax levy limit by February 10 of each tax year. The City shall make the property values provided by the county assessor available for public inspection by February 15 of each tax year. The City shall make notification as to agreement or disagreement with the property tax levy limit to the Property Tax Oversight Commission by February 20 of each fiscal year. If deemed necessary on July 3 of each fiscal year, the City will submit information on involuntary tort judgments and appropriate documentation to the Property Tax Oversight Commission.
3. Since the City of Maricopa is subject to "Truth in Taxation" (when the proposed primary tax levy, excluding amounts that are attributable to new construction, will exceed the tax levy from the preceding tax year), the deadline for the adoption of the tentative budget will be required before June 30 of each fiscal year. The budget will be published once a week for two consecutive weeks prior to the July final adoption date. This publication will include time and place of the budget hearing and a statement indicating where the proposed budget may be examined. This tentative adoption must be completed, pursuant to state law, on or before the third Monday in July of each fiscal year.
4. The City of Maricopa will hold a public hearing on the budget and adopt a final budget by first City Council meeting in July of each fiscal year. This must be completed, pursuant to state law, by the second Monday in August of each fiscal year.
5. If the City of Maricopa is subject to "Truth in Taxation" requirements, the "Truth in Taxation" notice must be published twice in a newspaper of general circulation in the City. The first publication shall be at least 14, but not more than 20 days, before the date of the hearing for the proposed levy. The second publication must be at least seven but not more than 10 days before the hearing. The hearing must be held at least 14 days before the adoption of the levy. The hearings for "Truth in Taxation," the adoption of the levy and the adoption of the final budget may be combined into one hearing.

The “Truth in Taxation” hearing must be held before the adoption of the final proposed budget. The requirements in this section only apply if the primary tax levy (net of construction) is greater than the amount levied by the City in the prior year.

6. The City of Maricopa will adopt the property tax levy on or before the third Monday in August of each fiscal year. This tax levy should be adopted 14 days after the final adoption of the annual City of Maricopa Budget pursuant to Arizona Revised Statute (A.R.S.) 42-17151
7. The City of Maricopa will attempt to establish user charges and fees at a level that attempts to recover the full cost of providing the service.
 - a. User fees should identify the relative costs of serving different classes of customers.
 - b. The City will make every reasonable attempt to ensure accurate measurement of variables impacting taxes and fees (e.g. verification of business sales tax payments, etc.)
8. The City of Maricopa will attempt to maximize the application of its financial resources by obtaining supplementary funding through agreements with other public and private agencies for the provision of public services or the construction of capital improvements.
9. The City of Maricopa will consider market rates and charges levied by other public and private organization for similar services in establishing tax rates, fees and charges.
10. When developing the annual budget, the City Manager shall project revenues from every source based on actual collections from the preceding year and estimated collections of the current fiscal year, while taking into account known circumstances which will impact revenues for the new fiscal year. In consideration of the fluidity potential of actual revenues, the revenue projections for each fund should be made conservatively so that total actual fund revenues exceed budgeted projections.
11. The City of Maricopa will provide sustainability principles and guidelines for all government departments as a tool for behavior and decision making and to be promoted generally to the private sector and general public. These principles are generally related to sustainability as meeting the needs of the present without compromising the ability of future generations to meet their own needs.

Operating Expenditures

1. Operating expenditures shall be accounted, reported and budgeted for in the following major categories:
 - a. Operating, recurring expenditures
 - i. Personal Services
 - ii. Professional and Technical
 - iii. Purchased Property Services
 - iv. Other Purchased Services
 - v. Supplies
 - b. Operating, non-recurring expenditures
 - i. Capital Outlay
2. The annual budget shall appropriate sufficient funds for operating and recurring expenditures necessary to maintain the established quality and scope of City services.
3. Personal Services expenditures will reflect the staffing needed to provide established quality and scope of City services. To attract and retain employees necessary for providing high-quality service,

the City shall, at a minimum, maintain a compensation and benefit package competitive with the public and, when quantifiable, private service industries.

4. Supplies expenditures shall be sufficient for ensuring the optimal productivity of City employees.
5. Purchased Property Service expenditures shall be sufficient for addressing the deterioration of the City's capital assets. Purchased Property Services should be conducted to ensure a relatively stable level of expenditures for every budget year.
6. The City of Maricopa will regularly evaluate its agreements with private contractors to ensure the established levels of services are performed at the optimal productivity and sufficient levels for the City.
7. Capital equipment is defined as equipment that exceeds \$10,000 and has a useful life of greater than one year. Existing capital equipment shall be replaced when needed to ensure the optimal productivity of City employees.
8. Expenditures for additional capital equipment shall be made to enhance employee productivity, improve quality of services or expand scope of service.
9. To assist in controlling the growth of operating expenditures, operating departments within the General Fund will submit their annual budgets to the City Manager with well-defined goals and objectives directing spending within departments.

Fund Balances

Policy on Stabilization Funds is developed to maintain the fund balance of the various operating funds at a level sufficient to protect the City's creditworthiness as well as its financial positions from unforeseeable emergencies, events and circumstances.

1. The City shall strive to maintain the General Fund undesignated fund balance at 30% of current year budget expenditures. After completion of the annual audit, if the undesignated fund balance exceeds 30%, the excess may be specifically designated for subsequent year expenditures.
2. Fund Balance may be used for emergencies, non-recurring expenditures or major capital purchases that cannot be accommodated through current year savings. Should such use reduce the balance below the appropriate level set as the objective for that fund, restoration recommendations will accompany the decision to utilize fund balance.
3. The City shall strive to reserve 50% of the identified one-time revenues received each year. These funds may be used to fund one-time expenditures, such as capital projects, with consideration for on-going future costs.
4. The City shall maintain sufficient reserves in its debt service funds which shall equal or exceed the reserve fund balances required by bond indentures.

Fund Transfers

1. There will be no operating transfers between funds without the approval of the City Council.
2. Fund transfers between funds may occur, with approval of the City Council, when surplus fund balances are used to support non-recurring capital expenditures or when needed to satisfy debt service obligations.

Investment Policy

Section 1: Purpose

The purpose of this policy is to create a guide for the investment of City funds and to take advantage of resources not available to the City through the Local Government Investment Pool maintained by the Arizona State Treasurer's Office.

Therefore, it is the investment policy of the City and its Investment Committee to maintain the safety of principal, maintain liquidity to meet cash flow needs and provide competitive investment returns as identified below.

Section 2: Governing Authority

The City invest in conformance with Federal, State and other legal requirements, primarily outlined in A.R.S. §35-323.

Investment Committee

The City may seek to establish an Investment Committee to provide guidance for the investment of the City's funds and achievement of its investment objectives. The Investment Committee shall be made up of the City Manager, Senior Financial Analyst, and the Financial Services Manager.

Section 3: Scope

This policy applies to the City's investments.

The City will consolidate cash and reserve balances from all funds to maximize investment earnings and increase efficiencies with investment management pricing, safekeeping costs and administration costs, except for cash in certain restricted and/or trust funds, which are exempted from this policy.

Investment income will be allocated to funds based on their respective participation and in accordance with generally accepted accounting principles.

Investments that need to restrict yield for purposes of the Internal Revenue Service's Arbitrage Bond Regulations will be deposited into a separate account and invested in a manner that meets IRS arbitrage guidelines.

Section 4: Investment Policy Objectives

The primary investment objectives of the City in order of priority are safety, liquidity, and optimal yield as defined below:

1. Safety - Investments shall preserve capital. The objective will be to prudently mitigate credit risk and interest rate risk. It is understood by the City that no investment is completely free of risk.
 - a. Credit Risk – The City will mitigate credit risk, which is defined as the risk of loss due to the failure of the security issuer or backer, by:
 - i. Limiting investments in the portfolio to the asset classes designated as acceptable in A.R.S. §35-323. When possible, analysis of the credit worthiness of debt issuers held in the portfolio should be conducted annually to guard against investing in weak or deteriorating credit situations;

- ii. Diversifying the investment portfolio to limit potential losses. Specific diversification parameters will be noted in Section 8;
 - iii. Utilizing external research and advice on current global economic condition and impacts on domestic corporate credit quality.
- b. Interest Rate Risk – The City will mitigate interest rate risk, which is defined as the risk that the market value of securities will decline due to increases in market interest rates subsequent to their purchase and prior to their maturity, by:
 - i. Structuring the investment portfolio so that securities mature concurrent with cash requirements for operations, thereby avoiding, as much as possible, the need to sell securities into an adverse market environment prior to maturity;
 - ii. Utilizing external research and advice on current interest rate outlook and global economic condition to optimize portfolio duration strategy.
- 2. Liquidity - The investment portfolio shall remain sufficiently liquid to meet anticipated cash flows by structuring the portfolio so that securities mature concurrent with anticipated cash flow needs (static liquidity). Furthermore, because all cash demands cannot be anticipated, the portfolio should consist of securities with an active secondary market (dynamic liquidity).
- 3. Optimal Yield – The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. The core investments are limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. Securities shall generally be held until maturity with the following exceptions:
 - a. A security with declining credit may be sold early to minimize loss of principal.
 - b. A security swap would improve the quality or yield in the portfolio.
 - c. Liquidity needs of the portfolio require that the security be sold.

Section 5: Investment Management Authority

Authority to manage internally or to delegate investment management to an external manager is granted to the City Manager. If all or a portion of the investments are managed externally, the Financial Services Manager, in conjunction with the Investment Committee, is responsible for:

1. Periodic investment portfolio reporting;
2. Evaluating the performance of the externally managed portfolio;
3. Monitoring manager compliance with the investment policy;
4. Conveying investment needs to the external manager;
5. Developing investment strategy with the external manager.

Section 6: Authorized Financial Institutions, Depositories, and Broker/Dealers

1. A list will be maintained of financial institutions and depositories authorized to provide investment services. In addition, a list will be maintained of approved security broker/dealers selected by creditworthiness (e.g. a minimum capital requirement of \$10,000,000 and at least five years of operation). These may include “primary” dealers or regional dealers that qualify under Securities and Exchange Commission (SEC) Rule 15C3-1 (uniform net capital rule).

2. All financial institutions and broker/dealers who desire to become qualified for investment transactions must supply the following as appropriate:
 - a. Audited financial statements demonstrating compliance with state and federal capital adequacy guidelines.
 - b. Proof of certification by the Financial Industry National Regulatory Association (FINRA) (not applicable to Certificate of Deposit counterparties)
 - c. Proof of state registration
 - d. Completed broker/dealer questionnaire (not applicable to Certificate of Deposit counterparties)
 - e. Certification of having read and understood and agreeing to comply with the City's investment policy.
 - f. Evidence of adequate insurance coverage.
3. An annual review of the financial condition and registration of all qualified financial institutions and broker/dealers will be conducted by the Financial Services Manager, in conjunction with the Investment Committee.

Section 7: Portfolio Criteria

Acceptable Asset Classes - Consistent with the City's investment policy objectives and A.R.S. §35-323A, the following investments will be permitted by this policy:

1. Certificates of deposit in eligible depositories.
2. Interest bearing savings accounts in banks and savings and loan institutions doing business in this state whose accounts are insured by federal deposit insurance for their industry, but only if deposits in excess of the insured amount are secured by the eligible depository to the same extent and in the same manner as required under this article.
3. Repurchase agreements with a maximum maturity of one hundred eighty days.
4. The pooled investment funds established by the state treasurer pursuant to A.R.S. § 35-326.
5. Obligations issued or guaranteed by the United States or any of the senior debt of its agencies, sponsored agencies, corporations, sponsored corporations or instrumentalities.
6. Bonds or other evidences of indebtedness of this state or any of its counties, incorporated cities or towns or school districts.
7. Bonds, notes or evidences of indebtedness of any county, municipal district, municipal utility or special taxing district within this state that are payable from revenues, earnings or a special tax specifically pledged for the payment of the principal and interest on the obligations, and for the payment of which a lawful sinking fund or reserve fund has been established and is being maintained, but only if no default in payment on principal or interest on the obligations to be purchased has occurred within five years of the date of investment, or, if such obligations were issued less than five years before the date of investment, no default in payment of principal or interest has occurred on the obligations to be purchased nor any other obligations of the issuer within five years of the investment.
8. Bonds, notes or evidences of indebtedness issued by any county improvement district or municipal improvement district in this state to finance local improvements authorized by law, if the principal and interest of the obligations are payable from assessments on real property within the improvement district. An investment shall not be made if:

- a. The face value of all such obligations, and similar obligations outstanding, exceeds fifty per cent of the market value of the real property, and if improvements on which the bonds or the assessments for the payment of principal and interest on the bonds are liens inferior only to the liens for general ad valorem taxes.
 - b. A default in payment of principal or interest on the obligations to be purchased has occurred within five years of the date of investment, or, if the obligations were issued less than five years before the date of investment, a default in the payment of principal or interest has occurred on the obligations to be purchased or on any other obligation of the issuer within five years of the investment.
9. Commercial paper of prime quality that is rated within the top 2 ratings by a nationally recognized rating agency. All commercial paper must be issued by corporations organized and doing business in the United States. Bonds, debentures, notes or other evidences of indebtedness that are denominated in United States dollars and that carry at a minimum an "A" or better rating, at the time of purchase, from at least two nationally recognized rating agencies.
10. Negotiable or brokered certificates of deposit issued by a nationally or state chartered bank or savings and loan association.
11. All other investments of operating funds are thereby prohibited from consideration for investment. Furthermore, the City may desire to be more conservative in its investment portfolio and restrict or prohibit certain of the investments listed above.
12. The Financial Services Manager, in conjunction with the Investment Committee, shall invest trust and restricted funds in accordance with A.R.S. §35-324, A.R.S. §35-328 and the terms of the trust or controlling documents, if any.

Benchmark – The performance of an actively managed portfolio on behalf of the City will be expected to at least match the performance of the Local Government Investment Pool during any one-year period. Occasionally, based on the liquidity needs and the portfolio strategy of the City it may be reasonable and desirable to measure portfolio performance against a total return benchmark. The Finance Director shall define such a benchmark.

Maturity Parameters:

- a. Operating Funds Maximum Maturity: 5 Years
- b. Maximum Maturity for Repurchase Agreements: 180 Days

Concentration and Diversification – At the time of purchase a maximum of 5% of the market value of the portfolio may be invested in debt issued by any single entity. Debt backed by the United States Treasury or GSE's are exempt from this concentration criterion.

Safekeeping and Custody:

- a. Delivery vs. Payment - All trades of marketable securities will be executed by delivery vs. payment (DVP) to ensure that securities are deposited in an eligible financial institution prior to the release of funds.
- b. Safekeeping - Securities will be held by a custodian selected by the City and evidenced by custodial reports. The safekeeping institution shall annually provide a copy of their most recent report on internal controls (Statement of Auditing Standards No. 70, or SAS 70).

Section 8: Reporting

1. The Financial Services Manager shall report investment activity to the Council at least quarterly. The purpose of the report is to enable the City to ascertain whether investment activities during the reporting period have conformed to the investment policy. The report should include:
2. A list of individual securities held at the end of the reporting period;
 - a. The realized and unrealized gains or losses in the portfolio;
 - b. The maturity date of each security held in the portfolio;
 - c. The book value and market value of each security in the portfolio;
 - d. The percentage of the total portfolio market value that each security represents;
 - e. The yield to maturity of the portfolio and of each security held in the portfolio;
 - f. The periodic interest earnings of each security held in the portfolio;
 - g. The credit quality of each security held in the portfolio;
 - h. The weighted average maturity of the portfolio;
 - i. A periodic summary of portfolio transactions, including fees incurred for external management and custody services.
3. Custodian Reconciliation – The report of investment holdings shall be reconciled within 30 days of the close of each month to the custodian bank. Discrepancies shall be reported to the Financial Services Manager.

Section 9: Ethics and Conflicts of Interest

Officers and employees involved in the investment process shall refrain from personal business activities that could conflict with the proper execution and management of the investment program or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose, within sixty (60) days, any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers shall refrain from undertaking personal investment transactions with the same individual with which business is conducted on behalf of the City.

Section 10: Investment Policy Guideline Glossary

1. U.S. Treasury Bills, Notes and Bonds: U.S. government guaranteed securities. Represent the most liquid and creditworthy security in the domestic market.
2. U.S. Federal Agency Securities: Debt obligations issued by agencies of the U.S. government such as the Federal National Mortgage Association (FNMA) and the Federal Farm Credit Bank (FFCB). While not explicitly guaranteed by the government, the securities are generally traded with an “implied” guarantee.
3. Repurchase Agreements: Standardized, simultaneous purchase and sale of the same security by approved brokers/dealers. Repurchase Agreements are, in effect, short-term (overnight) loans collateralized by securities. Two types of collateral are authorized: U.S. Treasury securities and U.S. Government Agency securities.
4. Commercial Paper: An unsecured promissory note (maturities 1-270 days) issued by banks, corporations, public entities and finance companies.

5. Corporate Notes and Bonds: Corporate debt instrument. Maturities range from nine months to 30 years.
6. Floating Rate Securities: Corporate or Federal Agency debt in which the periodic coupon is reset based upon a formula stated at the time of issue.
7. Municipal Obligations: Taxable or tax-exempt municipal securities typically secured by general governmental funds from tax revenue or a municipally operated enterprise.
8. Certificates of Deposit: A marketable receipt for funds deposited in a bank or thrift institution for a specific time period at a stated rate of interest.
9. Funds Maximum Maturity: The longest acceptable time to maturity that any one security in the portfolio may have at the time of purchase.
10. Maximum Maturity for Repurchase Agreements: The longest acceptable time to maturity that any one repurchase agreement in the portfolio may have at the time of purchase.
11. Portfolio Duration Target: Duration is the weighted average maturity of a portfolio's cash flows, where the present values of the cash flows serve as the weights. Thus, portfolio duration target is a pre-determined duration at which a portfolio is expected to be maintained.
12. Portfolio Duration Range: An acceptable range in which the actual portfolio duration can deviate from the Portfolio Duration Target.
13. Prudence: The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of this policy. The "prudent person" standard states that, "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived." Source :GFOA Sample Investment Policy
14. Delegation of Authority: Authority to manage the investment program is granted to the Finance Director or his designee and derived from the following: A.R.S. §§35-321, 35 323. Responsibility for the operation of the investment program is hereby delegated to the investment officer, who shall act in accordance with established written procedures and internal controls for the operation of the investment program consistent with this investment policy. Procedures should include references to: safekeeping, delivery vs. payment, investment accounting, repurchase agreements, wire transfer agreements and collateral/depository agreements. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the investment officer. The investment officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials. Source: GFOA Sample Investment Policy
15. Weighted Average Maturity: The weighted average time until all securities in a portfolio mature.

Capital Finance

Capital Project Expenditures

Capital Improvement Plan (CIP)

1. The CIP is a policy document that communicates timing and costs associated with constructing, staffing, maintaining and operating publicly financed facilities and improvements typically with a total cost over \$25,000. Capital improvement expenditures that are less than \$25,000 are typically considered Operating Capital and are expended from the City's operating funds.
2. The CIP includes the short-term, defined herein as being the next five fiscal years, but also encompasses projects beyond the five-year horizon.
3. All costs for the five-year plan are stated in current year dollars, with no adjustments for inflationary factors; as a result, actual construction costs may be higher due to inflation and changes in plans and circumstances.
4. The CIP is reviewed and updated annually, with a target date set in December of each year.
5. The CIP also serves as a foundation for the City's annual review of Development Fees and Operating Budgets to ensure that certain capital and operating costs are sufficiently recovered and budgeted.
6. The Capital Improvements Program includes the first five years of the Capital Improvement Plan.
7. Projects included within the five-year program should have sound cost estimates, an identified site and verified financing sources, as well as confirmation that they can be staffed and maintained within budgetary constraints. Adherence to these requirements will ensure responsible planning and management of resources.
8. The identification of a project within the five-year program, however, does not guarantee construction. The initiation of any project requires other evaluations and approvals which must be completed for a project to advance to design and ultimately construction.

The CIP Budget Process

The Capital Improvement Plan (CIP) and Program are reviewed and approved by the City Council annually. The final approval of the CIP is provided through the City Council which, once projects are initiated, will result in the commitment of financial resources and the construction of publicly owned, operated and maintained facilities.

It is beneficial to have the capital planning process completed prior to the annual budgeting process to ensure that sufficient capital and operating funding are included in the subsequent annual budget. The process, however, remains flexible regarding timing and inclusion of the information in the CIP, to take advantage of opportunities or respond to issues as they arise.

Reality is the determining factor that all projects must meet in order to be submitted for inclusion in the program. Submittals have to be credible, meet demonstrated needs and be sustainable for the capital improvements planning process to be successful.

Departments are responsible for preparing and submitting capital projects, which may include consultation with advisory committees, where appropriate. Departmental requests are to be realistic and cognizant of available sources of funding to construct improvements, as well as the ability to afford to maintain and operate them when completed.

All projects, within the first two years of the program, need to meet the additional standard of having clearly available and approved sources of funding and allowances for maintenance and operating costs.

Debt Issuance

1. The City may issue debt to finance capital projects in accordance with the Capital Improvement Plan.
2. The City will issue debt with a target maturity ranging between five (5) and thirty (30) years with the final maturity not to exceed the useful life of the capital project.
3. Where possible, the City will structure debt issues to create annual level debt service payments
4. The City will use investment earnings from debt proceed to pay debt service unless otherwise committed towards a capital project or as otherwise directed by bond restrictions and covenants.
5. The City will fund a debt service reserve when required by rating agencies, bond insurers, or existing bond covenants.
6. The City may issue the following types of long-term debt:
 - a. General Obligation Bonds authorized by voters and repaid with secondary property taxes or from other lawfully available and authorized sources.
 - b. Revenue Bonds authorized, as required, by either voters or the Council and repaid by revenue generated by the capital project, highway user revenues, excise taxes, or other lawfully available and authorized sources.
 - c. Annual Appropriation Debt authorized by the Council and repaid by lawfully available and authorized sources.
 - d. Assessment Bonds authorized by the Council after the Council forms a special taxing district in accordance with State statutes.
7. The City may oversee the issuance of Community Facility District debt in accordance with the City's expanded policy on Community Facility Districts.
8. The City will prohibit the City's financial advisor from underwriting any debt directly issued by the City or special districts sponsored by the City within a negotiated underwriting of debt offered through public sale. This underwriting prohibition does not include:
 - a. competitive bond sales when the City authorizes the financial advisor to submit a competitive bid,
 - b. conduit bond issues by financing authorities on behalf of the City, and limited offerings, private placements, or other underwritings not offered through public sale.

Debt Management: Written Policies and Procedures for Tax-Advantaged Bonds

Section 1: Purpose

1. The City has issued and may in the future issue tax-exempt obligations (including, without limitation, bonds, notes, loans, leases and certificates), tax credit obligations and “direct-pay” tax credit obligations (together, “tax-advantaged bonds”) that are subject to certain requirements under the Internal Revenue Code of 1986, as amended (the “Code”).
2. The City has established these policies and procedures (the “Procedures”) to ensure the City complies with applicable Code requirements. These Procedures and requirements contained in the Arbitrage and Tax Certificate (the “Tax Certificate”) or other operative documents related to an issuance of tax-advantaged bonds, are written procedures for ongoing compliance with applicable Federal tax requirements and for timely identification and remediation of violations of such requirements.

Section 2: Responsible Officer

1. The Finance Director (the “Responsible Officer”) will have overall responsibility to ensure the City complies with these Procedures.
2. The Responsible Officer shall identify additional persons who will be responsible for the Procedures, notify them of their responsibilities, and provide copies of the Procedures. Upon employee or officer transitions, new personnel should be advised of responsibilities under the Procedures to ensure they understand the importance of the Procedures.
3. The Responsible Officer and other responsible persons shall receive appropriate training that includes the review of and familiarity with:
 - a. these Procedures,
 - b. applicable Code requirements,
 - c. tax-advantaged bonds that must be monitored,
 - d. facilities (or portions thereof) financed with proceeds of tax-advantaged bonds,
 - e. requirements contained in the Tax Certificate or other operative documents contained in the transcript, and
 - f. procedures required to correct noncompliance with Code requirements in a timely manner.

Section 3: Change in Bond Terms

If any changes to the terms of the bonds are contemplated, bond counsel must be consulted. Such modifications could result in a reissuance, i.e., a deemed refunding, of the bonds which could jeopardize the status of tax-advantaged bonds.

Section 4: Issue Price for Tax-Advantaged Bonds and Premium Limit for Direct-Pay Bonds

1. To document the issue price of tax-advantaged bonds, the Responsible Officer shall consult with bond counsel and obtain a written certification from the underwriter, placement agent or other bond purchaser as to the offering price of the bonds in a form and substance acceptable to the City and bond counsel.

2. Prior to issuing Direct-Pay Bonds such as Build America Bonds or similar bonds authorized in the future, the Responsible Officer shall consult with bond counsel and the City's financial advisors to assure that the premium on each maturity of the Direct-Pay Bonds (stated as a percentage of principal amount) does not exceed one-quarter of one-percent (0.25%) multiplied by the number of complete years to the earlier of the final maturity of the bonds or, generally, the earliest call date of the bonds, and that the excess of the issue price of the bonds over the price at which the bonds are sold to the underwriter or placement agent, when combined with other issuance costs paid from proceeds of the bonds, does not exceed 2% of the sale proceeds of the bonds.

Section 5: IRS Filings

The Responsible Officer will confirm that bond counsel has filed the applicable IRS information reports on a timely basis, and maintain copies of such forms including evidence of timely filing as part of the issue transcript. The information reports vary by type of tax-advantaged bonds and can include:

1. Forms 8038, 8038G, 8038-B, or 8038-TC applicable to most tax-advantaged bonds.
2. Form 8038-CP for Direct-Pay Bonds (including Build America Bonds) to ensure the proper amount of interest is reported and the proper amount of subsidy is requested for each interest payment date. If the Subsidy is to be paid to a person other than the City (i.e., the bond trustee), the Responsible Officer shall obtain and record the contact information of that person, and ensure that it is properly shown on Form 8038-CP so that the direct payment will be made to the proper person.
3. Forms 8038-T or 8038-R applicable to the payment of rebate or yield reduction payments in a timely manner as further detailed in Section 11. The Responsible Officer shall also monitor if the City is eligible to receive a refund of prior rebate payments and file for a refund using an IRS Form 8038-R.

Section 6: Use of Proceeds

The Responsible Officer or other responsible person shall ensure and monitor the appropriate use of proceeds as detailed in this section.

1. Consistent Accounting Procedures. Maintain clear and consistent accounting procedures for tracking the investment and expenditures of bond proceeds, including investment earnings on bond proceeds.
2. Reimbursement Allocations at Closing At or shortly after closing of a bond issue, ensure that any allocations for reimbursement expenditures comply with the Tax Certificate
3. Timely Expenditure of Bond Proceeds Monitor that sale proceeds and investment earnings are spent in a timely fashion consistent with the requirements of the Tax Certificate.
4. Costs of Issuance With respect to Direct-Pay Bonds and qualified private activity bonds, monitor that no more than 2% of the sale proceeds are used to pay costs of issuance.
5. Qualified Use of Proceeds As required by the type of tax-advantaged bonds issued and in coordination with Bond Counsel:
 - a. Determine the correct amount of available project proceeds.
 - b. Monitor that 100% of sale proceeds and investment earnings (other than costs of issuance or a reasonably required reserve fund) are allocated to eligible and qualifying expenditures in a timely fashion consistent with the Tax Certificate.

- c. As applicable, ensure compliance with “Davis Bacon” requirements.
 - d. As applicable, redeem bonds in accordance with Code requirements.
6. Requisitions Utilize requisitions to draw down bond proceeds, and ensure that each requisition details when and how bond proceeds were spent – review requisitions before submission to ensure proper use of bond proceeds to minimize reallocations.
 7. Final Allocation. Ensure a final allocation of bond proceeds and investment earnings to qualifying expenditures is made if bond proceeds are allocated to project expenditures on a basis other than “direct tracing” (direct tracing means treating the bond proceeds as spent as shown in the accounting records for bond draws and project expenditures). An allocation other than “direct tracing” is often made to reduce the private business use. This allocation must be made within 18 months after the later of the date the expenditure was made or the date the project was placed in service, but not later than five years and 60 days after the date the bonds are issued (or 60 days after the bond issue is retired, if earlier). Bond counsel can assist with the final allocation of bond proceeds to project costs. Maintain a copy of the final allocation in the records for the tax-advantaged bond.
 8. Maintenance and Retention of Records Relating to Proceeds. Maintain records of all project and other costs (e.g., costs of issuance, credit enhancement and capitalized interest) and uses (e.g., deposits to a reserve fund) for which bond proceeds were spent or used. These records should be maintained separately for each issue of bonds for the period indicated under Section 13.

Section 7: Monitoring Private Business Use

For tax-advantaged bonds subject to the private activity bond limitations provided in the Code (e.g., governmental bonds and qualified 501(c)(3) bonds), the Responsible Officer or other responsible person shall ensure and monitor the appropriate use of proceeds as detailed within this section.

1. Identify Bond-Financed Facilities. Identify or “map” which outstanding bond issues financed which facilities and in what amounts.
2. Review of Contracts with Private Persons. Review all of the following contracts or arrangements with non-governmental persons or organizations or the federal government (collectively referred to as “private persons”) for bond-financed facilities which could result in private business use of the facilities:
 - a. Sales of bond-financed facilities;
 - b. Leases of bond-financed facilities;
 - c. Management or service contracts relating to bond-financed facilities;
 - d. Research contracts under which a private person sponsors research in bond-financed facilities; and
 - e. Any other contracts involving “special legal entitlements” (such as naming rights or exclusive provider arrangements) granted to a private person with respect to bond-financed facilities.
3. Counsel Review of New Contracts or Amendments. Before amending an existing agreement with a private person or entering into any new lease, management, service, or research agreement with a private person, consult counsel to review such amendment or agreement to determine if it results in private business use.
4. Establish Procedures to Ensure Proper Use and Ownership. Establish procedures to ensure that bond-financed facilities are not used for private use without written approval of the Responsible Officer or other responsible person. For qualified 501(c)(3) bonds, establish procedures to ensure that the bond-financed facilities continue to be owned by a qualified 501(c)(3) organization or a governmental unit.

5. **Analyze Use.** Analyze any private business use of bond-financed facilities and, for each issue of bonds, determine whether the 10% limit on private business use (5% in the case of qualified 501(c)(3) bonds or “unrelated or disproportionate” private business use) is exceeded, and contact bond counsel or other tax advisors if either of these limits appears to be exceeded.
6. **Remediation if Limits Exceeded.** If it appears that private business use limits are exceeded, immediately consult with bond counsel to determine if a remedial action is required. If tax-advantaged bonds are required to be redeemed or defeased to comply with remedial action rules, such redemption or defeasance must occur within 90 days of the date a deliberate action is taken that results in a violation of the private business use limits.
7. **Maintenance and Retention of Records Relating to Private Use.** Retain copies of all of the above contracts or arrangements with private persons for the period indicated under Section 13.

Section 8: Monitoring Use of Facilities Financed with Qualified Private Activity Bonds

For tax-advantaged bonds not subject to the private activity bond limitations, but subject to Code limitations as to the qualifying use of proceeds and qualifying use of bond-financed facilities (e.g., exempt facility bonds, qualified small issue bonds and qualified redevelopment bonds), the Responsible Officer or other responsible person shall ensure and monitor the appropriate use of proceeds as detailed within this section.

1. **Identify Bond-Financed Facilities.** Indemnify or “map” bond-financed facilities and assure that use is for an appropriate purpose.
2. **Review of Contracts with Private Persons.** If the bond-financed facilities are required to be governmentally owned, examine all leases, management contracts or other contracts with private persons to assure compliance with applicable safe-harbors for governmental ownership provided in the Code. Before amending an existing agreement or entering into any new lease, management or other contract, consult bond counsel to review such amendment or agreement to determine whether it complies with applicable safe harbors.
3. **Establish Procedures to Monitor Use.** Establish procedures to monitor that bond-financed facilities are not used for non-qualifying purposes. Require users of facilities to immediately notify the Responsible Officer or other responsible person if a change in use of the facilities is contemplated or occurs.
4. **Remediation if Limitations Exceeded.** If qualified use of facilities financed with tax-advantaged bonds changes to a non-qualified use, consult with bond counsel to determine if a remedial action. If tax-advantaged bonds are required to be redeemed or defeased in order to comply with the remedial action rules, such redemption or defeasance must occur within 90 days of the date an action is taken that causes the bonds to not be used for the qualifying purpose for which the bonds were issued.
5. **Maintenance and Retention of Records Relating to Qualifying Use.** Retain copies of all of the above contracts or arrangements with private persons for the period indicated under Section 13 below.

Section 9: Loan of Bond Proceeds

The Responsible Office or other responsible person shall consult bond counsel if a loan of proceeds of tax-advantaged bonds is contemplated. If proceeds of tax-advantaged bonds are permitted under the Code to be loaned to other entities and are in fact so loaned, require that the entities receiving a loan institute policies and procedures similar to the Procedures to ensure loan proceeds and financed facilities comply with Code limitations. Require loan recipients to annually report to the City ongoing compliance with the Procedures and Code requirements.

Section 10: Special Requirements Applicable to Specified Tax Credit Bonds

The Code has imposed in the past and may impose in the future additional requirements for “Specified Tax Credit Bonds.” The Responsible Officer or other responsible person shall ensure and monitor the requirements of this section are met.

1. Davis-Bacon Prevailing Wage Rate Requirements. As required by applicable enabling statutes, some tax-advantaged bonds including Specified Tax Credit Bonds may require federal prevailing wage requirements (Davis-Bacon).
2. Spending Requirements. As required by applicable enabling statutes, Special Tax Credit Bonds have the following spending requirements:
 - a. 100% of sale proceeds and investment earnings must be spent within the 3 year period beginning on the date of issuance (the “expenditure period”);
 - b. a binding commitment with a third party to spend at least 10 percent of the sale proceeds and investment earnings (other than costs of issuance) (“available project proceeds”) will be incurred within the six month period beginning on the date of issuance;
 - c. to the extent less than 100% of available project proceeds are not spent by the end of the expenditure period for qualified purposes, the City must redeem all of the “nonqualified bonds” within 90 days after the end of the expenditure period (with the assistance of bond counsel);
 - d. the expenditure period may be extended beyond the initial three year period by the U.S. Treasury upon the request of the City when failure to spend the available project proceeds within three years was due to a reasonable cause and that spending will continue with due diligence.
3. Sinking Funds. Special rules permit Specified Tax Credit Bonds to be structured with sinking funds not be subject to rebate. These sinking funds must be structured as follows:
 - a. the sinking fund may not be funded more rapidly than in equal monthly installments;
 - b. the sinking fund may only be funded in an amount not greater than the amount necessary to repay the bond issue; and
 - c. the yield on the investments in the sinking fund may not exceed the published permitted sinking fund yield for the sale date (which is set forth in the Tax Certificate).
4. Prohibition on Financial Conflicts of Interest. Upon the issuance of Specified Tax Credit Bonds, the City certified that applicable State and local laws governing conflicts of interest were followed with respect to the bonds. If the U.S. Treasury prescribes additional conflicts of interest rules with respect to the Specified Tax Credit Bonds, such rules must also be satisfied.
5. Additional Rules Applicable to Specified Tax Credit Bonds. New clean renewable energy bonds, energy conservation bonds, qualified school construction bonds and qualified zone academy bonds each have requirements that are applicable to the use of proceeds or eligibility as a Specified Tax Credit Bond. The Responsible Officer should consult the Tax Certificate and establish procedures to monitor compliance applicable to the City’s Specified Tax Credit Bonds.

Section 11: Arbitrage and Rebate Compliance

The Responsible Officer or other responsible person shall monitor compliance with the requirements detailed in this section.

1. Review Tax Certificate. Review each Tax Certificate to understand requirements applicable to each tax-advantaged bond issue.

2. **Arbitrage Yield.** Record the arbitrage yield of the bond issue, as shown on IRS Form 8038-G, 8038-B, 8038-TC or other applicable form. If the bonds are variable rate bonds, yield must be determined on an ongoing basis over the life of the bonds as described in the Tax Certificate.
3. **Temporary Periods.** Review the Tax Certificate to determine the “temporary periods” for each bond issue, which are the periods during which proceeds of bonds may be invested without yield restriction
4. **Post-Temporary Period Investments.** Ensure that any investment of bond proceeds after applicable temporary periods is at a yield that does not exceed the applicable bond yield, unless yield reduction payments can be made pursuant to the Tax Certificate.
5. **Monitor Temporary Period Compliance.** Monitor that bond proceeds and investment earnings are expended promptly after the bonds are issued in accordance with the three-year or five-year temporary periods for investment of bond proceeds and to avoid “hedge bond” status.
6. **Monitor Yield Restriction Limitations.** Identify situations in which compliance with applicable yield restrictions depends upon later investments (e.g., the purchase of 0% State and Local Government Securities from the U.S. Treasury for an advance refunding escrow). Monitor and verify that these purchases are made as contemplated
7. **Establish Fair Market Value of Investments.** Ensure that investments acquired with bond proceeds satisfy IRS regulatory safe harbors for establishing fair market value (e.g., through the use of bidding procedures), and maintaining records to demonstrate satisfaction of such safe harbors. Consult the Tax Certificate for a description of applicable rules.
8. **Credit Enhancement, Hedging and Sinking Funds.** Consult with bond counsel before engaging in credit enhancement or hedging transactions relating to a bond issue, and before creating separate funds that are reasonably expected to be used to pay debt service on bonds. Maintain copies of all contracts and certificates relating to credit enhancement and hedging transactions related to a bond issue.
9. **Grants/Donations to Governmental Entities.** Before beginning a capital campaign or grant application that may result in gifts that are restricted to bond-financed projects (or, in the absence of such a campaign, upon the receipt of such restricted gifts), consult bond counsel to determine whether replacement proceeds may result that are required to be yield restricted
10. **Bona Fide Debt Service Fund.** After bond proceeds have been spent, ensure that the debt service fund meets the requirements of a “bona fide debt service fund,” i.e., one used primarily to achieve a proper matching of revenues with debt service that is depleted at least once each bond year, except for a reasonable carryover amount not to exceed the greater of: (i) the earnings on the fund for the immediately preceding bond year; or (ii) one-twelfth of the debt service on the issue for the immediately preceding bond year. To the extent that a debt service fund qualifies as a bona fide debt service fund for a given bond year, the fund is not subject to yield restriction for that year.
11. **Debt Service Reserve Funds.** Ensure that amounts invested in any reasonably required debt service reserve fund do not exceed the least of: (i) 10% of the stated principal amount of the bonds (or the sale proceeds of the bond issue if the bond issue has original issue discount or original issue premium that exceeds 2% of the stated principal amount of the bond issue plus, in the case of premium, reasonable underwriter’s compensation); (ii) maximum annual debt service on the bond issue; or (iii) 125% of average annual debt service on the bond issue.
12. **Rebate and Yield Reduction Payment Compliance.** Review the Arbitrage Rebate covenants contained in the Tax Certificate. Subject to certain rebate exceptions described below, investment earnings on bond proceeds at a yield in excess of the bond yield (i.e., positive arbitrage) generally must be rebated to the U.S. Treasury, even if a temporary period exception from yield restriction allowed the earning of positive arbitrage.

- a. Ensure that rebate and yield reduction payment calculations will be timely performed and payment of such amounts, if any, will be timely made. Such payments are generally due 60 days after the fifth anniversary of the date of issue of the bonds, then in succeeding installments every five years. The final rebate payment for a bond issue is due 60 days after retirement of the last bond of the issue. The City should hire a rebate consultant if necessary.
 - b. Review the rebate section of the Tax Certificate to determine whether the “small issuer” rebate exception applies to the bond issue.
 - c. If the 6-month, 18-month, or 24-month spending exceptions from the rebate requirement (as described in the Tax Certificate) may apply to the bonds, ensure that the spending of proceeds is monitored prior to semi-annual spending dates for the applicable exception
 - d. Make rebate and yield reduction payments and file Form 8038-T in a timely manner.
 - e. Even after all other proceeds of a given bond issue have been spent, ensure compliance with rebate requirements for any debt service reserve fund and any debt service fund that is not exempt from the rebate requirement (see the Arbitrage Rebate covenants contained in the Tax Certificate).
13. Maintenance and Retention of Arbitrage and Rebate Records. Maintain records of investments and expenditures of proceeds, rebate exception analyses, rebate calculations, Forms 8038-T, and rebate and yield reduction payments, and any other records relevant to compliance with the arbitrage restrictions for the period indicated in Section 13 below.

Section 12: Record Retention

For each issue of bonds or other obligations of the City, the Responsible Officer or other responsible person shall ensure and monitor the transcript and all records and documents described in these Procedures will be maintained while any of the bonds are outstanding and during the three-year period following the final maturity or redemption of that bond issue, or if the bonds are refunded (or re-refunded), while any of the refunding bonds are outstanding and during the three-year period following the final maturity or redemption of the refunding bonds.

Long-Term Financial Plans

1. The City will adopt the annual budget in the context of a comprehensive financial plan for the General Fund. Financial plans for other funds may be developed as needed.
2. The General fund long-term plan will establish assumptions for revenues, expenditures and changes to fund balance over a five-year horizon. The assumptions will be evaluated each year as part of the budget development process.





The following section contains additional information to help the reader understand the City's budget document.



RESOLUTION NO. 18-13

**A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE
CITY OF MARICOPA, ARIZONA, ADOPTING BUDGET FOR THE
FISCAL YEAR 2018-2019.**

WHEREAS, in accordance with the provisions of Title 42, Chapter 17, Articles 1-5, Arizona Revised Statutes (A.R.S.), the City Council did, on May 15, 2018, make an estimate of the different amounts required to meet the public expenditures/expenses for the ensuing year, also an estimate of revenues from sources other than direct taxation, and the amount to be raised by taxation upon real and personal property of the City of Maricopa, Arizona, and

WHEREAS, in accordance with said chapter of said title, and following due public notice, the Council met on June 19, 2018, at which meeting any taxpayer was privileged to appear and be heard in favor of or against any of the proposed expenditures/expenses or tax levies, and


WHEREAS, it appears that publication has been duly made as required by law, of said estimates together with a notice that the City Council would meet on June 19, 2018, at City Hall for the purpose of hearing taxpayers and making tax levies as set forth in said estimates, and

WHEREAS, it appears that the sums to be raised by taxation, as specified therein, do not in the aggregate exceed that amount as computed in A.R.S. §42-17051(A).

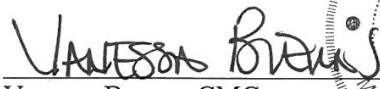
NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Maricopa, Arizona that the said estimates of revenues and expenditures/expenses shown on the accompanying schedules, as now increased, reduced, or changed, are hereby adopted as the budget of the City of Maricopa, Arizona for the fiscal year 2018-2019.

PASSED AND ADOPTED by the Mayor and City Council of the City of Maricopa, Arizona, this 19th day of June, 2018.

APPROVED:



Christian Price
Mayor

ATTEST:


Vanessa Bueras, CMC
City Clerk



APPROVED AS TO FORM:


Denis Fitzgibbons
City Attorney

CITY OF MARICOPA
Summary Schedule of Estimated Revenues and Expenditures/Expenses
Fiscal Year 2019

Fiscal Year	S c h	FUNDS								Total All Funds
		General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds		
2018	Adopted/Adjusted Budgeted Expenditures/Expenses*	38,280,742	25,129,242	3,693,503	19,285,970	0	0	0	86,389,457	
2018	Actual Expenditures/Expenses**	34,998,471	7,502,069	3,693,503	3,303,256	0	0	0	49,497,299	
2019	Fund Balance/Net Position at July 1***	35,211,813	9,974,086	640,394	29,723,606	0	0	0	75,549,899	
2019	Primary Property Tax Levy	12,544,974							12,544,974	
2019	Secondary Property Tax Levy			2,941,920					2,941,920	
2019	Estimated Revenues Other than Property Taxes	29,488,129	21,501,900	253,960	12,477,211	0	0	0	63,721,200	
2019	Other Financing Sources	0	0	0	0	0	0	0	0	
2019	Other Financing (Uses)	0	0	0	0	0	0	0	0	
2019	Interfund Transfers In	750,000	1,033,771	0	2,926,702	0	0	0	4,710,473	
2019	Interfund Transfers (Out)	3,960,473	750,000	0	0	0	0	0	4,710,473	
2019	Reduction for Amounts Not Available:									
LESS:	Amounts for Future Debt Retirement:								0	
									0	
									0	
									0	
2019	Total Financial Resources Available	74,034,443	31,759,757	3,836,274	45,127,519	0	0	0	154,757,993	
2019	Budgeted Expenditures/Expenses	42,004,885	25,906,066	3,671,947	35,006,523	0	0	0	106,589,421	

EXPENDITURE LIMITATION COMPARISON

1. Budgeted expenditures/expenses
2. Add/subtract: estimated net reconciling items
3. Budgeted expenditures/expenses adjusted for reconciling items
4. Less: estimated exclusions
5. Amount subject to the expenditure limitation
6. EEC expenditure limitation

	2018	2019
1. Budgeted expenditures/expenses	\$ 86,389,457	\$ 106,589,421
2. Add/subtract: estimated net reconciling items		
3. Budgeted expenditures/expenses adjusted for reconciling items	86,389,457	106,589,421
4. Less: estimated exclusions		
5. Amount subject to the expenditure limitation	\$ 86,389,457	\$ 106,589,421
6. EEC expenditure limitation	\$ 395,013,006	\$ 417,217,418

* The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

** Includes Expenditure/Expense Adjustments Approved in the current year from Schedule E.

*** Amounts on this line represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

CITY OF MARICOPA
Tax Levy and Tax Rate Information
Fiscal Year 2019

	<u>2018</u>	<u>2019</u>
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ <u>12,604,241</u>	\$ <u>13,223,548</u>
2. Amount received from primary property taxation in the current year in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$ <u> </u>	
3. Property tax levy amounts		
A. Primary property taxes	\$ <u>11,704,000</u>	\$ <u>12,544,974</u>
B. Secondary property taxes	<u>3,426,003</u>	<u>2,941,920</u>
C. Total property tax levy amounts	\$ <u>15,130,003</u>	\$ <u>15,486,894</u>
4. Property taxes collected*		
A. Primary property taxes		
(1) Current year's levy	\$ <u>11,682,636</u>	
(2) Prior years' levies	<u>154,416</u>	
(3) Total primary property taxes	\$ <u>11,837,052</u>	
B. Secondary property taxes		
(1) Current year's levy	\$ <u>3,426,003</u>	
(2) Prior years' levies		
(3) Total secondary property taxes	\$ <u>3,426,003</u>	
C. Total property taxes collected	\$ <u>15,263,055</u>	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	<u>4.7845</u>	<u>4.7845</u>
(2) Secondary property tax rate	<u>1.4005</u>	<u>1.1220</u>
(3) Total city/town tax rate	<u>6.1850</u>	<u>5.9065</u>
B. Special assessment district tax rates		
Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating <u>no</u> special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.		

* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

CITY OF MARICOPA
Revenues Other Than Property Taxes
Fiscal Year 2019

SOURCE OF REVENUES	ESTIMATED REVENUES 2018	ACTUAL REVENUES* 2018	ESTIMATED REVENUES 2019
GENERAL FUND			
Local taxes			
Local Sales Taxes	\$ 10,000,000	\$ 11,125,610	\$ 11,191,782
Franchise Taxes	1,250,000	1,062,955	1,113,100
Licenses and permits			
Permit Fees	1,600,199	2,970,267	2,137,397
Business Licenses	50,000	62,613	94,700
Intergovernmental			
State Shared Sales Tax	4,398,837	3,733,953	4,655,080
State Shared Income Tax	5,808,755	5,532,745	5,757,853
Vehicle License Tax	2,621,266	2,255,633	2,891,017
Charges for services			
Parks and Recreation Fees	421,834	524,445	597,500
Public Safety Fees	31,800	82,829	79,000
Library Fees	16,000	11,142	14,800
Passport Fees	30,490	40,694	31,800
Fines and forfeits			
Magistrate Court Fees	350,000	508,691	476,700
Public Safety Hearing Charges	30,000	52,457	53,800
Interest on investments			
Investment Earnings	210,000	179,116	216,300
Miscellaneous			
Miscellaneous	262,975	747,607	177,300
Total General Fund	\$ 27,082,156	\$ 28,890,757	\$ 29,488,129

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

SPECIAL REVENUE FUNDS

Highway User Revenue Fund			
Intergovernmental	\$ 3,639,673	\$ 3,181,122	\$ 3,442,764
Investment Earnings	7,500	47,641	7,500
	\$ 3,647,173	\$ 3,228,763	\$ 3,450,264
Copper Sky Recreation			
Parks and Recreation Fees	\$ 1,592,471	\$ 1,420,824	\$ 1,427,600
Recreation Use Fees	1,480,000	1,480,000	
	\$ 3,072,471	\$ 2,900,824	\$ 1,427,600
Local Road Maintenance			
Investment Earnings	\$ 6,000	\$ 6,000	\$ 6,000
	\$ 6,000	\$ 6,000	\$ 6,000
Grants			
Intergovernmental	\$ 13,538,497	\$ 461,158	\$ 15,039,436
	\$ 13,538,497	\$ 461,158	\$ 15,039,436
County Road Tax			
Intergovernmental	\$ 1,200,000	\$ 1,842,262	\$ 1,562,600
Investment Earnings	16,000	22,843	16,000
	\$ 1,216,000	\$ 1,865,105	\$ 1,578,600
Total Special Revenue Funds	\$ 21,480,141	\$ 8,461,850	\$ 21,501,900

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

CITY OF MARICOPA
Revenues Other Than Property Taxes
Fiscal Year 2019

SOURCE OF REVENUES	ESTIMATED REVENUES 2018	ACTUAL REVENUES* 2018	ESTIMATED REVENUES 2019
DEBT SERVICE FUNDS			
General Obligation Debt Service			
Miscellaneous	\$ 267,500	\$ 138,765	\$ 253,960
	\$	\$	\$
Total Debt Service Funds	\$ 267,500	\$ 138,765	\$ 253,960
CAPITAL PROJECTS FUNDS			
General Governmental CIP			
Local Sales Tax	\$ 497,500	\$ 1,400,000	\$ 1,103,300
Investment Earnings		182,857	
	\$ 497,500	\$ 1,582,857	\$ 1,103,300
Grants CIP			
Intergovernmental	\$ 3,644,607	\$ 141,681	\$ 6,052,394
	\$ 3,644,607	\$ 141,681	\$ 6,052,394
Police/Public Safety DIF			
Impact Fees	\$ 113,682	\$ 317,441	\$ 370,500
Investment Earnings	380	13,744	14,500
	\$ 114,062	\$ 331,185	\$ 385,000
Parks DIF			
Impact Fees	\$ 474,652	\$ 1,020,554	\$ 642,100
Investment Earnings	1,900	7,586	1,900
	\$ 476,552	\$ 1,028,140	\$ 644,000
Library DIF			
Impact Fees	\$ 634	\$ 19	\$ 14
Investment Earnings	95	18	3
	\$ 729	\$ 37	\$ 17
Transportation DIF			
Impact Fees	\$ 1,433,186	\$ 3,706,437	\$ 3,800,500
Investment Earnings	9,500	122,561	110,000
	\$ 1,442,686	\$ 3,828,998	\$ 3,910,500
Fire DIF			
Impact Fees	\$ 244,022	\$ 564,608	\$ 370,900
Investment Earnings	665	18,351	11,100
	\$ 244,687	\$ 582,959	\$ 382,000
Total Capital Projects Funds	\$ 6,420,823	\$ 7,495,857	\$ 12,477,211
TOTAL ALL FUNDS	\$ 55,250,620	\$ 44,987,229	\$ 63,721,200

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

CITY OF MARICOPA
Other Financing Sources/Uses and Interfund Transfers
Fiscal Year 2019

FUND	OTHER FINANCING 2019		INTERFUND TRANSFERS 2019	
	SOURCES	<USES>	IN	<OUT>
GENERAL FUND				
Copper Sky Recreation	\$	\$	\$	\$ 1,033,771
General Government CIP				2,926,702
Highway Users Revenue Fund (HURF)			750,000	
Total General Fund	\$	\$	\$ 750,000	\$ 3,960,473
SPECIAL REVENUE FUNDS				
Copper Sky Recreation	\$	\$	\$ 1,033,771	\$
Highway Users Revenue Fund (HURF)				750,000
Total Special Revenue Funds	\$	\$	\$ 1,033,771	\$ 750,000
DEBT SERVICE FUNDS				
	\$	\$	\$	\$
Total Debt Service Funds	\$	\$	\$	\$
CAPITAL PROJECTS FUNDS				
General Government CIP	\$	\$	\$ 2,926,702	\$
Total Capital Projects Funds	\$	\$	\$ 2,926,702	\$
PERMANENT FUNDS				
	\$	\$	\$	\$
Total Permanent Funds	\$	\$	\$	\$
ENTERPRISE FUNDS				
	\$	\$	\$	\$
Total Enterprise Funds	\$	\$	\$	\$
INTERNAL SERVICE FUNDS				
	\$	\$	\$	\$
Total Internal Service Funds	\$	\$	\$	\$
TOTAL ALL FUNDS	\$	\$	\$ 4,710,473	\$ 4,710,473

CITY OF MARICOPA
Expenditures/Expenses by Fund
Fiscal Year 2019

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2018	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2018	ACTUAL EXPENDITURES/ EXPENSES* 2018	BUDGETED EXPENDITURES/ EXPENSES 2019
GENERAL FUND				
City Attorney	575,000	-	575,000	625,000
City Clerk	383,738	10,498	374,846	475,309
City Magistrate	522,488	-	519,971	523,532
City Manager	1,071,690	101,776	1,016,453	1,129,760
Community Services	2,596,997	(67,779)	2,229,607	4,464,055
Development Services	1,807,409	9,711	1,721,268	1,948,659
Economic Development	647,844	-	554,106	881,341
Financial Services	1,047,204	100,312	1,054,040	1,193,219
Fire	10,856,371	102,673	10,522,971	11,182,090
Human Resources	496,753	72,513	485,082	531,060
Information Technology	1,030,414	5,904	1,002,495	1,413,029
Mayor & Council	578,803	1,508	558,628	583,879
Non-Departmental	3,772,375	(496,858)	2,626,055	3,042,299
Police	11,290,566	42,844	10,388,263	12,044,796
Public Works	1,714,237	5,751	1,369,686	1,966,857
Total General Fund	\$ 38,391,889	\$ (111,147)	\$ 34,998,471	\$ 42,004,885
SPECIAL REVENUE FUNDS				
Highway User Revenue Fund	\$ 4,209,262	\$ 7,914	\$ 1,725,973	\$ 5,082,500
Copper Sky Recreation	4,915,191	3,365	4,028,123	2,494,522
Local Road Maintenance	147,460		100,512	47,186
Grants	13,538,497		795,883	15,039,436
County Road Tax	2,207,685	99,868	851,578	3,242,422
Total Special Revenue Funds	\$ 25,018,095	\$ 111,147	\$ 7,502,069	\$ 25,906,066
DEBT SERVICE FUNDS				
General Obligation Debt Service	\$ 3,693,503	\$	\$ 3,693,503	3,671,947
Total Debt Service Funds	\$ 3,693,503	\$	\$ 3,693,503	\$ 3,671,947
CAPITAL PROJECTS FUNDS				
General Governmental CIP	\$ 6,944,890	\$	2,739,201	\$ 11,121,055
Grants CIP	3,644,607		42,743	6,336,677
Police/Public Safety DIF				5,024
Parks DIF	254,620		276,000	445,239
Library Impact Fee	13,000			
Transportation DIF	8,388,853		245,312	17,028,717
Fire DIF	40,000			69,811
Total Capital Projects Funds	\$ 19,285,970	\$	\$ 3,303,256	\$ 35,006,523
TOTAL ALL FUNDS	\$ 86,389,457	\$	\$ 49,497,299	\$ 106,589,421

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

CITY OF MARICOPA
Expenditures/Expenses by Department
Fiscal Year 2019

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2018	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2018	ACTUAL EXPENDITURES/ EXPENSES* 2018	BUDGETED EXPENDITURES/ EXPENSES 2019
City Attorney				
General Fund	\$ 575,000	\$	\$ 575,000	\$ 625,000
Department Total	\$ 575,000	\$	\$ 575,000	\$ 625,000
City Clerk				
General Fund	\$ 383,738	\$ 10,498	\$ 374,846	\$ 475,309
Grants	5,000			5,000
Department Total	\$ 388,738	\$ 10,498	\$ 374,846	\$ 480,309
City Magistrate				
General Fund	\$ 522,488	\$	\$ 519,971	\$ 523,532
Department Total	\$ 522,488	\$	\$ 519,971	\$ 523,532
City Manager				
General Fund	\$ 1,071,690	\$ 101,776	\$ 1,016,453	\$ 1,129,760
Grants	2,573,652		14,462	2,288,514
Department Total	\$ 3,645,342	\$ 101,776	\$ 1,030,915	\$ 3,418,274
Community Services				
General Fund	\$ 2,596,997	\$ (67,779)	\$ 2,229,607	\$ 4,464,055
Copper Sky Recreation	4,915,191	3,365	4,028,123	2,494,522
General Governmental CIP	362,062		102,158	272,612
Library Impact Fee	13,000			
Grants	671,177		3,758	346,770
Parks DIF	254,620		276,000	445,239
Department Total	\$ 8,813,047	\$ (64,414)	\$ 6,639,646	\$ 8,023,198
Debt Service				
General Obligation Debt Serv	\$ 3,693,503	\$	\$ 3,693,503	\$ 3,671,947
Department Total	\$ 3,693,503	\$	\$ 3,693,503	\$ 3,671,947
Development Services				
General Fund	\$ 1,807,409	\$ 9,711	\$ 1,721,268	\$ 1,948,659
Grants	638,890		173,187	839,539
County Road Tax	96,042			83,576
General Governmental CIP	365,798		177,461	231,746
Grants CIP	150,000			169,012
Department Total	\$ 3,058,139	\$ 9,711	\$ 2,071,916	\$ 3,272,532
Economic Development				
General Fund	\$ 647,844	\$	\$ 554,106	\$ 881,341
Grants	1,576,348			2,866,348
Department Total	\$ 2,224,192	\$	\$ 554,106	\$ 3,747,689
Financial Services				
General Fund	\$ 1,047,204	\$ 100,312	\$ 1,054,040	\$ 1,193,219
General Governmental CIP	84,235		4,800	80,035
Department Total	\$ 1,131,439	\$ 100,312	\$ 1,058,840	\$ 1,273,254
Fire				
General Fund	\$ 10,856,371	\$ 102,673	\$ 10,522,971	\$ 11,182,090
Grants	3,317,973		137,963	4,227,982
Fire DIF	40,000			69,811
General Governmental CIP	2,225,000		1,153,430	1,002,120
Grants CIP				215,000
Department Total	\$ 16,439,344	\$ 102,673	\$ 11,814,364	\$ 16,697,003
Human Resources				
General Fund	\$ 496,753	\$ 72,513	\$ 485,082	\$ 531,060
Department Total	\$ 496,753	\$ 72,513	\$ 485,082	\$ 531,060
Information Technology				
General Fund	\$ 1,030,414	\$ 5,904	\$ 1,002,495	\$ 1,413,029
General Governmental CIP	400,000		222,105	340,000
Grants	500,000			
Department Total	\$ 1,930,414	\$ 5,904	\$ 1,224,600	\$ 1,753,029
Mayor & Council				
General Fund	\$ 578,803	\$ 1,508	\$ 558,628	\$ 583,879
Department Total	\$ 578,803	\$ 1,508	\$ 558,628	\$ 583,879
Non-Departmental				
General Fund	\$ 3,772,375	\$ (496,858)	\$ 2,626,055	\$ 3,042,299
Department Total	\$ 3,772,375	\$ (496,858)	\$ 2,626,055	\$ 3,042,299
Police				
General Fund	\$ 11,290,566	\$ 42,844	\$ 10,388,263	\$ 12,044,796
Grants	3,740,770		466,513	3,965,283
General Governmental CIP	1,484,861		1,053,385	1,037,156
Police/Public Safety DIF				5,024
Grants CIP	40,000			40,000
Department Total	\$ 16,556,197	\$ 42,844	\$ 11,908,161	\$ 17,092,259
Public Works				
General Fund	\$ 1,714,237	\$ 5,751	\$ 1,369,686	\$ 1,966,857
Highway User Revenue Fund	4,209,262	7,914	1,725,973	5,082,500
Local Road Maintenance	147,460		100,512	47,186
Grants	514,687			500,000
County Road Tax	2,111,643	99,868	851,578	3,158,846
General Governmental CIP	2,022,934		25,862	8,157,386
Grants CIP	3,454,607		42,743	5,912,665
Transportation DIF	8,388,853		245,312	17,028,717
Department Total	\$ 22,563,683	\$ 113,533	\$ 4,361,666	\$ 41,854,157

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

CITY OF MARICOPA
Full-Time Employees and Personnel Compensation
Fiscal Year 2019

FUND	Full-Time Equivalent (FTE) 2019	Employee Salaries and Hourly Costs 2019	Retirement Costs 2019	Healthcare Costs 2019	Other Benefit Costs 2019	Total Estimated Personnel Compensation 2019
GENERAL FUND	286.0	21,004,823	3,057,362	3,325,579	2,325,963	29,713,728
SPECIAL REVENUE FUNDS						
Highway User Revenue Fund	11.5	801,079	75,618	141,251	81,181	1,099,129
Copper Sky Recreation	43.8	1,119,403	65,974	81,564	124,432	1,391,373
Local Road Maintenance						
Grants	11.2	1,956,790	72,757	141,170	58,139	2,228,856
County Road Tax						
Total Special Revenue Funds	66.5	3,877,272	214,349	363,985	263,752	4,719,358
DEBT SERVICE FUNDS						
General Obligation Debt Service		\$	\$	\$	\$	\$
Total Debt Service Funds		\$	\$	\$	\$	\$
CAPITAL PROJECTS FUNDS						
General Governmental CIP		\$	\$	\$	\$	\$
Grants CIP						
Parks Bond						
Police/Public Safety DIF						
Parks DIF						
Library DIF						
General Governmental DIF						
Transportation DIF						
Fire DIF		\$	\$	\$	\$	\$
Total Capital Projects Funds						
TOTAL ALL FUNDS	352.5	24,882,095	3,271,711	3,689,565	2,589,715	34,433,085

Salary Plan by Title

Job Title	Paygrade	Minimum	Midpoint	Maximum
Accounts Payable Clerk	102	\$31,127	\$37,975	\$44,823
Accountant	107	\$57,350	\$69,966	\$82,583
Administrative Assistant	102	\$31,127	\$37,975	\$44,823
Assistant Fire Chief	111	\$93,507	\$114,079	\$134,650
Assistant to the City Manager	111	\$93,507	\$114,079	\$134,650
Chief Information Officer	112	\$105,663	\$128,909	\$152,155
City Clerk Director	111	\$93,507	\$114,079	\$134,650
City Manager	114	\$134,921	\$164,604	\$194,286
Code Compliance Officer	104	\$39,746	\$48,490	\$57,234
Community Programs Manager	108	\$64,805	\$79,062	\$93,319
Community Services Director	112	\$105,663	\$128,909	\$152,155
Construction Improvement Program (CIP) Manager	108	\$64,805	\$79,062	\$93,319
Custodian	100	\$24,377	\$29,740	\$35,103
Customer Service Representative	101	\$27,546	\$33,606	\$39,666
Deputy City Clerk	107	\$57,350	\$69,966	\$82,583
Deputy Fire Marshal	105	\$44,913	\$54,794	\$64,675
Development Manager	110	\$82,750	\$100,954	\$119,159
Development Services Director	112	\$105,663	\$128,909	\$152,155
Economic Development Director	112	\$105,663	\$128,909	\$152,155
Economic Development Management Analyst	106	\$50,752	\$61,917	\$73,083
Economic Development Specialist	107	\$57,350	\$69,966	\$82,583
Engineering Flood Plain Manager	110	\$82,750	\$100,954	\$119,159
Engineering Plans Examiner	107	\$57,350	\$69,966	\$82,583
Equipment Operator	103	\$35,174	\$42,912	\$50,650
Executive Assistant to City Manager and Elected Officials	105	\$44,913	\$54,794	\$64,675
Facility Maintenance Supervisor	106	\$50,752	\$61,917	\$73,083
Facility Maintenance Technician	104	\$39,746	\$48,490	\$57,234
Finance & Budget Manager	110	\$82,750	\$100,954	\$119,159
Financial Services Director	112	\$105,663	\$128,909	\$152,155
Fire Battalion Chief	110	\$82,750	\$100,954	\$119,159
Fire Chief	112	\$105,663	\$128,909	\$152,155
Fire Mechanic	105	\$44,913	\$54,794	\$64,675
Fleet Supervisor	106	\$50,752	\$61,917	\$73,083
Grant and Accounting Coordinator	107	\$57,350	\$69,966	\$82,583
Human Resources Analyst	106	\$50,752	\$61,917	\$73,083
Human Resources Director	112	\$105,663	\$128,909	\$152,155
Intergovernmental Affairs Director	111	\$93,507	\$114,079	\$134,650
Irrigation Technician	103	\$35,174	\$42,912	\$50,650
IT Desktop Support Technician	105	\$44,913	\$54,794	\$64,675
IT Systems Specialist	107	\$57,350	\$69,966	\$82,583

Salary Plan by Title

Job Title	Paygrade	Minimum	Midpoint	Maximum
Library Assistant	102	\$31,127	\$37,975	\$44,823
Library Manager	108	\$64,805	\$79,062	\$93,319
Maintenance Foreman	105	\$44,913	\$54,794	\$64,675
Maintenance Worker	101	\$27,546	\$33,606	\$39,666
Management Analyst	106	\$50,752	\$61,917	\$73,083
Multi-Media and Web Services Coordinator	106	\$50,752	\$61,917	\$73,083
Network Engineer	108	\$64,805	\$79,062	\$93,319
No Incumbents Assigned	113	\$119,399	\$145,667	\$171,935
Parks Crew Lead	105	\$44,913	\$54,794	\$64,675
Parks Equipment Mechanic	102	\$31,127	\$37,975	\$44,823
Parks Maintenance Worker II	102	\$31,127	\$37,975	\$44,823
Parks Manager	108	\$64,805	\$79,062	\$93,319
Payroll Specialist	104	\$39,746	\$48,490	\$57,234
Permit Technician	103	\$35,174	\$42,912	\$50,650
Permit System Analyst	105	\$44,913	\$54,794	\$64,675
Plan Review Supervisor	107	\$57,350	\$69,966	\$82,583
Planner	106	\$50,752	\$61,917	\$73,083
Planning and Zoning Administrator	110	\$82,750	\$100,954	\$119,159
Plans Examiner - Building Inspector	105	\$44,913	\$54,794	\$64,675
Police Accreditation Specialist	103	\$35,174	\$42,912	\$50,650
Police Chief	112	\$105,663	\$128,909	\$152,155
Police Commander	111	\$93,507	\$114,079	\$134,650
Police Lieutenant	110	\$82,750	\$100,954	\$119,159
Police Property and Evidence Supervisor	105	\$44,913	\$54,794	\$64,675
Police Public Affairs Specialist	105	\$44,913	\$54,794	\$64,675
Police Records Supervisor	105	\$44,913	\$54,794	\$64,675
Property Evidence Technician	104	\$39,746	\$48,490	\$57,234
Public Safety Communications Dispatcher	104	\$39,746	\$48,490	\$57,234
Public Safety Communications Manager	110	\$82,750	\$100,954	\$119,159
Public Safety IT Systems Administrator	108	\$64,805	\$79,062	\$93,319
Public Works /City Engineer Director	112	\$105,663	\$128,909	\$152,155
Public Works Construction Inspector	105	\$44,913	\$54,794	\$64,675
Purchasing Manager	108	\$64,805	\$79,062	\$93,319
Purchasing Specialist	106	\$50,752	\$61,917	\$73,083
Records Clerk	103	\$35,174	\$42,912	\$50,650
Records Coordinator	104	\$39,746	\$48,490	\$57,234
Recreation Coordinator	106	\$50,752	\$61,917	\$73,083
Recreation Manager	108	\$64,805	\$79,062	\$93,319
Recreation Services Specialist	102	\$31,127	\$37,975	\$44,823
Senior Building Inspector	106	\$50,752	\$61,917	\$73,083

Salary Plan by Title

Job Title	Paygrade	Minimum	Midpoint	Maximum
Senior Fire Mechanic	106	\$50,752	\$61,917	\$73,083
Senior Human Resources Analyst	107	\$57,350	\$69,966	\$82,583
Senior Planner	108	\$64,805	\$79,062	\$93,319
Special Events and Marketing Coordinator	106	\$50,752	\$61,917	\$73,083
Street Maintenance Supervisor	108	\$64,805	\$79,062	\$93,319
Supervising Librarian	106	\$50,752	\$61,917	\$73,083
Traffic Operations Specialist	104	\$39,746	\$48,490	\$57,234
Transportation/ Transit Planner	108	\$64,805	\$79,062	\$93,319
Victim Advocate	104	\$39,746	\$48,490	\$57,234

Glossary

The annual budget is structured to be understandable and meaningful to the general public and organizational users. This glossary is provided to assist those who are unfamiliar with budgeting terms or terms specific to City of Maricopa's budgeting process.

Account - An organizational budget/operating unit within each City department or division.

Accrual Basis - A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

Actual vs. Budgeted - Difference between what was projected (budgeted) in revenues or expenditures at the beginning of the fiscal year and the actual receipts or expenses which are incurred by the end of the year.

Adopted - Formal action by the City Council which permits the City to incur obligations and to make expenditures of resources.

Adopted Budget - Used in fund summaries and department and division summaries within the budget document. Represents the 2012 budget as approved by formal action of the City Council, which sets the spending limits for the fiscal year.

Allocation - A part of a lump sum appropriation which is designated for expenditure by specific organization units and/or for special purposes, activities, or subjects.

Appropriation - An authorization made by the City Council which permits the City to incur obligations to make expenditures for specific purposes.

Assessed Valuation - A value that is established for real and personal property for use as a basis for levying property taxes. Property values are established by the County Assessor and the State as a basis for levying taxes.

Asset - Resources owned or held by a government which have monetary value.

Balanced Budget - A budget where revenues equal expenses.

Basis of Accounting - Defined by the Government Accounting Standards Board by Fund type as the method of accounting for various activities. It is determined when a transaction or event is recognized in the fund's operating statement.

Beginning Balance - The beginning balance is the residual non-restricted funds brought forward from the previous fiscal year (ending balance).

Bond - A long term "IOU" or promise to pay. It is a promise to repay a specified amount of money (the face value of the bond) on a particular date (maturity date). Bonds are used primarily for financing capital projects.

Budget - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. This official public document reflects decisions, assesses service needs, establishes allocation of resources and is the monetary plan for achieving City goals and objectives.

Budget Calendar - The schedule of key dates or milestones which the City follows in preparation, adoption, and administration of the budget.

Budget Document - The instrument used by the budget-making authority to present a comprehensive financial program to the City Council.

Budget Message - The opening section of the budget document which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the previous fiscal year and recommendations regarding the financial policy for the upcoming period.

Budgetary Control - The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of authorized appropriations and available revenues.

Capital Budget - The first year of the five-year Capital Improvement Plan becomes the fiscal commitment to develop projects for the current year. These numbers reflect all appropriations for items that have a value of \$10,000 or more, or capital projects valued at \$25,000 or more and have a useful life of more than one year, and add to the capital assets or infrastructure of the City.

Capital Projects - Expenditures related to the acquisition, expansion or rehabilitation of an element of the government's physical plant; sometimes referred to as infrastructure.

Capital Improvement Program - The Capital Improvement Plan (CIP) is a comprehensive projection of capital investment projects which identifies priorities as to need, method of financing and project costs and revenues that will result during a five-year period. The plan is a guide for identifying current and future fiscal year requirements and becomes the basis for determining the annual capital budget. The capital plan for the ensuing year must be formally adopted during the budget process.

Capital Outlay - Fixed assets that have a value of \$10,000 or more and have a useful economic life of more than one year.

Carry Over - Year-end savings that can be carried forward to cover expenses of the next fiscal year. These funds also pay for encumbrances from the prior year.

Cash Basis - A basis of accounting in which transactions are recognized only when cash is increased or decreased.

Commodities - Expendable items used by operating or construction activities. Examples include office supplies, repair and replacement parts for equipment, fuels and lubricants etc.

Contingency Fund - A budgetary reserve set aside for emergency or unanticipated expenses and/or revenue shortfalls. The City Council must approve all contingency expenditures.

Debt Service - The cost of paying principal and interest on borrowed money according to a predetermined payment schedule.

Department - A major administrative division of the City which indicates overall management responsibility for an operation or a group of related operations.

Depreciation - Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

Development Impact Fee - Cities and towns have the authority to impose fees that provide a direct benefit to the newly developed area, to offset costs for newly developed area's infrastructure costs.

Disbursement - The expenditure of money from an account.

Division - An organized unit within a department.

Employee Benefits - Contributions made by a government to meet commitments or obligations for employee benefits. Included are the government's share of costs for social security and the various pension, health and life insurance plans.

Encumbrance - The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a specified future expenditure.

Ending Balance - The residual non-restricted funds that are spendable or available for appropriation at the end of the fiscal year.

Enterprise Fund - A governmental accounting fund in which the services provided, such as water, sewer or sanitation, are financed and operated similarly to those of a private business. The rate schedules for those services are established to ensure that user revenues are adequate to meet necessary expenditures.

Expenditure - Actual outlay of funds for an asset obtained or goods and services obtained regardless of when expense is actually paid.

Expenditure Limitation - An amendment to the Arizona State Constitution which limits annual expenditures of all municipalities. The limit is set by the Economic Estimates Commission based on population growth and inflation. All municipalities have the option of Home Rule, under which voters approve a four-year expenditure limit based on revenues received.

Fees - Charges for specific services.

Fiscal Policy - A government's policies with respect to revenues, spending and debt management as these relate to government services, programs and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year - The time period designated by the City signifying the beginning and end of the financial reporting period. The City has established July 1 to June 30 as the municipal fiscal year.

Fixed Assets - Assets of a long-term character which are intended to be held or used, such as land, buildings, machinery, furniture and other equipment.

Fund - An accounting entity which has a set of self-balancing accounts and records all financial transactions for specific activities or government functions.

Fund Balance - Amounts shown as fund balance represent monies which remain unspent after all budgeted expenditures have been made.

Fund Summary - A fund summary, as reflected in the budget document, is a combined statement of revenues, expenditures and changes in fund balance for the prior year's actual, adopted and estimated budgets and the current year's adopted budgets.

General Fund - The general operating fund established to account for resources and uses of general operating functions of City departments. A majority of resources are provided by local and state shared taxes.

Generally Accepted Accounting Principles (GAAP) - Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules and procedures that define accepted accounting principles.

General Plan - A planning and legal document that outlines the community vision in terms of land use.

Goal - The end toward which effort is directed.

Government Finance Officers Association (GFOA) Budget Presentation Award - The GFOA Budget Presentation Awards Program is an international awards program for governmental budgeting. Its purpose is to encourage exemplary budgeting practices and to provide peer recognition for government finance officers preparing budget documents. Award criteria include coverage of four areas of interest: policy orientation, financial planning, operational focus and effective communications.

Governmental Funds - Funds which account for most general governmental functions and include the general fund, special revenue funds, debt service funds, capital projects funds and permanent funds.

Grants - This funding source includes State and Federal subsidies received in aid of a public undertaking. In some instances, grants are not currently available and a program may be set back due to lack of funding.

Highway User Revenue Fund (HURF) - A fund with revenues consisting of state taxes collected on gasoline, vehicle licenses and other transportation related fees. These funds must be used for street and highway purposes.

Improvement Districts - Improvement districts consist of property owners who desire improvements that will benefit all properties within the district. Bonds are issued to finance these improvements, which are repaid by assessments on affected property owners.

Indirect Cost - A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned, such as administrative support, facility maintenance or custodial services.

Infrastructure - Facilities on which the continuance and growth of a community depend such as roads, water lines, sewers, public buildings, parks, airports, et cetera.

Inter-fund Transfer - The movement of monies between funds of the same governmental entity.

Intergovernmental Agreement - A contract between governmental entities as authorized by state law.

Intergovernmental Revenues - Revenues levied by one government but shared on a predetermined basis with another government or class of governments.

Internal Service Funds - Funds which account for the activities of government departments that do work for other government departments, rather than the public.

Line-Item Budget - A budget prepared along departmental lines that focuses on what is to be bought.

Local Transportation Assistance Fund (LTAF) - Revenues are generated by the State Lottery. Distribution of these funds is based on population. Funds must be used for public transit or streets, but a small portion may be used for cultural purposes.

Long Term Debt - Debt with a maturity of more than one year after the date of issuance.

Major Funds - Funds whose revenues, expenditures/expenses, assets or liabilities (excluding extraordinary items) are at least 10% of corresponding totals for all governmental or enterprise funds and at least five percent of the aggregate amount for all governmental and enterprise funds.

Modified Accrual Basis - Under the modified accrual basis of accounting recommended for use by governmental funds, revenues are recognized in the period in which they become available and measurable, and expenditures are recognized at the time a liability is incurred pursuant to appropriation authority.

Objective - A specific measurable statement of the actual service(s) which a City program aims to accomplish.

Operating Budget - This budget, associated with providing on-going services to citizens, includes general expenditures such as personnel services, professional services, maintenance costs, supplies and operational capital items.

Operating Revenue - Funds that the government receives as income to pay for ongoing operations, including such items as taxes, user fees, interest earnings and grant revenues. Operating revenues are used to pay for day-to-day services.

Ordinance - An ordinance is a formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as a state statute or a constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

Per Capita - A unit of measure that indicates the amount of some quantity per person in the City.

Personal Services - The classification of all salaries, wages and fringe benefits expenditures. Fringe benefits include FICA, Arizona State Retirement System, medical insurance, life insurance and workers compensation. In some cases, benefits may also include clothing allowances, and education assistance.

Policy - A plan, course of action or guiding principle, designed to set parameters for decisions and actions. A policy could also be a more precise statement of a desired course of action.

Property Tax Levy - The total amount to be raised by general property taxes for purposes specified in the Tax Levy Ordinance. In Arizona, the property tax system is divided into a primary and secondary rate.

Primary Property Tax - A limited tax levy used for general government operations based on the Primary Assessed Valuation and Primary tax rate. The total levy for primary taxes is restricted to a 2% annual increase, plus allowances for annexations, new construction and population increases.

Property Tax Rate - The amount of tax stated in terms of a unit of the tax base expressed as dollar per \$100 of equalized assessed valuation.

Secondary Property Taxes - An unlimited tax levy restricted to general bonded debt obligations and for voter approved budget overrides. These taxes are based on the Secondary Assessed Valuation and Secondary Tax rate.

Proprietary funds - Funds which account for the business type activities of government, which include enterprise funds and internal service funds.

Reserve/Contingency - A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for. The City Council must approve all contingency expenditures.

Resolution - A special or temporary order of a legislative body requiring less legal formality than an ordinance or statute.

Revenue - Receipts from items such as taxes, intergovernmental sources and user fees or resources from voter-authorized bonds, system development fees and grants.

Source of Revenue - Revenues are classified according to their source or point of origin.

Special Revenue Fund - Created out of receipts of specific taxes or other earmarked revenues. Such funds are authorized by statutory or charter provisions to pay for specific activities with a special form of continuing revenues.

Tax Levy - The total amount to be raised by general property taxes for purposes specified in the Tax Levy Ordinance.

Transfers - All inter-fund transactions except loans or advances, quasi-external transactions and reimbursements.

Unreserved Fund Balance - The portion of a fund's balance which is not restricted for a specific purpose and is available for general appropriation.

User Fees or Charges - The payment of a fee for direct receipt of a public service by the party who benefits from the service.

Acronyms

A.R.S. – Arizona Revised Statutes
ADOT – Arizona Department of Transportation
AZ POST – Arizona Peace Officer Standards and Training
CAAG – Central Arizona Association of Governments
CAC – Central Arizona College
CAFR – Comprehensive Annual Financial Report
CAG – Central Arizona Governments
CALEA – Commission on Accreditation for Law Enforcement Agencies, Inc.
CDBG – Community Development Block Grant
CFD – Community Facilities District
CGCC – Chandler-Gilbert Community College
CIP – Capital Improvement Program
CLOMR – Conditional Letter of Map Revision
COMPSTAT – Computer/Comparative Statistics
DIF – Development Impact Fees
DIMS – Digital Image Storage
DSD – Development Services Department
DUI – Driving Under the Influence
ED – Economic Development Department
EMS – Emergency Medical Services
EMT – Emergency Medical Technician
ERP – Enterprise Resource Planning
FD – Fire Department
FEMA – Federal Emergency Management Agency
FICA – Federal Insurance Contributions Act (used in reference to FICA tax)
FTE – Full Time Equivalent
FY – Fiscal Year
G.O. Bonds – General Obligation Bonds
GAAP – Generally Accepted Accounting Principles

GASB – Governmental Accounting Standards Board
GF – General Fund
GFOA – Government Finance Officers Association
GIS – Geographic Information System
HAZ MAT – Hazardous Materials
HR – Human Resources
HURF – Highway User Revenue Fund
ICMA – International City/County Management Association
IT – Information Technology
LOMR – Letter of Map Revision
LTAF – Local Transportation Assistance Fund
MCG Highway – Maricopa Casa Grande Highway
MDT – Mobile Data Terminals
MITS Committee – Maricopa Information Technology Steering Committee
MOU – Memorandum of Understanding
PD – Police Department
PW – Public Works
RTAC – Rural Transportation Advisory Council
SAN – Storage Area Network
SR347 – State Route 347 (also referred to as “John Wayne Parkway”)
UCR – Uniform Crime Report (established by the Federal Bureau of Investigation)
UPRR – Union Pacific Railroad

Acknowledgments

A special thanks to the following contributors to the Budget Book for their assistance and help in the budget process:

The City Council

Mayor Christian Price
Vice-Mayor Peggy Chapados
Councilmember Marvin L. Brown
Councilmember Julia Gusse
Councilmember Vincent Manfredi
Councilmember Nancy Smith
Councilmember Henry M. Wade, Jr.

Rick A. Horst, City Manager

Jennifer Brown, Assistant to the City Manager

Department Directors

Denyse Airheart – Economic Development
Angele Ozoemelam – Financial Services Manager
Vanessa Bueras – City Clerk
Cary Gielniak – Information Technology
Vacant – Human Resources
Brady Leffler – Fire Chief
Martin Scribner – Development Services
Steven Stahl – Police Chief
Nathan Ullyot – Community Services
William Fay – Public Works

Financial Services Department Staff



City of Maricopa Facts

Date of Incorporation
October 15, 2003

Population
51,272

Square Miles
45

Number of Building Permits
1,222

Budgeted FTEs
352.5

General Fund Budget
\$42,004,885

All Funds Budget
\$106,589,421

Assessed Valuation
\$262,200,309

Average Age
33

Median Income
\$69,501

Housing Units
19,720

Christian Price
Mayor

Peggy Chapados
Vice Mayor

Marvin L. Brown
Councilmember

Julia R. Gusse
Councilmember

Vincent Manfredi
Councilmember

Nancy Smith
Councilmember

Henry M. Wade, Jr.
Councilmember

Ricky A. Horst
City Manager

Angele A. Ozoemelum
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